

**Road and Bridge Committee**  
**Woodford County Highway Department – Roanoke IL**  
**Monday, February 8, 2021**  
**AGENDA**  
**8:00 A.M.**

- 1. Call meeting to order.....Richard Hill, Chairman**
- 2. Roll Call.**
- 3. Review meeting minutes of regular meeting on January 11, 2021.**
- 4. Review and consider minutes of past Executive Sessions.**
- 5. Public comment.**
- 6. Consider claims for the February 16, 2021, Board meeting**
- 7. Old Business:**
- 8. New Business:**
  - (a) Discuss and act on crack sealant material, Section 21-00000-19-GM.
  - (b) Discuss and act on spray patch oil quotes, Section 21-00000-19-GM.
  - (c) Discuss and act on quotes for stockpiling materials (materials delivered to Highway Dept.), 21-00000-20-GM.
  - (d) Discuss and act quotes for pit materials (material at the pit), 21-00000-25-GM.
  - (e) Discuss and act on procurement of Bulk Rock Salt for FY 2021/22.
- 9. Other:**

Highway Department Shop Building
- 10. Executive Session.**
- 11. Action coming out of Executive Session.**
- 12. Motion to Adjourn.**

**Road and Bridge Committee**  
**Woodford County Highway Department - Roanoke, Illinois**  
**Monday, January 11, 2021**  
**AGENDA**  
**8:00 A.M.**

**1. Call meeting to order**

The meeting was called to order by Chairman Hill at 8:03 A.M.

**2. Roll Call.**

Richard Hill, Donald Tolan, David Meinhold, Barry Logan, and Dan Steffen all present. Also present was Woodford County Engineer Conrad Moore.

**3. Review meeting minutes of regular meeting on December 8, 2020.**

Motion to approve December 8, 2020 minutes made by Meinhold, seconded by Logan. *Motion passed.*

**4. Review and consider minutes of past Executive Sessions.**

**5. Public comment.**

**6. Consider claims for the January 19, 2021, Board meeting.**

Motion to approve claims made by Steffen, seconded by Tolan. It was asked about the two payments to Roanoke Ford – were there two turbos that went out? One invoice was for the turbo labor and the other invoice was for the turbo parts. This was on truck number 17. *Motion passed.*

**7. Old Business: None**

**8. New Business:**

(a) Discussion and action on wheel loader bid.

The Highway department solicited bids to replace the 2009 wheel loader. Low bid was from Martin Equipment for \$113,000, which included \$68,000 for trade in. A request for buy-back was included in the bid. It was asked how many bids were solicited. The Highway Department reached out to three companies, but did not hear back from any.

A discussion ensued regarding the snow plow truck situation. A plan had been set up where we would purchase a new truck every year, so as not to be hit with several trucks at one time. Other equipment purchases seem to be being made, and the trucks are not getting purchased yearly. It was discussed if when a new truck is purchased, do we transfer any equipment from the old truck to the new truck. It is best to keep the equipment on the truck with the truck and not transfer it. A purchase of a new truck should be placed in the budget for next year. We still have two Internationals. Those two trucks would be the next to be replaced. We need to make sure we are getting back on track for replacing trucks.  
*Motion passed.*

**9. Other**

**New Shop Building**

Several maps were presented with three options. These options are the same options which have been discussed in the past. The first two options add on to the existing building, while the third option is for a new building.

Option 1 – 67 feet would be added to the North end of the existing building and 32 feet to the East. It would add approximately 6,500 square feet and cost would be approximately \$1.7 million. The North side of the building would be approximately 30 feet from the north property line and the East side of the building would be approximately 55 feet from the east property line.

Option 2 – Expansion would be the West and East of the existing building. 52 feet would be added to the East and 35 feet to the West. The East side would then be approximately 35 feet from the east property line and the west expansion would interfere with the existing parking. It would add approximately 5,200 square feet at a cost of \$1.5 million.

Option 3 – This would be a whole new building. Taking the placement of the existing building, the new building would lay in the same position and would extend 65 feet to the East, and 20 feet to the North. It would be a 185 x 80 building and would cost approximately \$2.2 million. The east side of the new building would be approximately 30 feet from the east property line.

**Road and Bridge Committee**  
**Woodford County Highway Department - Roanoke, Illinois**  
**Monday, January 11, 2021**  
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The cost for these options were taken from Farnsworth's estimate 2 years ago. One estimate is about \$300 a square foot, which the committee felt was too high. They hoped that competitive bidding would bring this cost down. Discussion on adding on to existing building or building a whole new building. Keeping the old building does not eliminate the problems we are having with it now. And it would be difficult to add on to it. There was a discussion on how to use the old building while the new building was being constructed. The cost of demolishing the old building is included in the estimated cost.

It was asked about what is stored behind the building. Guardrails, pipe, snow fence, etc. are stored in that area. We no longer put up snow fence, so that could be eliminated. Discussion on if the building could be placed in another area, the location of EMA and on where the doors could be placed. It was suggested that we visit other facilities and see what we like and don't like about them so we know what we need to do. It is felt that the way we are handling this is correct in that we are starting to look into it now for building next year, and are looking for needs in the future. A concern was brought up regarding placement of garage doors on the west side of a building due to wind patterns in the winter. Discussion on Roanoke Township's property to north of us. A short discussion was held on the condition of other buildings in the Highway Department.

**(b) Fuel Bid Results**

The bids were accepted and low bid was for Diesel Oil at 25 cents lower than last year.

**(c) Discuss 2021 Seal Coat**

A map was provided that shows where the 2021 planned seal coat will be done – approximately 16.5 miles. It was asked if this would interfere with the winter farm, and it will not. Discussion on the ½ of mile into Washburn off of Rt. 89 that we still maintain. It was thought that we traded that section before, we took over a section of County Highway 1 that was a dirt road and Cazenovia Township took over that ½ mile section. We need to look at the paperwork to see if this is correct. If not, we will approach the Township into taking this small section over.

**(d) Spring Weight Limits**

Spring weight limits start this Friday. An email was sent out last month notifying of this.

**(e) Next Month Bid Openings for Materials and Crack Sealant**

Next month bids on rock crack seal and spray paint will be opened.

**10. Executive Session.**

**11. Action coming out of Executive Session.**

**12. Motion to Adjourn**

Motion to adjourn made by Logan, seconded by Tolan. *Motion passed.*

Meeting adjourned at 8:50 A.M.

Submitted by: Deb Breyman

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Richard Hill, Chairman  
Road and Bridge Committee

**CLAIMS SUMMARY SHEET FOR THE WOODFORD COUNTY HIGHWAY DEPARTMENT**

Following are the totals of all claims for each fund of the Woodford County Highway Department approved at the February 8, 2021 Road and Bridge Committee meeting. The individual claims for each fund will be submitted for approval and payment at the February 16, 2021 County Board Meeting. This summary sheet is prepared at the request of the County Clerk.

<b>County Highway Fund</b>	<b>\$19,064.10</b>
<b>County Bridge Fund</b>	<b>\$5,487.50</b>
<b>County Matching Fund</b>	<b>\$11,796.55</b>
<b>County Motor Fuel Tax Fund</b>	<b>\$2,008.80</b>
<b>Township Motor Fuel Tax Fund</b>	<b>\$37,536.72</b>
<b>Township Bridge Fund</b>	<b>\$0.00</b>

**Submitted and Approved by the Road & Bridge Committee at the meeting held:**

February, 2021

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County Highway  
 Date Range: 2/1/2021 - 2/1/2021

Date: Monday, February 1, 2021

The Committee for Woodford County have met and approved the following Claims.

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
2/1/2021 CHECK:	ARAMARK UNIFORM SERVICES	CH Line Item: 001-610-6081-002 JANUARY UNIFORMS(172.40 WOCO, 46.20 EMP)	1-10-211	172.40
			CHECK TOTAL:	172.40
2/1/2021 CHECK:	DIGGLE ACE HARDWARE	CH Line Item: 001-630-6229-002 PLW-PAINT	1-30-341	41.97
2/1/2021 CHECK:	DIGGLE ACE HARDWARE	CH Line Item: 001-630-6229-002 #PLW-PAINT	1-30-341	9.98
2/1/2021 CHECK:	DIGGLE ACE HARDWARE	CH Line Item: 001-630-6229-002 PLW-PAINT	1-30-341	63.98
2/1/2021 CHECK:	DIGGLE ACE HARDWARE	CH Line Item: 001-630-6230-002 PAINT BRUSHES	1-30-342	15.99
2/1/2021 CHECK:	DIGGLE ACE HARDWARE	CH Line Item: 001-635-6238-002 FLAG-ROPE, PULLEYS, SWIVEL EYES	1-35-441	30.46
			CHECK TOTAL:	162.38
2/1/2021 CHECK:	DOUG JOHNSON	CH Line Item: 001-630-6234-002 MAIL BOX REPLACEMENT	1-30-348	75.00
			CHECK TOTAL:	75.00
2/1/2021 CHECK:	EAST PEORIA TIRE, VULCANI	CH Line Item: 001-630-6229-002 #200-TIRES (2)	1-30-341	1,031.82
			CHECK TOTAL:	1,031.82
2/1/2021 CHECK:	EVERGREEN FS, INC.	CH Line Item: 001-630-6231-002 #2 (1190 GAL) #1 (510 GAL) UNLEADED (360 GAL)	1-30-343	5,375.44
			CHECK TOTAL:	5,375.44
2/1/2021 CHECK:	INTERSTATE BATTERIES OF CENTR	CH Line Item: 001-630-6229-002 #502-NOCO 10	1-30-341	89.99
2/1/2021 CHECK:	INTERSTATE BATTERIES OF CENTR	CH Line Item: 001-630-6229-002 #009-BATTERY	1-30-341	45.00
			CHECK TOTAL:	134.99
2/1/2021 CHECK:	JOHN DEERE FINANCIAL	CH Line Item: 001-630-6229-002 #023-O-RING,ELBOW FITTING, HOSE FITTING	1-30-341	64.78
			CHECK TOTAL:	64.78
2/1/2021 CHECK:	KENNEL ELECTRIC INC.	CH Line Item: 001-635-6238-002 #502-INSTALLATION OF GENERATOR	1-35-441	6,600.00

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
			CHECK TOTAL:	6,600.00
2/1/2021	KOENIG BODY & EQUIP, INC.	CH Line Item: 001-630-6229-002	1-30-341	319.72
CHECK:		#205-CONTROL DUAL AXIS		
			CHECK TOTAL:	319.72
2/1/2021	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	42.96
CHECK:		#STK-MIRRORS		
2/1/2021	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	12.21
CHECK:		TRAILER WASH		
2/1/2021	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	-49.38
CHECK:		#055-STARTER CORE		
2/1/2021	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	59.99
CHECK:		#502-12 VOLT BATTERY CHARGER		
2/1/2021	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	83.88
CHECK:		#502-HOSE ENDS, FUEL LINES, HOSE CLAMP		
2/1/2021	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	6.64
CHECK:		#205-THREADLOCKER		
2/1/2021	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	50.66
CHECK:		#502-MAGNETIC HEATER		
2/1/2021	MINONK AUTO PARTS	CH Line Item: 001-630-6230-002	1-30-342	5.62
CHECK:		BLACKJACK		
2/1/2021	MINONK AUTO PARTS	CH Line Item: 001-630-6230-002	1-30-342	150.00
CHECK:		RUST CONVERTER (10)		
2/1/2021	MINONK AUTO PARTS	CH Line Item: 001-630-6230-002	1-30-342	13.79
CHECK:		RECTOR SEAL		
2/1/2021	MINONK AUTO PARTS	CH Line Item: 001-630-6230-002	1-30-342	26.62
CHECK:		CABLE TIES		
			CHECK TOTAL:	402.99
2/1/2021	ORKIN	CH Line Item: 001-610-6081-002	1-10-211	382.06
CHECK:		1 YR PEST CONTROL		
			CHECK TOTAL:	382.06
2/1/2021	REESER TRUCKING INC	CH Line Item: 001-630-6237-002	1-30-354	2,397.40
CHECK:		#4 CHIPS(239.74 TON)		
2/1/2021	REESER TRUCKING INC	CH Line Item: 001-630-6237-002	1-30-354	759.10
CHECK:		#4CHIPS (75.91 TON)		
2/1/2021	REESER TRUCKING INC	CH Line Item: 001-630-6237-002	1-30-354	698.30
CHECK:		#4 CHIPS (69.83 TON)		
			CHECK TOTAL:	3,854.80

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
2/1/2021	RICHS AUTO PARTS & SERV	CH Line Item: 001-630-6228-002	1-30-247	321.00
CHECK:		#SCM-INSPECTIONS (9)		
			CHECK TOTAL:	321.00
2/1/2021	ROANOKE PLUMBING INC.	CH Line Item: 001-635-6238-002	1-35-441	31.10
CHECK:		WATER SPIGOT IN SHOP REPAIRS		
			CHECK TOTAL:	31.10
2/1/2021	WATT'S COPY SYSTEMS INC.	CH Line Item: 001-610-6081-002	1-10-211	135.62
CHECK:		STANDARD PAYMENT & IMAGES		
			CHECK TOTAL:	135.62
			TOTAL CLAIMS:	19,064.10

Approved by

County Engineer

Submitted for approval.

DATED: Monday, February 1, 2021

County Bridge  
Date Range: 2/1/2021 - 2/1/2021

Date: Monday, February 1, 2021

The Committee for Woodford County have met and approved the following Claims.

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
2/1/2021 CHECK:	HUTCHISON ENGINEERING, INC	CH Line Item: 002-670-6892-002 SEC 20-11148-00-DR ENGINEERING	2-70-111481	3,167.50
			CHECK TOTAL:	3,167.50
2/1/2021 CHECK:	KASKASKIA ENGINEERING GROUP,	CH Line Item: 002-670-6894-002 SEC 20-05149-00-BR ENGINEERING	2-70-051491	2,320.00
			CHECK TOTAL:	2,320.00
			TOTAL CLAIMS:	5,487.50

Approved by

County Engineer

Submitted for approval.

DATED: Monday, February 1, 2021



Matching

Date: Monday, February 1, 2021

Date Range: 2/1/2021 - 2/1/2021

The Committee for Woodford County have met and approved the following Claims.

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
2/1/2021 CHECK:	MAURER STUTZ, INC.	CH Line Item: 003-640-6328-002 SEC 13-00091-(20-00091-03-BR) ENGINEERING	3-40-910011	8,621.55
			CHECK TOTAL:	8,621.55
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-S SAUDER	3-40-910011	75.00
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-W LEMAN	3-40-910011	150.00
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-V BAUM	3-40-910011	75.00
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-TP & W	3-40-910011	100.00
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-J SAUDER FARMS	3-40-910011	75.00
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-R FULLER	3-40-910011	75.00
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-B HUNSINGER	3-40-910011	150.00
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-D FEHR	3-40-910011	75.00
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-J BRADLE	3-40-910011	75.00
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-PH FARMS	3-40-910011	75.00
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-S NOE	3-40-910011	75.00
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-H MOSER	3-40-910011	75.00
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-D MEGAN	3-40-910011	150.00
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-LEMAN FAM	3-40-910011	75.00
2/1/2021 CHECK:	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002 OWNERSHIP REPORT-G SAUDER TRUST	3-40-910011	75.00

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
2/1/2021	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002	3-40-910011	75.00
CHECK:		OWNERSHIP REPORT-LEMAN FAM		
2/1/2021	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002	3-40-910011	75.00
CHECK:		OWNERSHIP REPORT-D FEHR		
2/1/2021	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002	3-40-910011	75.00
CHECK:		OWNERSHIP REPORT-K SCHACHERBAURER		
2/1/2021	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002	3-40-910011	375.00
CHECK:		OWNERSHIP REPORT-J SAUDER		
2/1/2021	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002	3-40-910011	300.00
CHECK:		OWNERSHIP REPORT-D SCHRADER		
2/1/2021	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002	3-40-910011	75.00
CHECK:		OWNERSHIP REPORT-S SAUDER		
2/1/2021	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002	3-40-910011	75.00
CHECK:		OWNERSHIP REPORT-LEMAN FAMILY LTD		
2/1/2021	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002	3-40-910011	150.00
CHECK:		OWNERSHIP REPORT-J BRADLE		
2/1/2021	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002	3-40-910011	150.00
CHECK:		OWNERSHIP REPORTS-D SCHMIDGALL		
2/1/2021	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002	3-40-910011	75.00
CHECK:		OWNERSHIP REPORT-CRL HOLDINGS		
2/1/2021	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002	3-40-910011	150.00
CHECK:		OWNERSHIP REPORT-T MOSER		
2/1/2021	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002	3-40-910011	75.00
CHECK:		OWNERSHIP REPORT-R ROBERTS		
2/1/2021	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002	3-40-910011	75.00
CHECK:		OWNERSHIP REPORT-J MCCLURE		
2/1/2021	WOODFORD COUNTY TITLE CO.	CH Line Item: 003-640-6328-002	3-40-910011	75.00
CHECK:		OWNERSHIP REPORT-T MEISS		
			CHECK TOTAL:	3,175.00

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
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			TOTAL CLAIMS:	11,796.55
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Approved by

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County Engineer

Submitted for approval.

DATED: Monday, February 1, 2021

Motor Fuel Tax  
Date Range: 2/1/2021 - 2/1/2021

Date: Monday, February 1, 2021

The Committee for Woodford County have met and approved the following Claims.

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
2/1/2021 CHECK:	REESER TRUCKING INC	CH Line Item: 005-632-6303-002 #4 CHIPS (47.02 TON)	5-32-2120	470.20
2/1/2021 CHECK:	REESER TRUCKING INC	CH Line Item: 005-632-6303-002 #4 CHIPS (153.86 TON)	5-32-2120	1,538.60
			CHECK TOTAL:	2,008.80
			TOTAL CLAIMS:	2,008.80

Approved by

\_\_\_\_\_  
County Engineer

Submitted for approval.

DATED: Monday, February 1, 2021

Township Motor Fuel Tax  
Date Range: 2/1/2021 - 2/1/2021

Date: Monday, February 1, 2021

The Committee for Woodford County have met and approved the following Claims.

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
2/1/2021	COUNTY HIGHWAY FUND CHECK: CAZENO	CH Line Item: 006-630-6264-002 FY2020 4% ENG FEE	6-30-012000	3,152.25
2/1/2021	COUNTY HIGHWAY FUND CHECK: CLAYTO	CH Line Item: 006-630-6265-002 FY2020 4% ENG FEE	6-30-022000	3,793.05
2/1/2021	COUNTY HIGHWAY FUND CHECK: CRUGER	CH Line Item: 006-630-6266-002 FY2020 4% ENG FEE	6-30-032000	1,487.85
2/1/2021	COUNTY HIGHWAY FUND CHECK: GREENE	CH Line Item: 006-630-6268-002 FY2020 4% ENG FEE	6-30-052000	995.98
2/1/2021	COUNTY HIGHWAY FUND CHECK: KANSAS	CH Line Item: 006-630-6269-002 FY2020 4% ENG FEE	6-30-062000	817.15
2/1/2021	COUNTY HIGHWAY FUND CHECK: LINN	CH Line Item: 006-630-6270-002 FY 2020 4% ENG FEE	6-30-072000	3,128.57
2/1/2021	COUNTY HIGHWAY FUND CHECK: METAM	CH Line Item: 006-630-6271-002 FY2020 4% ENG FEE	6-30-082000	5,819.01
2/1/2021	COUNTY HIGHWAY FUND CHECK: MONTG	CH Line Item: 006-630-6273-002 FY2020 4% ENG FEE	6-30-102000	3,397.77
2/1/2021	COUNTY HIGHWAY FUND CHECK: PALESTI	CH Line Item: 006-630-6275-002 FY2020 4% ENG FEE	6-30-122000	1,718.21
2/1/2021	COUNTY HIGHWAY FUND CHECK: PANOLA	CH Line Item: 006-630-6276-002 FY2020 4% ENG FEE	6-30-132000	3,944.07
2/1/2021	COUNTY HIGHWAY FUND CHECK: PARTRI	CH Line Item: 006-630-6277-002 FY2020 4% ENG FEE	6-30-142000	2,348.53
2/1/2021	COUNTY HIGHWAY FUND CHECK: ROANO	CH Line Item: 006-630-6278-002 FY2020 4% ENG FEE	6-30-152000	3,049.34
2/1/2021	COUNTY HIGHWAY FUND CHECK: WORTH	CH Line Item: 006-630-6280-002 FY2020 4% ENG FEE	6-30-172000	1,794.94
			CHECK TOTAL:	35,446.72
2/1/2021	MAURER STUTZ, INC. CHECK:	CH Line Item: 006-630-6280-002 SEC 20-17150-77-BR-ENGINEERING	6-30-172100	2,090.00
			CHECK TOTAL:	2,090.00

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
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TOTAL CLAIMS: 37,536.72

Approved by

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County Engineer

Submitted for approval.

DATED: Monday, February 1, 2021

8(a)

301 South Main Street  
Roanoke, IL 61561  
Phone 309-923-2891  
FAX 309-467-7220  
highway@woodford-county.org



# Memo

**To:** Chairman Hill and Members of the Woodford County Road & Bridge Committee.  
**From:** Conrad Moore, P.E., County Engineer  
**CC:** File  
**Date:** February 4, 2021  
**Re:** February 2021 Agenda Item 8(a) (Material Quotes-Crack Sealant Material)

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Background:  
The Highway Department solicits materials quotes on an annual basis for the procurement of crack sealant material delivered to the Highway Department facility.

Purpose:  
The Department targets specific highways each year for crack sealing, which helps preserve existing pavement.

Applicable Rules:  
Woodford County Purchase Ordinance  
Motor Fuel Tax Law

Other Information:  
The Highway Department received quotes from 1 vendor as summarized on the attached bid results.

The lowest quote is less than \$10,000, and the quoted price includes delivery to the Highway Department Facility.

Recommendation:  
The County Engineer recommends the Road and Bridge Committee accept the lowest quote for crack seal materials from Logan Contractors Supply, Inc. in the amount of \$6,500.00 and authorize the County Engineer to execute the paperwork.

WOODFORD COUNTY  
SECTION ...21-00000-19-GM

LETTING DATE ...  
February 4th, 2021 @ 2:00 PM

**CRACK SEAL MATERIAL - QUOTES**

ITEM	BIDDER NO. 1			BIDDER NO. 2			BIDDER NO. 3		
	UNIT PRICE	QUANTITY (POUNDS)	COST	UNIT PRICE	QUANTITY (POUNDS)	COST	UNIT PRICE	QUANTITY (POUNDS)	COST
Crack Sealing	\$0.500	12,600	\$6,300.00						
Shipping	\$200.00	1.00	\$200.00					NO BID	
					RECEIVED			RECEIVED	
<b>TOTALS</b>			\$6,500.00			\$0.00			\$0.00
<b>COST PER POUND</b>			\$0.516						

**LOW BID**



301 South Main Street  
Roanoke, IL 61561  
Phone 309-923-2891  
FAX 309-467-7220  
highway@woodford-county.org

## Woodford County Highway Department

# Memo

**To:** Chairman Hill and Members of the Woodford County Road & Bridge Committee  
**From:** Conrad Moore, P.E., County Engineer  
**CC:** File  
**Date:** February 4, 2021  
**Re:** February 2021 Agenda Item 8(b) (Spray Patch Oil-FOB Pit)

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Background:

The Highway Department solicits materials proposals on an annual basis for the procurement various materials for use by the Department in roadway maintenance. Quotations are received for materials that the Department picks up at the pit (FOB Pit) based upon which is most advantageous to the County.

For FOB Pit, all quotations for all groups may be accepted and it will be determined at the time of need, based upon location of the work within the County at that time, which quoted price is most advantageous economically.

Purpose:

Having materials available from an approved source is key to the Department's day-to-day operations. Each year, the Department targets specific highways for spray patching as a measure to preserve the life of the existing system.

Applicable Rules:

Woodford County Purchase Ordinance  
Motor Fuel Tax Law

Other Information:

It is anticipated that materials quoted on the attached will be paid for using a combination of MFT funds and local funds.

The Highway Department received quotes from 1 vendor as summarized on the attached bid results.

Recommendation:

The County Engineer recommends the Road and Bridge Committee accept all quotes as summarized on the attached bid results and resolution, authorize the County Engineer to execute the necessary documents, and forward the recommendation to the full County Board for approval.

STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF WOODFORD)



WOODFORD COUNTY BOARD

February 16, 2021 A.D.

**RESOLUTION # 2020/21-014**  
**WOODFORD COUNTY HIGHWAY DEPARTMENT**  
**RESOLUTION FOR SECTION 21-00000-19-GM (SPRAY PATCH OIL)**

**WHEREAS**, quotes were advertised and received by the Woodford County Engineer at the Highway Department in Roanoke, Illinois on February 4, 2021, for a bituminous material to be used in the FY 2020/21 MFT maintenance program, and

**WHEREAS**, the results for Section 21-00000-19-GM bituminous materials HFE-150 for a quantity of 11,000 gallons used for County Roadway spray patching are:

Bidder 1:	Steffen's 3-D Construction, Inc.		
Unit Price:	\$3.09	Amount of Bid:	\$33,990.00

**WHEREAS**, the quotes allow the Highway Department to acquire said material from the source most advantageous to the County Highway Department,

**AND WHEREAS**, the Road and Bridge Committee of the Woodford County Board upon reviewing said quotes, recommends the award of all quotes to said bidders as listed herein, and

**THEREFORE BE IT RESOLVED**, by the Woodford County Board, State of Illinois, hereby accepts and awards to all bidders the quotes provided herein allowing the purchase of said material that is most advantageous to the County and authorizes the County Engineer to execute the necessary documents.

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I, Dawn Kupfer, County Clerk in and for said County of Woodford, in the State of Illinois, and keeper of the records and files thereof, as provide by Statute, do hereby certify the foregoing to be a true, perfect and complete copy of the resolution adopted by the County Board of Woodford County, at its monthly meeting held at Eureka, Illinois on February 16, 2021.

**IN TESTIMONY WHEREOF**, I have hereto set my hand and affixed the seal of said County at my office in Eureka, in said County, this 16<sup>th</sup> day of February, 2021.

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Dawn Kupfer – Clerk of the Woodford County Board

\_\_\_\_\_  
John Krug – Chairman of Woodford County Board

**QUOTES FOR  
SPRAY PATCH OIL 21-00000-19-GM**

WOODFORD COUNTY  
ROAD DISTRICT ...Woodford County  
SECTION ...21-00000-19-GM (Spray Patch Oil)  
LETTING DATE ...February 4, 2021 @ 10:00 AM

BIDDER NO. 1

Steffens 3D  
2863 State Route 17  
Toluca, IL 61369

File saved as: Bid Tab 21-00000-19-GM

ITEM	QTY.	UNIT	UNIT PRICE	TOTAL
Spray Patch Oil (F.O.B. @ Pit)				
Bituminous Material (HFE-150)	11,000	GAL	\$3.09	\$33,990.00
				\$33,990.00

**LOW BID**

\*\*\*Oil will be purchased from the supplier that is the most advantageous to  
Woodford County

301 South Main Street  
Roanoke, IL 61561  
Phone 309-923-2891  
FAX 309-467-7220  
highway@woodford-county.org



# Memo

**To:** Chairman Hill and Members of the Woodford County Road & Bridge Committee  
**From:** Conrad Moore, P.E., County Engineer  
**CC:** File  
**Date:** February 4, 2021  
**Re:** February 2021 Agenda Item 8(c) (Material Quotes-Stockpile at County Yard)

Background:

The Highway Department solicits materials proposals on an annual basis for the procurement various materials for use by the Department in roadway maintenance. Quotations are received for materials to be delivered to the Highway Department facility (FOB Stockpile).

For FOB Stockpile, only the lowest bid for each respective group may be accepted.

Purpose:

Having materials on hand and from an available approved source is key to the Department's day-to-day operations. At times, having materials delivered directly to the Department facility is advantageous to a particular operation and from a man-power standpoint.

Applicable Rules:

Woodford County Purchase Ordinance  
Motor Fuel Tax Law

Other Information:

It is anticipated that materials quoted on the attached will be paid for using a combination of MFT funds and local funds.

The Highway Department received quotes from 1 vendor as summarized on the attached bid results.

Recommendation:

The County Engineer recommends the Road and Bridge Committee accept the lowest responsive quote as summarized on the attached bid results and resolution, authorize the County Engineer to execute the necessary documents, and forward the recommendation to the full County Board for approval.

## BID TAB FOR STOCK PILING 21-00000-20-GM

WOODFORD COUNTY ROAD DISTRICT ...Woodford County SECTION ...21-00000-20-GM (Stock Pile) LETTING DATE: February 4, 2021 @ 10:00 AM  File saved as: Bid Tab 21-00000-00-GM			BIDDER NO. 1 Reeser Trucking 309-275-8012 <a href="mailto:kevin@reesertrucking.com">kevin@reesertrucking.com</a> Kevin Reeser Bid Check - Y	
ITEM	QTY.	UNIT	UNIT PRICE	TOTAL
Delivery - Hwy. Dept. in Roanoke, IL				
Group 1 - 1/4" Aggregate Special - FA 4	3,000	Ton	\$10.50	\$31,500.00
Group 2 - Aggregate Surf Crse. TY B - CA-6	1,800	Ton	\$16.85	\$30,330.00
Group 3 - 3/8" Aggregate Special - CA-16 WHITE ROCK (Crushed Stone)	1,900	Ton	\$22.90	\$43,510.00
Group 4 - 3/8" Aggregate Special - CA-16 BROWN ROCK (Double-Washed)	800	Ton	\$23.80	\$19,040.00

LOWEST BIDDER

GROUP 1	Reeser Trucking
GROUP 2	Reeser Trucking
GROUP 3	Reeser Trucking
GROUP 4	Reeser Trucking

# LOW BID



February 16, 2021 A.D.

**RESOLUTION # 2020/21-015**

**WOODFORD COUNTY HIGHWAY DEPARTMENT  
RESOLUTION FOR  
SECTION 21-00000-20-GM (F.O.B. STOCKPILE)**

**WHEREAS**, quotes were advertised and received by the Woodford County Engineer at the Highway Department in Roanoke, Illinois on February 4, 2021, for Aggregate Material to be delivered to the Highway Department in Roanoke Illinois for the use in the FY 2020/21 County Motor Fuel Tax (MFT) maintenance program, and

**WHEREAS**, the results are as follows;

WOODFORD COUNTY – Section 21-00000-20-GM (F.O.B. STOCKPILE)

Group 1: 1/4" Aggregate Special – FA-4: 3,000 Ton

Lowest Bidder:	Reeser Trucking		
Unit Price:	\$10.50	Amount of Bid:	\$31,500.00

Group 2: Aggregate Surface Course, Type B – CA-6: 1,800 Ton

Lowest Bidder:	Reeser Trucking		
Unit Price:	\$16.85	Amount of Bid:	\$30,330.00

Group 3: 3/8" Aggregate Special – White Rock (Crushed Stone): 1,900 Ton

Lowest Bidder:	Reeser Trucking		
Unit Price:	\$22.90	Amount of Bid:	\$43,510.00

Group 4: 3/8" Aggregate Special – CA-16 Double-Washed Gravel: 800 Ton

Lowest Bidder:	Reeser Trucking		
Unit Price:	\$23.80	Amount of Bid:	\$19,040.00

**WHEREAS**, the Road and Bridge Committee of Woodford County Board upon reviewing said quotes, recommends the award to the lowest bidder as listed herein.

**THEREFORE BE IT RESOLVED**, by the Woodford County Board, State of Illinois, hereby accepts and awards to the lowest bidder as recommended herein and authorizes the County Engineer to execute the necessary documents.

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I, Dawn Kupfer, County Clerk in and for said County of Woodford, in the State of Illinois, and keeper of the records and files thereof, as provide by Statute, do hereby certify the foregoing to be a true, perfect and complete copy of the resolution adopted by the County Board of Woodford County, at its monthly meeting held at Eureka, Illinois on February 16, 2021.

**IN TESTIMONY WHEREOF**, I have hereto set my hand and affixed the seal of said County at my office in Eureka, in said County, this 16<sup>th</sup> day of February, 2021.

**(SEAL)**

**ATTEST:**

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Dawn Kupfer – Clerk of the Woodford County Board

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John Krug – Chairman of Woodford County Board

301 South Main Street  
Roanoke, IL 61561  
Phone 309-923-2891  
FAX 309-467-7220  
highway@woodford-county.org

## Woodford County Highway Department

# Memo

**To:** Chairman Hill and Members of the Woodford County Road & Bridge Committee  
**From:** Conrad Moore, P.E., County Engineer  
**CC:** File  
**Date:** February 4, 2021  
**Re:** February 2021 Agenda Item 8(d) (Material Quotes-FOB Pit)

---

Background:

The Highway Department solicits materials proposals on an annual basis for the procurement various materials for use by the Department in roadway maintenance. Quotations are received for materials that the Department picks up at the pit (FOB Pit) based upon which is most advantageous to the County.

For FOB Pit, all quotations for all groups may be accepted and it will be determined at the time of need, based upon location of the work within the County at that time, which quoted price is most advantageous economically.

Purpose:

Having materials on hand and from an available approved source is key to the Department's day-to-day operations.

Applicable Rules:

Woodford County Purchase Ordinance  
Motor Fuel Tax Law

Other Information:

It is anticipated that materials quoted on the attached will be paid for using a combination of MFT funds and local funds.

The Highway Department received quotes from 2 vendors as summarized on the attached bid results.

Recommendation:

The County Engineer recommends the Road and Bridge Committee accept all quotes as summarized on the attached bid results and resolution, authorize the County Engineer to execute the necessary documents, and forward the recommendation to the full County Board for approval.



STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF WOODFORD)



WOODFORD COUNTY BOARD

February 16, 2021 A.D.

## Resolution # 2020/21-016

### WOODFORD COUNTY HIGHWAY DEPARTMENT RESOLUTION FOR SECTION 21-00000-25-GM (PIT MATERIALS)

WHEREAS, quotes for materials were advertised and received by the Woodford County Engineer at the Highway Department in Roanoke, Illinois on February 4, 2021, to acquire Aggregate Materials to be used for the FY 2020/21 County Motor Fuel Tax (MFT) maintenance program, and

WHEREAS, the results for Woodford County – Section 21-00000-25-GM (PIT) are as follows:

1/4" Aggregate Special – FA-4: 1,000 Ton

Bidder: No Bidders

Aggregate Surface Course, CA-6, Type B: 2,800 Ton

Bidder: Valley Sand & Gravel – Washburn, Illinois  
Unit Price: \$8.50 Amount of Bid: \$23,800.00

Bidder: Riverstone Group – Oglesby, Illinois  
Unit Price: \$6.50 Amount of Bid: \$18,200.00

3/8" Aggregate Special – Crushed Stone (White Rock): 900 Ton

Bidder: Riverstone Group – Oglesby, Illinois  
Unit Price: \$8.75 Amount of Bid: \$7,875.00

3/8" Aggregate Special Double Washed Gravel – 1,000 Ton

Bidder: No Bidders

Bituminous Premix for Maintenance Use (High Performance): 150 Ton

Bidder: No Bidders

Erosion Control Aggregate, RR-1: 300 Ton

Bidder: Riverstone Group – Oglesby, Illinois  
Unit Price: \$13.00 Amount of Bid: \$3,900.00

Stone Riprap, RR-3: 300 Ton

Bidder: Riverstone Group – Oglesby, Illinois  
Unit Price: \$24.00 Amount of Bid: \$7,200.00

Stone Riprap, RR-5: 300 Ton

Bidder: Riverstone Group – Oglesby, Illinois  
Unit Price: \$24.00 Amount of Bid: \$7,200.00

**WHEREAS**, the quotes allow the Highway Department to acquire pit materials from the source most advantageous to the County Highway Department,

**AND WHEREAS**, the Road and Bridge Committee of the Woodford County Board upon reviewing said quotes, recommends the award of all quotes to said bidders as listed herein,

**THEREFORE BE IT RESOLVED**, by the Woodford County Board, State of Illinois, hereby accepts and awards to all bidders the quotes provided herein allowing the purchase of materials most advantageous to the County and authorizes the County Engineer to execute the necessary documents.

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I, Dawn Kupfer, County Clerk in and for said County of Woodford, in the State of Illinois, and keeper of the records and files thereof, as provide by Statute, do hereby certify the foregoing to be a true, perfect and complete copy of the resolution adopted by the County Board of Woodford County, at its monthly meeting held at Eureka, Illinois on February 16, 2021.

**IN TESTIMONY WHEREOF**, I have hereto set my hand and affixed the seal of said County at my office in Eureka, in said County, this 16<sup>th</sup> day of February, 2021.

**(SEAL)**

**ATTEST:**

\_\_\_\_\_  
Dawn Kupfer – Clerk of the Woodford County Board

\_\_\_\_\_  
John Krug – Chairman of Woodford County Board

## QUOTES FOR PIT MATERIALS 21-00000-25-GM

ROAD DISTRICT ...Woodford County SECTION ...21-00000-25-GM (FOB Pit) LETTING DATE ...February 4, 2021 @ 10:00 AM  File saved as ...Bid Tab 21-00000-00-GM				<b>BIDDER NO. 1</b> Valley Sand & Gravel 212 Tax School Rd Washburn, IL 61570  Troy White 309-248-7566		<b>BIDDER NO. 2</b> Riverstone Group 2273 N. IL 178 Oglesby, IL 61348 <a href="mailto:Askoog@rverstonegroup.com">Askoog@rverstonegroup.com</a> Andy Skoog 309-781-8928	
GROUP	ITEM	QTY.	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	FOB at Pit 1/4" Agg Special, FA-4 (FOB PIT)	1,000	Ton	NO	BID	NO	BID
2	Aggregate Surf Course, Type B CA-6 (FOB PIT)	2,800	Ton	\$8.50	\$23,800.00	\$6.50	\$18,200.00
3	3/8" Agg Special, Crushed Stone CA-16 (White Rock) (FOB PIT)	900	Ton	NO	BID	\$8.75	\$7,875.00
4	3/8" Agg Special Double Washed Gravel, CA-16, (Brown Rock) FOB PIT	1,000	Ton	NO	BID	NO	BID
5	Bit. Premix for Maintenance Use, (High Performance) (FOB PIT)	150	Ton	NO	BID	NO	BID
6	Stone Rip Rap, RR-1 (FOB PIT)	300	Ton	NO	BID	\$13.00	\$3,900.00
7	Stone Rip Rap, RR-3 (FOB PIT)	300	Ton	NO	BID	\$24.00	\$7,200.00
8	Stone Rip Rap, RR-5 (FOB PIT)	300	Ton	NO	BID	\$24.00	\$7,200.00

\*\*\*ALL QUOTES WILL BE ACCEPTED \*\*\*

\*\*\*Rock will be purchased from the pit that is the most advantageous to Woodford County\*\*\*

\*\*\*Riverstone Group materials may be purchased from Vermilion Quarry

301 South Main Street  
Roanoke, IL 61561  
Phone 309-923-2891  
FAX 309-467-7220  
highway@woodford-county.org

## Woodford County Highway Department

# Memo

**To:** Chairman Hill and Members of the Woodford County Road & Bridge Committee  
**From:** Conrad Moore, P.E., County Engineer  
**CC:** File  
**Date:** February 5, 2021  
**Re:** February 2021 Agenda Item 8(e) (Bulk Rock Salt)

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Background:

Each year, the Illinois Department of Central Management Services has a State bid process for the procurement of bulk rock salt. Each local agency that desires to participate must submit a tonnage request in mid-March for salt to be used on roadways in the following winter.

The Highway Department currently has approximately 1,000 tons on hand, and will be able to order up to 1,200 tons on the current year's order.

Each year, the Highway Department submits a resolution authorizing the County Engineer to participate in the State bid process for a certain amount based upon current stockpile and forecast usage, and the Engineer and Maintenance Foreman will use their judgement at the time that tonnage amount is due, which is typically mid-March. At this time, the Department recommends participation up to a maximum of 3,000 tons, and the County Engineer and Maintenance Foreman will decide at the time the requisition is due.

Purpose:

Having rock salt on hand when winter season begins is key to the Department's snow removal operations. State bid is a good way to get bulk pricing.

Applicable Rules:

Woodford County Purchase Ordinance  
Motor Fuel Tax Law

Other Information:

The State of Illinois typically releases salt prices in the summer/fall, and the delivery would then take place the following winter/spring.

It is anticipated that bulk rock salt will be paid for using a combination of MFT funds and local funds.

Recommendation:

The County Engineer recommends the Road and Bridge Committee approve the maximum allowable tonnage as summarized above and on the resolution and forward the recommendation to the full County Board for approval.

STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF WOODFORD)



WOODFORD COUNTY BOARD

February 16, 2021 A.D.

**RESOLUTION # 2020/21-017**

**WOODFORD COUNTY HIGHWAY DEPARTMENT  
RESOLUTION FOR PROCUREMENT OF BULK ROCK SALT  
THROUGH THE ILLINOIS DEPARTMENT OF CENTRAL  
MANAGEMENT SERVICES**

**WHEREAS**, the Woodford County Highway Department spreads rock salt on the roads for snow and ice removal operations during winter storm events, and

**WHEREAS**, the Illinois Department of Central Management Services has an annual State bid process for the procurement of said salt, and

**WHEREAS**, the County Highway Department request to participate in said bid process for a quantity not to exceed 3,000 tons and the cost of said materials will be known at a later date after the bid process is complete, and

**WHEREAS**, the Road and Bridge Committee voted to recommend to the County Board to participate in said bid process committing the County to the said material quantities.

**THEREFORE, BE IT RESOLVED**, by the Woodford County Board, State of Illinois, that the County Board Chairman be authorized to sign the Joint Purchasing Requisition committing the County to said quantity of materials.

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I, Dawn Kupfer, County Clerk in and for said County of Woodford, in the State of Illinois, and keeper of the records and files thereof, as provided by Statute, do hereby certify the foregoing to be a true, perfect and complete copy of the resolution adopted by the County Board of Woodford County, at its monthly meeting held at Eureka, Illinois on February 16<sup>th</sup>, 2021.

**IN TESTIMONY WHEREOF**, I have hereto set my hand and affixed the seal of said County at my office in Eureka, in said County, this 16<sup>th</sup> day of February, 2021.

**(SEAL)**

**ATTEST:**

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Dawn Kupfer – Clerk of the Woodford County Board

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John Krug – Chairman of Woodford County Board