

**AGENDA**  
**CONSERVATION, PLANNING, AND ZONING COMMITTEE**  
**WOODFORD COUNTY, ILLINOIS**  
**Monday, August 9, 2021**  
**5:30 P.M.**

1. Call to Order:
2. Roll Call: Blake Parsons, Don Tolan, Jason Spence, Ansel Burditt, Dave Meinhold
3. Approval of Monthly claims:
4. Approval of June 7, 2021, minutes:
5. Review of Executive Session
6. Public Input:
7. Unfinished Business:
8. New Business:
  - a) Adopt-a-lot for 1267 Millpoint Rd
  - b) Resolution 2020/21#058 Zoning Administrator longevity step.
9. Planning and Zoning Issues:
10. Executive session (if necessary)
11. Any action coming out of Executive Session:
12. Adjournment

<p>Zoom Information</p> <p><a href="https://us02web.zoom.us/j/82882277460?pwd=a2NYV1NlYa0JrRTk3OS9jRGtDY2NhQT09">https://us02web.zoom.us/j/82882277460?pwd=a2NYV1NlYa0JrRTk3OS9jRGtDY2NhQT09</a></p> <p>Meeting ID: 828 8227 7460 Passcode: 102275</p>
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**MINUTES**  
**CONSERVATION, PLANNING, AND ZONING COMMITTEE**  
**WOODFORD COUNTY, ILLINOIS**

**Monday, June 7, 2021**

**5:30 P.M.**

1. Call to Order:  
Mr. Parsons called the meeting to order at 5:30 pm.
2. Roll Call: Blake Parsons, Ansel Burditt, Dave Meinhold and Jerry Smith were present. Don Tolan and Jason Spence were absent.
3. Approval of Monthly claims:  
Motion to approve the claims made by Burditt, seconded by Meinhold. *Motion Carried.*
4. Approval of April 12, 2021, minutes:  
Motion to approve the minutes made by Burditt, seconded by Meinhold. *Motion Carried.*
5. Review of Executive Session: None
6. Public Input: None
7. Unfinished Business:
  - a) Restrictions on large SUPs in the vicinity of Municipalities  
The committee discussed the major concerns with enacting this sort of restriction and the significant repercussions that would result. The issues include determining what the possible setback would be, how that setback affects the rights of landowners both inside and outside the municipality. They also discussed the complicated choice of determining if all SUP's would be restricted, or if they would develop a list restricting only certain categories of SUP's and if there could be legal challenges to having different requirements. The committee determined they had discussed this on several occasions at this point and at this time it was felt the existing restrictions and procedures should remain in place.  
Motion to Table discussion on restrictions on large SUP's in the vicinity of municipalities made by Burditt, seconded by Meinhold. *Motion Carried.*
  - b) Legislation update  
The Committee briefly discussed that the legislative session has ended so the bills discussed in previous months have returned to committees. It was noted that SB 1602 had been rolled into 2896 and modified to a degree but has not passed. Mr. Parsons discussed the fact that the County Board passed a resolution opposing SB 1602 and similar resolutions were passed by a total of 75 counties in the state.
8. New Business:
  - a) Appointment to the Zoning Board of Appeals (Alternate) of John Obery to fulfil the unexpired 5 year term of Ansel Burditt expiring 1 August 2024  
Motion to approve the appointment of John Obrey made by Meinhold, seconded by Burditt. *Motion Carried.*
9. Planning and Zoning Issues:  
Ms. Jording provided a by month permit number breakdown for the last 14 years for informational purposes.
10. Executive session (if necessary) None
11. Any action coming out of Executive Session:
12. Adjournment  
Motion to adjourn made by Meinhold at 6:34 pm, seconded by Burditt. *Motion Carried.*

\_\_\_\_\_  
Lisa Jording, Secretary

\_\_\_\_\_  
Blake Parsons, Chairman

\_\_\_\_\_  
Date



## RESOLUTION 2020/21 #058

### RESOLUTION SETTING THE SALARY FOR THE ZONING ADMINISTRATOR

WHEREAS, the County Board has adopted a policy directing that non-union employees in management positions such as the Zoning Administrator, will start at negotiated starting wages and then shall receive longevity in service and COLA increases in pay in the same manner as other non-union employees.

WHEREAS, the Zoning Administrator achieves a 7 year longevity step on September 2, 2021.

NOW THEREFORE BE IT RESOLVED by the Woodford County Board this day of August 17, 2021, that the salary for the Zoning Administrator be set at \$53,478.00

AND BE IT FURTHER RESOLVED: that said salary increase be effective in the pay period of August 27, 2021 –September 9, 2021.

ATTEST:

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Dawn L Kupfer  
Woodford County Clerk

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John Krug  
Chairman of the Woodford County Board

**ADOPT-A-LOT PROGRAM**

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Agreement Between  
Woodford County, Illinois  
And

Lot Adopter Name APARELI LEAR

Lot Adopter Address 1269 MILLPOINT RD  
EP 61611

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Following the severe flooding from 2008, Woodford County participated in the Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program (HMGP). HMGP funds were used for a Buyout Project. The buyout has been completed and Woodford County has, by law, taken ownership of several lots. In order to help decrease the County's cost and taxpayer's cost of cutting grass and weeds and keep the lots presentable, the County of Woodford has enacted the **Adopt-A-Lot Program**.

This program will allow Woodford County residents to "adopt" a lot or lots which they will tend to and help in keeping our neighborhoods clean and attractive. Lot adopters must file an application with the Zoning Administrator. Selections made by the Zoning Administrator will be forwarded to the Conservation, Planning and Zoning Committee for recommendation to the full County Board.

All lot adopters must be residents of Woodford County.

The County Designee who will administer the Adopt-A-Lot Program is identified as the Woodford County Board Chairman. The County Designee holds the authority to confer rights to the property and also take those rights away.

This agreement is made by the Lot Adopter and in favor of Woodford County for the purpose of utilizing County property for the use and benefit of the Lot Adopter, to enhance the neighborhood's appearance, and to ease the County's financial burden of maintaining the property.

**Adopted lots are not to be thought of as an extension of the property line of the Adopter's lot. These lots are public property and are open to the public.**

Property lot description:

1267 MILLPOINT RD  
EAST PEORIA IL. 61611

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(See attached photograph of lot, taken before this agreement was signed.)

1. **Lot Adopter agrees** to assume the cost of maintenance of said property so as to keep the property neat, clean, and attractive.
2. **Lot Adopter may:** after approval by the Illinois Historic Preservation Agency and the County Designee:
  - a) Plant flowers or herbs.
  - b) Plant shrubs and shade trees.
  - c) Plant vegetables.
  - d) Plant fruit trees.
3. **Lot Adopter may not:**
  - a) Erect or place any structure of any sort on the lot.
  - b) Build a road or change the contour of the lot without written approval by the County Designee.
  - c) Remove trees, shrubs, or flowers growing on the lot before the date of this agreement without written approval by the County Designee.
  - d) Use the lot as a place to dump or store grass clippings, tree limbs, or matter of any sort.
  - e) Use the land for commercial, industrial, or residential purposes.
  - g) Use the land for permanent storage of automobiles, recreational vehicles, ramps or boats.
4. **Lot Adopter must:**
  - a) Provide year-round maintenance of the adopted lot in compliance with the Zoning Ordinance, which includes, but is not limited to, keeping the lot in a neat, clean, and sanitary condition, and maintain area in like manner of surrounding properties.
  - b) Check with insurer for any liability insurance coverage they may require.
  - c) Follow FEMA rules for utilization of green spaces as outlined in Regulation CFR 36029, Part 77.2 (d).

If the Lot Adopter moves from the County, he/she must notify the County in writing within thirty (30) days before moving from the County. That letter will serve as notice for the County Designee to terminate this agreement. The County will then make the lot available to the next resident on the Adopt-A-Lot Waiting List, maintained by the Zoning Administrator.

This agreement and EXHIBIT "A" constitutes the entire agreement between the parties, and any statement, representations, or promises are contained herein, and no other oral statement or promises shall be binding.

**Disclaimer:**

The adopted lot is in a floodplain. Use may be interrupted by a flood, and neither the County, State, nor Federal Government may be held liable for any loss. No flood insurance or other disaster assistance will be paid for any loss occurring on the lot.

**Renewal of Adopt-A-Lot Agreement:**

The term of this lease shall commence on this day \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_ and shall continue for a period of one (1) year from said date and shall be automatically renewed at the termination of the year term and each year term thereafter unless it is terminated. This agreement may be terminated at any time by written notice by either party to the other party.

Any specific performance or breach of contract or any other legal matters regarding this agreement shall be heard in the Circuit Court of Woodford County, Illinois.

\_\_\_\_\_  
County Designee Printed Name

ARACELI LEAR  
\_\_\_\_\_  
Lot Adopter Printed Name

\_\_\_\_\_  
\*County Designee Signature

A Lear  
\_\_\_\_\_  
\*Lot Adopter Signature

\_\_\_\_\_  
Date

7/20/21  
\_\_\_\_\_  
Date

\* Signed after approval by the Woodford County Board at a regular Woodford County Board Meeting.

EXHIBIT "A"

RELEASE OF LIABILITY, COVENANT NOT TO SUE AND INDEMNITY AGREEMENT

IN CONSIDERATION FOR BEING ALLOWED ENTRANCE ONTO THE TRACT OF LAND OWNED BY THE COUNTY OF WOODFORD ("COUNTY") LOCATED AT 1267 MILL POINT RD, WOODFORD COUNTY, IL ("TRACT") TO PERFORM MOWING AND MAINTENANCE SERVICES, AND FOR OTHER GOOD AND VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE ACKNOWLEDGED, I HEREBY ASSUME ALL RISKS ASSOCIATED WITH PERFORMING MOWING AND MAINTENANCE SERVICES ON THE TRACT AND FOREVER RELEASE, CONVENANT NOT TO SUE, DEFEND, INDEMNIFY, AND HOLD HARMLESS THE COUNTY, ITS DIRECTOR, OFFICIALS, SERVANTS, EMPLOYEES, AGENTS, REPRESENTATIVES, LICENSEES, INVITEES, AND CONTRACTORS (COLLECTIVELY, "THE COUNTY") FROM AND AGAINST ANY AND ALL ACTIONS, CLAIMS, LIABILITIES, ASSERTIONS OF LIABILITIES, LOSSES, COSTS, AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEY'S FEES, WHICH IN ANY MANNER MAY ARISE OR BE ALLEGED TO HAVE ARISEN OR RESULTED OR ALLEGED TO HAVE RESULTED, IN WHOLE OR IN PART, DIRECTLY OR INDIRECTLY, FROM THE PRESENCE, ACTIVITIES, EVENTS, NEGLIGENCE, OR OMISSIONS OF ANY NATURE WHATSOEVER OF ME OR SERVANTS, EMPLOYEES, AGENTS, REPRESENTATIVES, LICENSEES, INVITEES, OR CONTRACTORS OF MINE OR ANY ONE OF THEM IN CONNECTION WITH PERFORMANCE OF MOWING OR MAINTENANCE SERVICES ON THE TRACT, INCLUDING ANY SUCH CLAIM FOR BODILY INJURY OR DEATH OF MYSELF OR ANY PERSON(S), FOR ANY LOSS OF THE MEANS OF SUPPORT, AND FOR ANY LOSS OR DAMAGE TO PROPERTY.

I FURTHER AGREE TO RELEASE, CONVENANT NOT TO SUE, DEFEND, INDEMNIFY, AND HOLD HARMLESS THE COUNTY FROM THE ABOVE DESCRIBED CLAIMS EVEN THOUGH SUCH INJURY, DEATH, LOSS, OR DAMAGE IS CAUSED, IN WHOLE OR PART, DIRECTLY OR INDIRECTLY, BY ANY DEFECT IN OR CONDITION OF THE TRACT OR COUNTY EQUIPMENT, AND WHETHER OR NOT SUCH DEFECT OR CONDITION IS KNOWN OR SHOULD HAVE BEEN KNOWN TO THE COUNTY, AND WHETHER CAUSED BY THE ACTIVE, PASSIVE, OR SOLE NEGLIGENCE OF THE COUNTY.

THIS OBLIGATION TO RELEASE, COVENANT NOT TO SUE, DEFEND, INDEMNIFY AND HOLD HARMLESS EQUALLY BINDS MY HEIRS, ASSIGNS, AND PERSONAL REPRESENTATIVE(S) IN THE EVENT OF MY DEATH OR INCAPACITY.

AS  
Signature of Lot Adopter

7/20/21  
Date Signed

ARACELI GEAR  
Printed Name

1269 MILL POINT RD  
Address  
EP IL. 61611

309 231 1404  
Telephone Number