

**COUNTY OFFICES COMMITTEE
COUNTY BOARDROOM
TUESDAY, JANUARY 21, 2020
SPECIAL MINUTES
6:00 P.M.**

1. Call to Order

2. Roll Call – Russ Cotton (ch), Emily Barker, Dan Steffen, Jason Spence present. Chuck Nagel is excused

3. Approval of Minutes

a. Approval of December 10, 2019 regular meeting minutes.

Motion to approve December 10, 2019 minutes made by Steffen, seconded by Spence.
Motion passed.

b. Approval of December 17, 2019 special meeting minutes.

Motion to approve December 17, 2019 minutes made by Spence, seconded by Barker.
Motion passed.

4. Public Input

5. Appointments

a. Approval of reappointment of Ed Leman to the Congerville Rural Fire Protection District for a 3 year term expiring May 1, 2022.

b. Approval of appointment of Donald Tolan to CP&Z to fill the unexpired term of Andy Rokey.

c. Approval of appointment of Kim Holmes as the ZBA Chairman.

d. Approval of appointment of Jerry Smith to the County Board to fill the unexpired seat of Andy Rokey.

Motion to approve all appointments made by Spence, seconded by Steffen. *Motion passed.*

6. Approval of Claims

a. Approval of December claims

Roll call vote to approve December claims. Cotton- Yes; Barker – Yes; Steffen- Yes; Spence- Yes. December claims were approved.

b. County Board Per Diem – Roll Call Vote

Three per diem claims were presented for Bryant Kempf, Justin Faulk, and Don Tolan.

Motion to approve per diem claims made by Spence, seconded by Barker. *Motion passed.*

7. Unfinished Business

a. Approval of Resolution 2019/20 #016 Drug and Alcohol Use/Abuse Policy

It was explained that the drug and alcohol policy was approved last month along with the sexual harassment policy. However, they were lumped together in one resolution, and it was felt that they needed to be broken apart. This resolution separates the drug and alcohol policy from the sexual harassment policy. Motion to approve resolution 2019/20 #016 made by Steffen, seconded by Spence. *Motion passed.*

8. New Business

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9. Budget

10. Other

11. Executive Session (if necessary)

12. Any action coming out of Executive Session

13. Adjournment

Motion to adjourn made by Steffen, seconded by Barker. *Motion passed.*

Meeting adjourned at 6:05 PM.

Submitted by: Deb Breyman

 2/11/20

Russ Cotton, Chairman
County Office Committee