

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Wednesday, July 7, 2021
MINUTES
8:00 AM

1. Call meeting to Order

The meeting was called to order at 8:02 AM by Chairman Hill

2. Roll Call

Richard Hill, Dan Steffen, Barry Logan, David Meinhold, and Donald Tolan were all present. Also present was County Engineer Conrad Moore. Bob Cherveney and Chris Tyra were also present.

3. Review of Minutes of regular meeting on June 7, 2021

Motion to approve June 7, 2021 minutes made by Logan, seconded by Meinhold. *Motion passed.*

4. Review of Executive Session Minutes

a. June 7, 2021 Executive Session Minutes

Motion to approve and keep confidential the Session 1 Executive Session Minutes made by Logan, seconded by Meinhold. *Motion passed.*

b. June 7, 2021 Executive Session Minutes

Motion to approve and keep confidential the Session 2 Executive Session Minutes made by Logan, seconded by Steffen. *Motion passed.*

5. Public Comment

Bob Cherveney addressed the committee and said that he will be retiring at the end of July. He started working for the Highway Department in 1974. He has enjoyed his time with the Highway Department and it will always be a very special place for him. The committee thanked him for his dedication to the County and hard work.

6. Consider claims for July 2021 Board meeting

They are half way through buying parcels for the CH 13 project. There are a few parcels that are in trusts, so the process for purchasing them is taking more time. There has been positive feedback from the new guard rail installed. There was a question regarding petty cash. Petty cash has been used to purchase items on line that have to be paid for right now. In one instance the hose on the tar kettle had to be replaced. The air compressor was being rented, and the hose had to be replaced in order to keep the process running. Each item paid for out of petty cash is tracked in its appropriate budget line item and petty cash is reimbursed. A question arose about the amount of glass beads that was purchased. The quantity ordered this year was down

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because we had a surplus from last year. Glass bead quantities have to be estimated a year in advance of their use.

7. Other

a. New Shop Building

This committee has been discussing the pros and cons and if we need to hire an architectural firm to help in the design of the new shop. Construction Manager Chris Tyra went over the pros and cons of this. He stated that this project does not need a full time project manager. The design work is fairly simple. He recommends we have an architectural firm do the design. However, the committee felt that they only wanted the architect to do building design work and not the mechanical, electrical and plumbing. That could come from a different source. We will need to be very specific on our wants so that the bidders are bidding on the same specifications – i.e. type of lighting, fixtures, etc. Discussion was held on wood post frame versus steel post frame. On average, a wood post frame will last about 40-60 years. A steel post frame will last about 50-100 years. And the cost of steel is a bit more expensive. After discussion, it was decided that we would go with a wood post frame because of the salt and what it does to the steel. Once we decide the specifics we can put it out for bid. The committee would like to stay with a builder who is local. There will be heated floors with natural gas, and the building will not be attached to the EMA building. If solar panels are used it could change the structural design as the roof would have to support the panels. We will have Kenyon break out the architectural and structural part of the design and KED provide the mechanical, electrical, and plumbing specifications. It is the committee's hope to put this out for bid in December or January. It is conceivable to have 8 different bid packages. We can advertise in the local paper for bids and state we will choose the bid most advantageous to the County. The builder may have a particular subcontractor they prefer to work with. Discussion on the pros and cons of splitting out the work. We received one civil engineering agreement. Mr. Tyra will reach out to several firms for a civil engineering agreement. This will be an ongoing discussion.

b. Budget Updates

Mr. Moore provided a map with projects for next year highlighted. Some of the projects are in conjunction with grants from IDOT and depend on IDOT for when the project will be completed.

8. Old Business

a) Discuss and act on Architecture Agreement with Kenyon & Associates for new shop building.

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b) Discuss and act on engineering Agreement with Hutchison Engineering, Inc for new shop building.

These two items were discussed under 7 a and were not brought up for action.

9. New Business

a. Discuss and act on bids for Worth Township Seal Coat, Section 21-17000-15-GM

Only 1 bid was received from Steffen 3D Construction for \$52,639.80. Motion to accept Steffens 3D Construction bid for \$52,639.80 made by Logan, seconded by Tolan. *Motion passed.* Mr. Steffen abstained from voting.

10. Executive Session

a) 5 ILCS 120/2(c)(6) Sale or lease of property

The State's Attorney has not given feedback on this, so we will put it on next month's agenda.

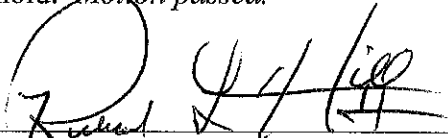
11. Action coming out of Executive Session

12. Motion to adjourn

Motion to adjourn made by Logan, seconded by Meinhold. *Motion passed.*

Meeting adjourned at 9:30 AM.

Submitted by: Deb Breyman



Richard Hill, Chairman
Road & Bridge Committee