

**COUNTY OFFICES COMMITTEE
COUNTY BOARDROOM
TUESDAY, JULY 13, 2021
MINUTES
4:30 P.M.**

1. Call to Order

The meeting was called to order at 4:30 PM.

2. Roll Call

Jason Spence, Nathan Schertz, Richard Hill, Al Durst, Chuck Nagel all present.

3. Approval of Minutes

a. Approval of June 8, 2021 regular meeting minutes.

Motion to approve June 8 minutes made by Hill seconded by Nagel. *Motion passed.*

b. Release or keep confidential June 8, 2021 Executive Session Minutes

Motion to keep confidential the June 8 executive session minutes made by Schertz, seconded by Nagel. *Motion passed.*

4. Public Input

None

5. Appointments

a. a Reappointment of Stanley Ulrich to the Linn Mt. Vernon Cemetery Association for a 4 year term expiring April 30, 2024

b. Reappointment of Vincent Winkler to the Linn Mt. Vernon Cemetery Association for a 3 year term expiring April 30, 2024.

c. Reappointment of Timothy L. Schoon to the Linn Mt. Vernon Cemetery Association for a 3 year term expiring April 30, 2024.

d. d Reappointment of Gretchen A. Strauch to the Linn Mt. Vernon Cemetery Association for a 3 year term expiring April 30, 2024.

e. Reappointment of Loyd Damerell to the Linn Mt. Vernon Cemetery Association for a 6 year term expiring April 30, 2027.

f. Appointment of Harold Weiss to the Washburn Fire Protection District to complete the unexpired three year term of Stan Ulrich expiring June 1, 2024.

Motion to approve the appointments and reappointments A-F made by Nagel, seconded by Hill. *Motion passed.*

6. Approval of Claims

a. Approval of July claims

Motion to approve July claims made by Schertz, seconded by Hill. *Motion passed.*

b. County Board Per Diem – Roll Call Vote

There is one (1) per diem for Mr. Meinhold for \$300. Motion to approve per diem for Meinhold made by Nagel, seconded by Durst. Roll call vote – Spence-yes; Schertz-yes; Hill-yes; Durst-yes; Nagel- yes. *Motion passed.*

7. Unfinished Business

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8. New Business

a. Developing Administrative oversight for Courthouse Appointed Officials.
See "C" below.

b. Approval of Resolution 2020-21 #055 increasing the Public Defender salary
Motion to approve Resolution #055 made by Nagel, seconded by Durst. By statute the Public Defender's salary has to be within 10% of the State's Attorney's salary in order to have part of it reimbursed. We received notification that the State's Attorney will be receiving a 2.5 % cost of living wage bringing his salary to \$183,434.18. Therefore, the Public Defender's salary needs to be adjusted to \$165,090.76 retroactive to July 1. The State's Attorney is aware of this to include the new numbers in his budget. *Motion passed.*

c. Board Coordinator

The Board is transitioning with more and younger people being elected to serve on the Board. These members have jobs, families, etc., and don't have the time to dedicate to overseeing the administration duties of the Board – such as writing grants, overseeing appointed employees, etc. Mr. Krug, Mr. Nagel, and Mr. Spence have come up with the idea to have a person who would take direction from the Board and oversee the non-elected department heads. This would take nothing away from the elected officials, but would help the Board members jobs run smoother. At one time there was a County Administrator that came in and tried to take over, and that did not work. This person would be responsible to the Board. They would oversee the departments of Zoning, Supervisor of Assessments, and the County Coordinator. They could help take on budget responsibilities, give yearly evaluations, write grants, resolutions, etc. We recently were awarded a 7.5 million grant. The Board does not have the time to figure out how to apply this money, and that is something this Board Coordinator could do. The Board needs to figure out that person fits into the Board structure. Their duties could be written into the Board rules. If this is moved forward, they would want to pay an appropriate salary. The committee will reach out to the department heads and get their input also. By next month we will have a job description and will discuss further.

9. Other

10. Executive Session (if necessary)

None

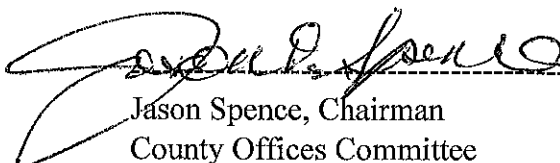
11. Any action coming out of Executive Session

12. Adjournment

Motion to adjourn made by Hill, seconded by Schertz. *Motion passed.*

Meeting adjourned at 5 PM.

Submitted by: Deb Breyman


Jason Spence, Chairman
County Offices Committee