

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Monday, August 9, 2021
MINUTES
8:00 A.M.

1. Call meeting to order.

The meeting was called to order by Chairman Hill at 8:00 A.M.

2. Roll Call.

Richard Hill (chairman), Donald Tolan, Dave Meinhold, Barry Logan, and Dan Steffen all present. Also present were County Engineer Conrad Moore, and Board member Jerry Smith.

3. Review meeting minutes of regular meeting on July 7, 2021.

Motion to approve July 7, 2021 minutes made by Steffen, seconded by Tolan. *Motion passed.*

4. Review and consider minutes of past Executive Sessions.

None

5. Public comment.

Bob Cherveney addressed the committee. Mr. Cherveney explained the right-of-way purchase process for CH 1 and his desired solution to bring the property at 1461 County Rd 1400 E to being buildable. The County's purchase of strip right-of-way at the subject property reduced the acreage to less than 2 acres, making it non-buildable. Mr. Cherveney would like the County to quit claim 0.186 acres back to the property owner, with a right-of-way dedication back to the County. This action would bring the property back to 2 acres, making it buildable according to zoning rules, and the County would still have highway and utility rights for CH 1. Mr. Cherveney stated that had he known in 2008 that the purchase of the 0.186 acres would have made the property non-buildable, he would have asked for a right-of-way dedication for that acreage instead of a warranty deed. He is asking the committee to fix an error that the county made.

Mr. Steven Omiotek, 623 W. 8th Street, Minonk, also addressed the committee. He is the owner of said property Mr. Cherveney was addressing. In 2013 a tornado hit the property and destroyed the buildings that were located on it. Mr. Omiotek purchased the land in 2019 at a tax sale and cleaned up the property. Since that time, people have been using that property to dump debris. He has removed over 10 tons of debris. There were also 100 gallons of chemicals found on the property that he has removed. He currently stated that he hopes to build a house on that parcel, but is unable to do so since it is less than 2 acres. He requested a special variance from the Zoning Board of Appeals to build a house on less than 2 acres and was denied. He is asking the committee to quit claim the 0.186 acres back to the property in exchange for dedication of right-of-way. By building a house there, it would stop people from dumping unwanted trash, and would increase the tax value of the property generating funds to the County. It was asked about the well and septic system on the property. Mr. Omiotek knows that the previous home had a well and septic system, but he is not sure of the condition of them at this time. It was asked if he would be willing to sell the property, and he was willing to entertain that idea.

6. Consider claims for the August 17, 2021, Board meeting

Motion to approve claims made by Logan, seconded by Meinhold. The grass seed is being planted on Banta Road in the ditches. It was asked about the roof inspection from Tomkat. The

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inspection showed the roof to be in good shape. The ERA Valdivia Contractor was for painting a bridge in Worth Township. *Motion passed.*

7. Old Business:

- (a) Discuss and act on architecture agreement for new shop building.

Motion to approve Kenyon and Associates agreement for architectural services for the construction of the new building made by Tolan, seconded by Steffen. The mechanical, electrical and plumbing will be under a different agreement. Discussion on where the acoustic panels and metal liner will be placed. The wash bay will have concrete masonry blocks with a vent fan. Discussion on what needs to be determined before the architect gets involved. Things like where windows and drains are placed, do we use galvanized or stainless steel screws, fan/exhaust placement, door size, etc. The committee needs to define what it wants in order to have the architect design it to our specifications. It was felt that the architect would do a preliminary drawing and then the committee could tweak it as they saw fit. Some of these questions Chris Tyra can help with addressing. Mr. Moore nor the members of the committee have the time to be the contractor for this project, thus the need to hire an architectural firm. It was discussed if the bathrooms would be a storm shelter. The EMA building was built as a storm shelter for the Highway Department. Discussion on solar panels – where would they be placed, how used. Due to space issues, the solar panels, if used, would have to be placed on the roof. Solicitation of bids will not be done until the architect has completed all specs and the committee has approved them. *Motion passed.*

- (b) Discuss and act on engineering agreement for new shop building.

Motion to approve engineering agreement with Mohr & Kerr Engineering & Land Surveying made by Steffen, seconded by Tolan. This agreement will provide a survey of utilities, storm water drainage, etc. for the new shop building. It was asked about the communication between the architect and the engineer. Chris Tyra will help with that process, and the two can communicate with each other. *Motion passed.*

8. New Business:

- (a) Discuss and act on quotes for traffic control devices on CH 7 Bridge.

Motion to accept the low bid from Road Safe for \$54,585.88 made by Logan, seconded by Meinhold. The bridge over Panther Creek on CH 7 has had reduced weight limits and has been monitored closely. The last inspection showed more deterioration and IDOT required that the bridge be reduced to one lane. Traffic lights will need to be installed in order to keep the bridge and road safe. There is a bridge and highway contingency fund that will be used to pay for this. *Motion passed.*

- (b) Discuss and act on bids for Metamora Township culvert, Section 20-08156-00-DR.

Motion to approve bids for the Metamora Township culvert made by Meinhold, seconded by Steffen. The bids were higher than what was anticipated. This precast box culvert will be split 50/50 between the township and the county. *Motion passed.*

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(c) Vehicle Sale.

The Highway Department has a few vehicles that need to be replaced, and wants approval to sale the old vehicles. The committee wants to make sure that the public is aware of the vehicles. It was discussed and felt that due to the age of the vehicles, it was advantageous to sell them instead of trading them.

9. Other:

(a) CH 13 update.

About 60% of the right-of-way has been purchased. There are a few properties that are in trusts and details are still being worked out.

(b) Budget update.

Mr. Moore gave a 5 year plan showing future work- CH 7 bridge, resurfacing Metamora/Washington blacktop, CH13 improvements, etc. Mr. Moore would like to have an engineer on board to help with section CH 13 from north of Route 24 to 1150 North Road.

(c) IDOT Documentation Review Summary.

Mr. Moore provided the committee with the IDOT audit. They reviewed the funds from 2018 and 2019, along with the Township funds. We have a clean report.

(d) Personnel Update

Doug Mullen was offered a promotion to Construction Engineer. With Mr. Chervený's retirement, we will need to hire an additional engineer.

10. Executive Session.

(a) 5 ILCS 120/2(c)(6) Sale or lease of property.

Motion to go into executive session under 5 ILCS 120/2/(c)(6) made by Logan, seconded by Meinhold. Roll call vote – Tolan-yes; Meinhold-yes; Logan-yes; Steffen-yes; Hill-yes. *Motion passed.*

11. Action coming out of Executive Session.

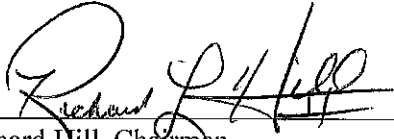
Motion to come out of executive session made by Logan, seconded by Meinhold. *Motion passed.*

12. Motion to Adjourn.

Motion to adjourn made by Tolan, seconded by Logan. *Motion passed.*

Meeting adjourned at 9:50 A.M.

Submitted by: Deb Breyman


Richard Hill, Chairman
Road and Bridge Committee