

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
MONDAY, JANUARY 9, 2023
AGENDA
4:30 PM**

Join Zoom Meeting

<https://us02web.zoom.us/j/83864543578?pwd=U0hqK1lmVy96Z3A3TXEwZVFEaTNJQT09>

Meeting ID: 838 6454 3578

Passcode: 703301

- 1. Call to Order**
- 2. Roll Call** – Blake Parsons, Nick Miller, Tim Worner, John Krug, Randy Barth
- 3. Approval of Minutes**
 - a. Approval of December 12, 2022 minutes
- 4. Public Input**
- 5. Approval of Claims**
 - a. Approval of January 2023 Claims
- 6. Coroner**
- 7. Health Department**
- 8. Sheriff**
 - a. ARPA Projects Update Information Only
 - i. Courthouse / PSB HVAC Project
 - ii. Sheriff / EMA Public APP
 - iii. FARO / Drone
 - iv. Axon BWC / Taser / Interview Rm.
 - v. Fire Alarm, IT Network, Telephone, CCTV, Parking lot, Retaining Wall, Sidewalks & Ramps.
 - b. Card Access Project Update Information Only
 - c. RLF Elevator Project Update Information Only
 - d. County IT Staff Discussion Information Only
 - e. Sheriff MDC Project Bids w/ Action *(See Attached Sheet)*
 - f. Sheriff Vehicle Purchase Update / Vehicle Repair Update Information Only
 - g. Sheriff Lexipole Policy and Procedure Project Update Information Only
 - h. Sheriff Report
- 9. Animal Control**
- 10. New Business**
- 11. Unfinished Business**
 - a. Continued discussion on Contingency Plan for Courthouse
 - b. Continued discussion in IT Department FTE Position and How to Proceed
- 12. Other**
- 13. Executive Session – Roll Call Vote**
- 14. Any action coming out of Executive Session**
- 15. Adjournment**

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1. Call to Order

Chairman Parsons called the meeting to order at 4:30 PM.

2. Roll Call

Blake Parsons, Nick Miller, Tim Worner, John Krug, Randy Barth and Jerry Smith all present. Also present is Board Chairman Chuck Nagel.

3. Approval of Minutes

- a. Approval of November 7, 2022 minutes

Motion to approve November minutes made by Miller, seconded by Barth. There were no corrections. *Motion passed.*

4. Public Input

None

5. Approval of Claims

- a. Approval of December 2022 Claims

Motion to approve December claims made by Krug, seconded by Miller. *Motion passed.*

6. Coroner

7. Health Department

Ms. Aggertt introduced herself to the new Board members.

8. Sheriff

- a. Traffic Crash and Crime Scene Reconstruction/Investigation Equipment Purchase & Maintenance Agreement

This equipment would give 2D and 3D images for crime/crash/and traffic accident reconstruction. This would allow a jury, judge, investigator, etc., to have the ability to walk through a crime scene, just as it lays, and see every angle. This program would help the State's Attorney and the Coroner, and thus they are willing to add funds to the initial cost of the program. There would be a drone, to which 4 officers would be certified in handling, and the scanner and Faro would have 2 certified officers. The total cost is \$99,520.95. The Coroner has committed \$40,000, the State's Attorney has committed \$10,000 and the Sheriff will use fund balances such as DUI, Forfeited funds, etc. and not the General fund. This price covers everything, parts, labor, scanners, cleaning, calibration, etc. It was asked if the Sheriff has checked with other departments that have this system and what their input was. The Sheriff had spoken to one of our detectives who had worked with this system in his past job and recommended this system. The maintenance agreement would be for 4 years and would cover everything. At the end of the maintenance agreement, there are options to renew. Motion to approve the Traffic Crash and Crime Scene Reconstruction Investigation Equipment Purchase and Maintenance Agreement, not to exceed \$107,000 made by Miller, seconded by Smith. *Motion passed.*

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b. Sheriff App Purchase / Agreement

The Sheriff had made an ARPA request for this app. This app would allow information to be placed in the public's hands immediately. It would include things such as sex offenders, tip hotlines, EMA, searches, abductions, inmates, etc. The set-up, design, connections to registry, would be a one-time fee of \$33,241.50. There would be a yearly fee that we would need to budget for of \$6,985 to keep it updated. Because we would be providing information on inmates, the inmate fund can be used to pay the cost of the program. The request for ARPA funds was \$29,500 with the rest coming out of the inmate fund. Most of the surrounding counties have this app. It will push the information out to your phones immediately. Motion to approve \$33,241.50 for the purchase of the Sheriff App made by Krug, seconded by Barth. *Motion passed.*

c. RLF Elevator Update / Additional Project Work per Code 2019.

The elevator upgrades are currently in the process. With this upgrade, OTIS Elevator informed the Sheriff that there may be some needed upgrades in the fire system. We fall under the state regulations of 2013. Once we do the upgrades, we will fall under the 2019 requirements. The Fire Marshall has not been on site yet to check our system and tell us what might be needed. The Sheriff is hoping that whatever is needed can be lumped in with the fire alarm system upgrade that have been ARPA fund approved.

d. ARPA HVAC Project Update CH-PSB

The Public Safety Building HVAC project has been bid and awarded. The Courthouse project is a much bigger project. By the time we have it installed, the price will go up. They are asking for an additional \$500,000 to complete the project. This project was approved, and ARPA funds have been allocated for it. We had held back \$400,000 of ARPA funds for coverage of any project. We can use that for the additional \$500,000, leaving \$100,000 to come out of contingency. We have been band-aiding the HVAC system for years. The structure of the Courthouse will not hold the weight of the HVAC system, so beams will have to be installed in the attic to support the weight. This project will not be started until the fall. The system will be down, and they don't want to take the system down during the summer when there would be no air conditioning. The additional \$500,000 will be presented to the Finance Committee tomorrow night in the form of a Resolution.

e. ARPA Fire Alarm Update

This has been put out of bids. The Sheriff will report next month on this.

f. Card Access Project Update

There have been a few delays, but the project is moving forward. The Health Department, EMA, and Probation have all been installed and are up and running. The new key cards have been distributed, and they hope to have the new system running in the Courthouse by the end of the month.

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g. Vehicle Replacement / Vehicle Purchase

This year we had budgeted for 5 new vehicles replacements and 1 used vehicle. The Sheriff has put out bids for state purchased contracts for cars. He was informed that they would not be able to take any order till May, therefore would not accept any bids till April. We are down 2 cars already from head on accidents. If we would get cars in May, it would be several weeks after that for all the equipment to be installed. We cannot wait until late summer, early fall for the cars. The Sheriff put out a nation-wide search for vehicles. He found a couple in neighboring states, but the problem is they know what the situation is, what they have, and are asking high prices for the vehicles. He did find a 2018 Tahoe in Hopedale with 36,000 miles that is fully equipped. The price is \$39,000. He also reached out to Miles Chevy – they have 6 Tahoe's available, but 4 are already spoken for. We have them holding 2 that we could receive in early April, but we need to tell them now. They would be on the state bid of \$45,980 with dealer installation push bumper, etc. The Sheriff spoke to Sutton Ford which had 2 Ford Explorers available with no installation options, just base model vehicles for \$40,341 each. The sheriff would like to purchase all 5 of the vehicles. The new vehicles would not be equipped with cages. The purchase of these 5 vehicles would not provide all the vehicles we need, as we were going to purchase 5 this year, but we have totaled 2. So, we are still down 2 vehicles. Motion to approve the 2018 Tahoe from Hopedale for \$39,000 made by Worner, seconded by Smith. *Motion passed.*
Motion to approve 2 Miles Chevy Tahoe's for \$91,960 made by Krug, seconded by Miller. The dealer will take care of installing the police package. *Motion passed.*
Motion to approve 2 Ford Explorers from Sutton Ford for \$80,682 made by Miller, seconded by Barth. *Motion passed.*

h. Corrections Intake/Booking Body Scanner Project

The body scanners are part of ARPA. The Sheriff hopes to have the final cost by next month. The equipment is specific to the correction setting and not the same as the road deputies will need.

i. IT Department FTE Position and how to proceed

This has been discussed for several years, and the Sheriff wants to know what direction to go. Funds were added into the budget to hire an inhouse IT Tech I or Tech II. It would be a Monday through Friday, 8 hour day. There were many questions asked – who will oversee? Is it salary or hourly? Union or non-union? Etc. The Sheriff feels that it could be under the Sheriff's Department, but they would be their own Department Head and they would take care of the issues that arise on a daily basis. Having an in-house IT person was suggested by Heart Technologies. Heart believes that we could find a Tech I right out of college for about \$40,000. The committee feels that number may be a bit low. We cannot start interviewing as the interviewee would want to know the answer to the above questions, and we don't know those answers. Chairman Nagel asked the Public Safety Committee to work through these questions. We will keep this on the agenda.

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- j. IT Heart Tech Phone and Network ARPA projects, Grant for Network infrastructure and Wireless APs.

Part of ARPA funding is going to upgrade the phone system. We will upgrade the hardware, software and handsets. The Sheriff was notified by Heart that there is availability for network infrastructure and wireless access points. Heart will work on a grant for the upgrade.

- k. Axon Purchase Agreement Body Worn Cameras (BWC), Taser Devices, Evidence Library, Data Storage, CCTV for Sheriff Interview Rm

The Saf-T Act requires all law enforcement to wear body cameras. There are two companies that are reliable that have come out with body camera systems – Watchguard and Axon. There are a lot of working parts to the body cameras – how to download, how much data can be stored, etc. Also, the camera in the interview room has gone down and needs to be replaced. The deputy tasers are 3 years old and need to be upgraded too. Like everything else, the cost has gone up. Smart tasers can tell how many pulls of the taser gun were made, was there a good connection, etc. Sheriff Smith's initial thought was to go with Watchguard since we already use some of their equipment and it would be easy to integrate into the squad cars. But since Watchguard was sold, the service has been very poor. And because that service is so poor, he would like to go with Axon. A taser alone can be \$1,800 to \$1,900 a piece – that is without a holder or any cartridges. Axon will offer taser replacement, body worn cameras, storage, interview room equipment, taser cartridges, taser batteries, etc. In three years we will get new equipment, and again in 5 years (2027). The five-year program would be \$333,708 (interview room would be \$34,438). The first year (2023) would be \$173,741.76 (the interview room would be \$6,887.76). We have budgeted \$228,500 for this with ARPA funds. This would leave \$54,758.30 in the ARPA fund. For the next four years we would need to budget \$48,601.26 to cover the total cost of the agreement. This would give us 41 tasers, plus a spare, and 36 body cameras, plus a spare along with all the data storage, taser batteries, taser cartridges, interview room equipment, licensing, and everything that is needed. The body worn camera's have to be in place by January 1, 2025. The state does not require body worn tasers, but they are less lethal option. Without them the first option is hands one. We had a lot more work-comp claims when we didn't have the tasers, as officers were getting hurt. It is costly but has proven itself. The cost will go up January 1st. We are required by law to do this, so we really don't have an option. Better to do this now before the costs goes up and better to be ahead then behind. Motion to purchase Axon Agreement for \$368,146.80 package for this year and future appropriations made by Krug, seconded by Barth. *Motion passed.*

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**1. Sherriff's Report
Sheriff's Office information for November 2022**

Below is a partial list of calls for service for November

Assist other Agency	7	Noise Complaint	3
Business Checks	195	Open Door	4
Burglar Alarm	27	Paper Service	104**
Criminal Damage	4	Reckless Driver	14
Check Wellbeing	24	Road Hazard	14
Dispute	14	Suspicious Activity	16
Domestic Disturbance	13	Suspicious Person	11
Flag down	2	Suspicious Vehicle	29
Follow up	43	Thefts	6
Fraud	7	Threats	3
Keys Locked in Vehicle	27	Trespass	3
Motorist Assist	42	Traffic Stop	473
Motor Vehicle Accident	56*	Unknown Problem	14

Nov. Total Calls 1863

(Oct. Calls Total 2104)

*All Types
**Includes OP

Total Calls for Service as of the end of Nov. 2022: 18,215

Total Calls for Service as of the end of Nov. 2021: 13,678

Below is information for the Corrections Facility November 2022

Jail Average Dailey Population Nov. 2022: 73

Jail Average Dailey Population Nov. 2021: 80

November 2022 Bookings:

Male- 50 Female- 28 Total Bookings Nov. 2022: 78

November 2022 Inmate Transports Completed: 15

Bookings November 2021: 62

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IT Report

	2021		2022
January	54		53
February	58		49
March	61		52
April	49		41
May	42		54
June	39		50
July	44		28
August	33		50
September	62		60
October	63		66
November	38		50
December	56		
Year End	599		553

Open tickets as of December 8, 2022 - 22

9. Animal Control

Mr. Abney provided the committee with a 2022 summary report of all calls.

10. New Business

a. Set 2023 Meeting Schedule

The committee unanimously decided to continue with the current meeting time schedule – the first Monday after the first Tuesday of each month at 4:30 PM.

b. Election of Vice-Chairman for the Committee

Motion to appoint Nick Miller as Vice-Chairman to the Public Safety Committee made by Krug, seconded by Warner. *Motion passed.*

11. Unfinished Business

a. Continued discussion on ARPA Fund use for setting up Animal Control Facility

We have been using an independent contractor for Animal Control. The County does not have its own facility to house animals. There has been discussion on using ARPA funds to build an animal control facility. However, at this point, all the ARPA funds have been utilized. The committee will continue to discuss the animal control issues. They are aware that we need to do something and when you look at the number of calls, we can't keep putting it off. Mr. Smith believes that we need to start looking for property that the County can purchase. We currently do not collect fees for cats, but the committee believes that we are going to have to address this in the near future. The committee needs to keep this on their radar and get feedback from Assistant States Attorney Gibson. This is a multi-layered project – acquiring land, erecting a facility, is this a county employee or will we keep with an independent contractor, hourly or salaried, etc. We have not currently budgeted for land purchase. We will need to determine where the revenue

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comes from for this project. It was mentioned that we can always draw a line over and adjust funds at the end of the year.

b. Discussion on Contingency Plan for the Courthouse.

It was the recommendation of the Insurance Company that the plans should be in writing. While we have a plan for disaster – know where to go in the event of an active shooter, tornado, etc.,- we do not have those plans in writing. Sheriff Smith is still working on this and has had a few questions that he has posed to the State’s Attorney. One of his biggest concerns is putting in writing where to go in the event of an active shooter – this would tell the shooter where people were. Would this be FOIable or could it be kept confidential due to a safety issue? He is waiting to hear back from the State’s Attorney.

12. Other

13. Executive Session – Roll Call Vote

14. Any action coming out of Executive Session

15. Adjournment

Motion to adjourn made by Barth, seconded by Smith. *Motion passed.*

Meeting adjourned at 6:23 PM.

Submitted by: Deb Breyman

Nick Miller, Vice-Chairman
Public Safety Committee

DRAFT

Woodford County Sheriff's Office

Fully Ruggedized Tablet w/ Mobile Lockable Dual Pass Docking and Power Supply

Rugged Depot Panasonic Toughbook		Dell Technologies Dell Latitude Rugged		Midwest Public Safety GETAC A140 Rugged	
Tablet	\$ 3,675.00	Tablet	\$ 2,526.56	Tablet	\$ 2,979.00
Docking	\$ 999.00	Docking	\$ 1,495.95	Docking	\$ 734.00
	\$ 4,674.00		\$ 4,022.51		\$ 3,713.00
35					
	\$ 163,590.00		\$ 140,787.85		\$ 129,955.00
<p>ARPA Funding Budgeted Amount for this project: \$ 152,000.00</p> <p style="text-align: center;">Surplus remainder \$ 22,045.00</p>					

Animal Control December 2022

CAD's from dispatch	40
Deputies direct	1
Customers direct	3
EIPaso PD	2
Metamora PD	1
Total Calls	47
Abuse	1
At large 13 back home	27
Lost 0 back home	5
Excessive barking	4
Bite calls- Dogs	3
Owner Death	1
Info calls	4
Hit by car	0
Attempted suicide	1
Arrests	1
New dogs in kennel	10
Dogs euthanized	3
Dogs vetted	7
Dogs Rehomed	3
Prosecuted / tickets	11