

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, FEBRUARY 11, 2020
AGENDA
6:00 PM**

1. Call to Order

2. Roll Call -- Roll Call –Chuck Nagel (chairman), Richard Hill (vch.), Emily Barker, Bryant Kempf, Josh Davis.

3. Approval of Minutes

- a. Approval of January 14, 2020 Regular Meeting Minutes
- b. Approval of January 28 Special Meeting Minutes

4. Public Input

5. Approval of Claims

6. Treasurers Report

7. Budget

8. New Business

- a. Selection of a vice-chairman
- b. Washburn TIF Agreement
- c. Approval of Resolution 2019/20 #021 Establishing a Policy Regarding Fair Housing Practices in Woodford County.
- d. We Care Audit Findings.

9. Unfinished Business

10. Other

11. Executive Session

12. Any Action Coming Out of Executive Session

13. Adjournment

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY JANUARY 14, 2020
MINUTES
6:00 PM**

1. Call to Order

The meeting was called to order at 6:00 P.M.

- 2. Roll Call** –Chuck Nagel (chairman), Richard Hill, Emily Barker, Bryant Kempf all present. Josh Davis is excused.

3. Approval of Minutes

- a. Approval of December 10, 2019 Regular Meeting

Motion to approve December 10, 2019 minutes made by Hill, seconded by Kempf. *Motion passed.*

4. Review of Executive Session Meetings

- a. September 10, 2019 Executive Session

Motion to release and make public the executive session minutes from September 10, 2019, made by Kempf, seconded by Hill. *Motion passed.*

5. Public Input

6. Approval of Claims

Motion to approve January 2020 claims made by Kempf, seconded by Barker. *Motion passed.*

7. Treasurers Report

The final payment of grant money for the asbestos removal was received, bringing the funds in the Sheriff's grant fund back to a positive balance. The revenue report is on track and the revolving loan fund only has one participant now. Zimmerman Power Wash paid off their loan in December, receiving the 30% discount. It was asked if the interest on the revolving loan accounts was turned over to the state or if we were allowed to keep. It was turned over to the state, but we will get it back in grant money. Chip Energy is still making their monthly payments and those payments are being deposited in the general funds account.

8. Budget

9. New Business

- a. GPEDC invoice for preparation and submission of second RL Grant work.

This invoice should be paid out of the GPEDC line item.

- b. Billing municipalities for Tri-County Seat

It was asked how to bill the municipalities for their share seats on Tri-County. We will send a letter to each municipality stating their share.

- c. Approval of Community Development block Grant (CDBG) Activity Delivery Agreement for Project 1

Motion to approve community development block grant for project 1 made by Hill, seconded by Barker. *Motion passed.*

d. Approval of Community Development block Grant (CDBG) Activity Delivery Agreement for Project 2
Motion to approve community development block grant for project 2 made by Kempf, seconded by Barker. *Motion passed.*

10. Unfinished Business

a. RLF Update

The State has approved both of our applications. There is a mistake in the second grant – the \$23,100 listed under #6 should be \$30,000. Mr. Cummings went over the steps that need to be taken. We have to make sure that the steps are taken in the right order. We will have to fill out a mandatory disclosure statement, and a conflict of interest statement. No one involved in the grant process, or municipality receiving grant funds, or having an interest in the projects can be related to the contractor, engineer, architect, etc. that is awarded the work on the projects. We will also need to do an environmental review. Discussion on procurement process. We can go several ways – qualification based or bid based. Mr. Cummings suggested qualification based for the choosing the engineering company. It was decided that the committee will hold a special meeting on Thursday, January 23 at 4PM to discuss the procurement process.

11. Other

12. Executive Session

13. Any Action Coming Out of Executive Session

14. Adjournment

Motion to adjourn made by Barker, seconded by Hill. *Motion passed.*

Meeting adjourned at 7:00 PM.

Submitted by: Deb Breyman

Chuck Nagel, Chairman
Finance Committee

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY JANUARY 28, 2020
SPECIAL MEETING MINUTES
4:00 PM**

1. Call to Order

2. **Roll Call** –Chuck Nagel (chairman), Richard Hill, Bryant Kempf, Josh Davis present. Emily Barker is excused. .

3. Public Input

4. New Business

a. Discussion on process for procurement of services for grant work

The committee discussed the options for procurement of an architectural engineer for the grant projects. Mr. Cummings cannot start the environmental study until he hears from DCO. The environmental study is usually done on a single site, but we have multiple sites. If a study has to be done on each site, it will take months. Mr. Cummings is hoping that we can do one study per grant. This study has to be done before we can start projects, and we would like to start projects this summer.

Discussion on differences of an RFP versus an RFQ. If we choose an architecture with an RFQ, we would contact several engineers and ask for their qualifications on completing the projects. Once we received their qualifications, we would then interview the firms qualified. From there we would choose a firm to do the projects. That firm would then give us their price and we would have to negotiate it. But this limits our negotiation for price. In an RFP, we would send the projects to the companies, and ask for them to bid on the projects. Lowest bid would be awarded the contract. Mr. Cummings explained that we could do a combination of the two. We can ask the engineering companies to tell us how they would fit into our project, tell us about their company, without mimicking a full fledged RFQ – as we have to follow the outlined procedure for procurement. But we can vet engineering companies informally to find companies that know how to do the work. Once we received and review those companies, we can pick which ones are best fitted to our projects, and then send them an RFP. Once the RFP's are received back, we would have to choose the lowest bidder.

A discussion on the timeline for hiring was discussed. We will have a list of companies to contact by next week to Mr. Cummings. It is hoped that at the February meeting we can have some response from the engineering architecture companies, and by the March meeting have the RFP and results back by the April meeting.

We will follow state statute, federal regulations and IDOT procedures in our process for procuring an architectural engineer.

Motion to contact engineering firms to submit information to discuss by March and move to an RFP by April made by Hill, seconded by Kempf. *Motion passed.*

Mr. Cummings reminded the committee that part of our acceptance of this grant was to not hinder fair housing. A resolution of such will be presented at the February meeting.

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY JANUARY 28, 2020
SPECIAL MEETING MINUTES
4:00 PM**

5. Unfinished Business

6. Other

7. Adjournment

Motion to adjourn made by Kempf, seconded by Hill. *Motion passed.*

Meeting adjourned at 4:50 PM.

Submitted by: Deb Breyman

Chuck Nagel, Chairman
Finance Committee

DRAFT



Woodford County County Board Office

Hon. Ryan Spain
Illinois State Representative, 73rd District
228-N Stratton Office Building
Springfield, IL 62706

Hon. Chuck Weaver
Illinois State Senator, 37th District
M103C Capitol Building
Springfield, IL 62706

Re: Proposed Extension of the Washburn TIF District

Dear Representative Spain and Senator Weaver:

On June 16, 1999, the Village of Washburn, Illinois, established its Tax Increment Financing District pursuant to the Tax Increment Allocation Redevelopment Act (the "Act", 65 ILCS 5/11-74.4 *et. seq.*). Since its inception, tax increment financing within the Washburn TIF District has facilitated the completion of numerous public and private redevelopment projects. However, many critically important public redevelopment projects remain to be completed within this redevelopment area. In addition, the Village would like to use tax increment financing to encourage additional commercial and residential development in the TIF District. It is for these reasons the Village now seeks to extend the life of the Washburn TIF District for an additional twelve (12) years beyond its current termination in tax year 2022 payable 2023, for a total of thirty-five (35) years which will result in the final year of increment being received by the Village through December 31, 2035.

Woodford County supports the Village's request for the 12-year extension of the Washburn TIF District and joins in asking for your help and support for securing the approval in the State Legislature. The Village and our District share a common interest in stimulating economic development within the Washburn TIF District Redevelopment Project Area. Please contact me with any questions you may have.

Respectfully yours,

John Krug
County Board Chairman

cc: Steve Forney, President, Village of Washburn

RESOLUTION NO. 2019/20 #21

A RESOLUTION ESTABLISHING A POLICY REGARDING FAIR HOUSING PRACTICES IN WOODFORD COUNTY.

WHEREAS, it is a violation of the Civil Rights Act of 1968 (also known as the "Fair Housing Act") to discriminate on several bases in the sale or rental of housing; and

WHEREAS, notwithstanding the fact that such discrimination is already against federal and state law, it is advantageous for municipalities and other units of general local government to take a role in fighting such discrimination; and

WHEREAS, it is deemed worthwhile for Woodford County to establish a policy of its own in an effort to protect its citizens against being discriminated against in the availability of decent and sanitary housing because of race, color, religion, sex, familial status, or national origin pursuant to 42 USC Sec. 3604; and

WHEREAS, in the event any County official who becomes aware of or receives a complaint of a resident's or potential resident's civil rights in terms of housing discrimination being violated, he or she shall refer the matter to the County Board; and

WHEREAS, it shall be incumbent on the County Board to report said notice or complaint of a fair housing law violation to the proper federal or state authorities for action; **NOW**

THEREFORE BE IT RESOLVED by the County Board of Woodford County that the intent of the foregoing statements become the policy regarding civil rights violations described herein; and

BE IT FURTHER RESOLVED that this resolution shall be in full force and effect from and after its passage in accordance to law.

PASSED BY THE COUNTY BOARD OF WOODFORD COUNTY, COUNTY OF PEORIA, STATE OF ILLINOIS, AND APPROVED BY ITS CHAIRMAN THIS 18th DAY OF February, 2020, A. D.

APPROVED:

John Krug, Chairman

CERTIFIED:

Dawn Kupfer, Clerk

**WOODFORD COUNTY, ILLINOIS
SUMMARY OF ACCOUNTS**

JANUARY 1 - 31, 2020

<u>Fund #</u>	<u>Fund Title</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
001	County Highway	2,194,241.75	2,239.14	72,403.11	2,124,077.78
002	County Bridge	757,014.15	583.66	3,090.46	754,507.35
003	Matching	675,952.98	640.50	-	676,593.48
005	County MFT	1,880,554.35	112,923.05	61,095.12	1,932,382.28
006	Twp MFT	1,364,894.46	163,529.57	-	1,528,424.03
007	Twp Bridge	112,904.33	44.27	-	112,948.60
051	General Corporate	5,720,474.23	400,024.59	831,855.48	5,288,643.34
053	IMR	582,347.12	21,763.45	62,569.59	541,540.98
054	Social Security	311,152.24	9,500.00	36,455.57	284,196.67
057	Board of Health	844,608.01	26,186.43	49,528.21	821,266.23
058	MDP	108,367.10	56.40	-	108,423.50
059	Animal Control	61,425.50	7,998.02	7,839.63	61,583.89
062	Co R O	1,139,400.59	116,527.17	-	1,255,927.76
064	Court Systems	75,155.36	601.50	-	75,756.86
065	Recorder's Automation	184,925.43	5,909.08	599.90	190,234.61
066	Circuit Clerk's Automation	346,537.31	5,156.82	955.98	350,738.15
067	Drug Fines	10,006.76	346.18	5,000.00	5,352.94
069	Treasurer's Automation	21,416.58	8.40	-	21,424.98
070	Tort Judgement & Liability Ins	288,916.81	133.57	12,937.75	276,112.63
071	Vital Records	27,752.82	550.86	-	28,303.68
072	Document Storage	325,569.67	5,005.17	499.90	330,074.94
073	Probation Services	256,851.77	4,743.35	8,252.16	253,342.96
076	Public Safety Co R O	801,808.94	169,160.59	-	970,969.53
077	DUI Equipment	13,166.46	2,161.48	822.55	14,505.39
078	Arrestee's Medical	2,927.09	200.75	2,030.91	1,096.93
080	Assessor's Electronic Records Fund	190,587.04	8,461.31	9,669.51	189,378.84
081	State's Attorney Forfeited Funds	27,059.33	2.89	-	27,062.22
082	Law Library	18,588.87	337.24	-	18,926.11
083	Grants - Tazwood Transportation	10.79	0.80	-	11.59
085	Sheriff Forfeited Funds	5,345.18	2.58	-	5,347.76
086	Child Support	41,843.37	16.41	-	41,859.78
087	Sheriff's Grant	9,039.64	-	-	9,039.64
088	Tax Interest Fund	4,379.53	1.72	1,137.39	3,243.86
089	Sheriff Sex Offender Fund	15,826.09	466.19	-	16,292.28
090	DARE	5,442.64	1.62	30.00	5,414.26
091	Sheriff's Vehicle & Equipment Fd	100.00	120.02	-	220.02
092	Sheriff's Seized/Impounded Vehicle Fd	34,696.03	1,513.25	30,000.00	6,209.28
093	Child Advocacy	18,979.33	628.62	-	19,607.95
095	Pull Tab & Jar Games Fund	2,161.81	2.83	-	2,164.64
096	E-Citation Fund	2,725.10	123.88	-	2,848.98
097	State's Attorney Records Automation Fund	5,693.83	214.21	-	5,908.04
099	U S Marshall Service Contract Fund	-	10,000.00	-	10,000.00
100	Public Defender Automation Fund	174.07	70.06	-	244.13
101	Premium & Claims Reserve	702,551.78	127,478.02	143,422.15	686,607.65
103	Coroner Fees Fund	30,154.64	161.72	-	30,316.36
107	Menssen Critter Care Trust	-	1,183.50	485.50	698.00
108	Conceal Carry Fund	13,273.99	4.90	463.99	12,814.90
109	Sheriff Liquor Inspection Fund	13,059.15	5.12	4,870.00	8,194.27
110	Drug Court Operations & Administration Fund	9.50	-	-	9.50
111/121	Enhanced 911	1,235,482.29	58,381.97	60,712.31	1,233,151.95
114	Unclaimed Funds	-	2,023.96	-	2,023.96
118	Panther Creek Drainage District	5,161.98	2.02	-	5,164.00
119	Land Acquisition	0.88	-	-	0.88
	TOTAL - ALL FUNDS	\$ 20,490,718.67	\$ 1,267,198.84	\$ 1,406,727.17	20,351,190.34

WOODFORD COUNTY REVOLVING LOAN PAYMENTS

JANUARY 2020 ACTIVITY

	Current Balance	Payment	Last Paid	Paid Through	Current	Principal Paid this month	Interest Paid this month
Chip Energy	59,957.99	690.58	1/2/2020	1/1/2020	yes	539.34	151.24
Unpaid Principal Balance	59,957.99						

Woodford County
Statement of Revenues and Expenditures
 From 1/1/2020 Through 1/31/2020

	FY19/20 Budget	January 2019	January 2020	2018/2019 YTD Actual	2019/2020 YTD Actual	2019/2020 Budget Variance
Revenues						
001 County Highway Fund						
4010 Property Taxes	930,760.00	0.00	0.00	0.00	0.00	930,760.00
4511 Signs & Posts	4,000.00	470.59	0.00	470.59	27.88	3,972.12
4512 Township Engineering Fees	50,000.00	31,364.69	0.00	31,364.69	0.00	50,000.00
4513 Culverts	1,500.00	860.74	0.00	860.74	274.80	1,225.20
4514 Salt	15,000.00	4,390.17	0.00	4,390.17	0.00	15,000.00
4515 Salt-cinder Mix	17,000.00	9,707.62	0.00	9,707.62	597.04	16,402.96
4517 Paint Striping	20,000.00	26,549.10	0.00	26,549.10	3,437.47	16,562.53
4518 Unbudgeted Receipts	0.00	4,632.02	0.00	4,632.02	257.31	(257.31)
4690 Other Revenue	7,500.00	2,099.88	0.00	2,099.88	0.00	7,500.00
4710 Interest Income	1,500.00	2,691.62	2,239.14	5,331.01	4,442.44	(2,942.44)
Total County Highway Fund	1,047,260.00	82,766.43	2,239.14	85,405.82	9,036.94	1,038,223.06
002 County Bridge Fund						
4010 Property Taxes	459,600.00	0.00	0.00	0.00	0.00	459,600.00
4510 Local Share of Section Cost	0.00	0.00	0.00	0.00	322,281.42	(322,281.42)
4512 Township Engineering Fees	10,000.00	0.00	0.00	0.00	0.00	10,000.00
4710 Interest Income	500.00	1,012.74	583.66	2,120.35	982.15	(482.15)
Total County Bridge Fund	470,100.00	1,012.74	583.66	2,120.35	323,263.57	146,836.43
003 Matching Fund						
4010 Property Taxes	454,000.00	0.00	0.00	0.00	0.00	454,000.00
4710 Interest Income	500.00	997.47	640.50	1,964.37	1,261.38	(761.38)
Total Matching Fund	454,500.00	997.47	640.50	1,964.37	1,261.38	453,238.62
005 County Motor Fuel Tax Fund						
4310 State of Illinois - MFT Allotment	550,000.00	54,580.01	74,842.40	111,262.33	131,321.52	418,678.48
4321 State of Illinois - MFT Supplemental Allotment	15,000.00	0.00	0.00	0.00	40,669.00	(25,669.00)
4341 State of IL - MFT Allotment (TRF)	200,000.00	0.00	35,561.33	0.00	72,944.79	127,055.21
4618 State of IL - Co Engineer Salary Reimbursement	58,000.00	0.00	0.00	0.00	0.00	58,000.00
4710 Interest Income	30,000.00	2,667.65	2,519.32	5,022.65	5,059.09	24,940.91
Total County Motor Fuel Tax Fund	853,000.00	57,247.66	112,923.05	116,284.98	249,994.40	603,005.60
006 Township Motor Fuel Tax Fund						
4310 State of Illinois - MFT Allotment	790,000.00	75,673.73	103,726.43	154,261.17	182,008.21	607,991.79
4321 State of Illinois - MFT Supplemental Allotment	36,000.00	0.00	8,550.00	35,126.00	8,550.00	27,450.00
4341 State of IL - MFT Allotment (TRF)	300,000.00	0.00	49,285.57	0.00	101,100.19	198,899.81
4710 Interest Income	25,000.00	2,128.48	1,967.57	3,949.30	3,734.47	21,265.53
Total Township Motor Fuel Tax Fund	1,151,000.00	77,802.21	163,529.57	193,336.47	295,392.87	855,607.13
007 Township Bridge Program Fund						
4322 State of Illinois - Twp Bridge	200,000.00	0.00	0.00	0.00	0.00	200,000.00
4710 Interest Income	150.00	10.43	44.27	21.93	97.76	52.24
Total Township Bridge Program Fund	200,150.00	10.43	44.27	21.93	97.76	200,052.24
051 General Corporate Fund						
4010 Property Taxes	1,077,769.00	0.00	0.00	0.00	0.00	1,077,769.00

Woodford County

Statement of Revenues and Expenditures

From 1/1/2020 Through 1/31/2020

	FY19/20 Budget	January 2019	January 2020	2018/2019 YTD Actual	2019/2020 YTD Actual	2019/2020 Budget Variance
4062	8,500.00	740.00	700.00	1,468.00	1,320.00	7,180.00
4064	5,000.00	750.00	0.00	840.00	0.00	5,000.00
4065	1,500.00	198.53	201.98	397.06	605.94	894.06
4067	1,000.00	0.00	60.00	0.00	60.00	940.00
4068	4,200.00	350.00	210.00	980.00	840.00	3,360.00
4069	90.00	0.00	0.00	0.00	0.00	90.00
4070	1,700.00	135.00	75.00	315.00	150.00	1,550.00
4314	1,600,000.00	125,531.55	138,460.21	211,685.19	237,519.92	1,362,480.08
4315	485,000.00	40,866.43	48,620.31	79,475.19	92,903.12	392,096.88
4318	151,914.00	12,361.68	12,659.48	24,723.36	25,318.96	126,595.04
4319	26,265.00	2,559.82	2,125.00	5,119.64	4,250.00	22,015.00
4320	199,000.00	16,769.71	15,937.96	16,769.71	32,539.64	166,460.36
4324	104,236.00	8,507.71	8,686.37	17,015.42	17,372.74	86,863.26
4326	10,000.00	0.00	0.00	9,720.00	0.00	10,000.00
4336	20,000.00	0.00	0.00	0.00	0.00	20,000.00
4339	9,200.00	850.18	1,490.70	1,760.59	2,397.30	6,802.70
4340	33,265.00	0.00	0.00	0.00	0.00	33,265.00
4350	10,206.00	0.00	0.00	0.00	0.00	10,206.00
4410	49,450.00	4,055.20	1,570.20	6,010.20	2,865.20	46,584.80
4419	375.00	0.00	0.00	0.00	0.00	375.00
4420	6,000.00	250.00	50.00	250.00	50.00	5,950.00
4443	4,500.00	0.00	0.00	0.00	0.00	4,500.00
4454	95,000.00	6,497.88	7,306.29	12,943.24	13,319.09	81,680.91
4460	33,000.00	2,444.44	360.77	5,592.11	791.15	32,208.85
4470	5,650.00	746.55	3,517.00	1,124.55	3,517.00	2,133.00
4480	3,600.00	300.00	50.00	1,400.00	50.00	3,550.00
4490	1,200.00	20.75	246.00	20.75	301.00	899.00
4519	100,000.00	4,350.33	10,014.87	8,124.02	15,200.57	84,799.43
4520	220,000.00	25,353.03	26,703.20	43,899.61	49,249.94	170,750.06
4521	149,000.00	9,857.30	22,019.97	22,388.96	36,459.56	112,540.44
4522	60,000.00	6,668.08	4,345.50	10,941.31	6,364.39	53,635.61
4523	180,000.00	10,779.08	23,198.41	32,629.75	30,543.36	149,456.64
4524	100,000.00	0.00	0.00	0.00	0.00	100,000.00
4529	0.00	150.00	0.00	300.00	0.00	0.00
4650	1,000.00	442.58	379.35	442.58	379.35	620.65
4651	1,200.00	0.00	0.00	0.00	0.00	1,200.00
4653	1,000.00	85.00	182.00	184.00	182.00	818.00
4654	5,000.00	400.00	700.00	400.00	1,152.00	3,848.00
4657	530,052.00	15,114.56	48,733.08	30,229.12	88,342.00	441,710.00
4667	79,400.00	0.00	0.00	0.00	0.00	79,400.00
4668	250,000.00	0.00	4,683.45	0.00	4,683.45	245,316.55
4690	18,210.00	359.68	7,925.80	2,876.76	15,501.11	2,708.89

Woodford County
Statement of Revenues and Expenditures
From 1/1/2020 Through 1/31/2020

	FY19/20 Budget	January 2019	January 2020	2018/2019 YTD Actual	2019/2020 YTD Actual	2019/2020 Budget Variance
4694	30,000.00	0.00	0.00	0.00	0.00	30,000.00
4697	6,000.00	0.00	0.00	0.00	0.00	6,000.00
4710	95,000.00	9,310.68	8,086.54	16,733.04	13,897.00	81,103.00
4720	4,081.00	0.00	151.24	0.00	502.97	3,578.03
4911	1,720,000.00	0.00	0.00	0.00	0.00	1,720,000.00
4916	2,055,000.00	0.00	0.00	0.00	0.00	2,055,000.00
4941	40,000.00	0.00	0.00	0.00	0.00	40,000.00
	<u>9,592,563.00</u>	<u>306,805.75</u>	<u>399,450.68</u>	<u>566,759.16</u>	<u>698,628.76</u>	<u>8,893,934.24</u>
053						
Illinois Municipal Retirement Fund						
Property Taxes	630,000.00	0.00	0.00	0.00	0.00	630,000.00
State of Illinois - PPRT	120,000.00	14,327.06	21,325.02	18,600.34	27,157.02	92,842.98
Interest Income	4,100.00	263.36	438.43	517.43	864.18	3,235.82
Total Illinois Municipal Retirement Fund	<u>754,100.00</u>	<u>14,590.42</u>	<u>21,763.45</u>	<u>19,117.77</u>	<u>28,021.20</u>	<u>726,078.80</u>
054						
Social Security Fund						
Property Taxes	423,000.00	0.00	0.00	0.00	0.00	423,000.00
State of Illinois - PPRT	52,000.00	6,140.16	9,139.30	7,971.56	11,638.73	40,361.27
Interest Income	4,000.00	400.97	360.79	812.20	734.63	3,265.37
Total Social Security Fund	<u>479,000.00</u>	<u>6,541.13</u>	<u>9,500.00</u>	<u>8,783.76</u>	<u>12,373.36</u>	<u>466,626.64</u>
057						
County Health Fund						
Property Taxes	142,443.00	0.00	0.00	0.00	0.00	142,443.00
Health Dept - Water & Septic Fees	32,200.00	1,255.00	350.00	4,940.00	2,995.00	29,205.00
Health Dept - Food Operation Permits	41,000.00	10,375.00	5,150.00	29,760.00	24,885.00	16,115.00
State of IL - Immunizations	0.00	63.00	0.00	63.00	0.00	0.00
Health Dept - Immunizations	27,000.00	2,273.00	3,893.00	5,045.00	5,563.00	21,437.00
Health Dept - Radon Kits	850.00	75.00	90.00	75.00	120.00	730.00
Health Dept - Lead	450.00	0.00	0.00	30.00	0.00	450.00
Health Dept - TB	2,000.00	135.00	120.00	285.00	240.00	1,760.00
Health Dept - HGB	60.00	0.00	0.00	0.00	0.00	60.00
Health Dept - Sexually Trans Infections Testing	300.00	80.00	50.00	110.00	140.00	160.00
Health Dept - Labs	1,000.00	0.00	110.00	115.00	260.00	740.00
Health Dept - Maurice Elbert Funds	1,400.00	0.00	0.00	0.00	0.00	1,400.00
Grants - Health Department	90,000.00	0.00	0.00	0.00	0.00	90,000.00
Health Department SPAN Grant	7,620.00	0.00	0.00	0.00	0.00	7,620.00
State of IL - WIC Program - federal	52,836.00	6,754.18	0.00	11,152.26	7,401.24	45,434.76
State of IL - Vector Control Grant	14,691.00	0.00	0.00	0.00	0.00	14,691.00
State of IL - Local Health Protection Grant -State	66,257.00	0.00	0.00	0.00	0.00	66,257.00
State of IL - Tanning Facility Inspect fees-state	500.00	0.00	0.00	0.00	0.00	500.00
State of IL - Illinois Tobacco Free Grant	36,000.00	0.00	10,232.23	0.00	11,793.51	24,206.49
State of IL - Childood Lead Grant - state	9,000.00	0.00	0.00	0.00	0.00	9,000.00
State of IL - Water Grant - federal	1,400.00	325.00	0.00	325.00	0.00	1,400.00
State of IL - Medicaid	8,200.00	219.89	373.31	1,153.17	586.80	7,613.20
State of IL - Cities Readiness Initiative Grant	41,798.00	10,880.06	2,546.58	10,880.06	7,316.94	34,481.06

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	FY19/20 Budget	January 2019	January 2020	2018/2019 YTD Actual	2019/2020 YTD Actual	2019/2020 Budget Variance
4590	1,500.00	38.04	439.09	146.43	509.83	990.17
4594	48,472.00	0.00	0.00	12,600.32	4,270.14	44,201.86
4602	32,000.00	1,346.27	1,729.59	4,147.68	5,128.13	26,871.87
4605	250.00	0.00	0.00	66.91	0.00	250.00
4606	20,525.00	0.00	0.00	0.00	0.00	20,525.00
4607	2,866.00	0.00	69.36	0.00	69.36	2,796.64
4651	225.00	0.00	0.00	0.00	0.00	225.00
4690	500.00	91.00	33.32	91.00	45.32	454.68
4710	11,025.00	964.10	999.95	1,921.42	1,949.83	9,075.17
	<u>694,368.00</u>	<u>34,874.54</u>	<u>26,186.43</u>	<u>82,907.25</u>	<u>73,274.10</u>	<u>621,093.90</u>
058						
4010	258,812.00	0.00	0.00	0.00	0.00	258,812.00
4710	115.00	13.26	56.40	29.67	123.33	(8.33)
	<u>258,927.00</u>	<u>13.26</u>	<u>56.40</u>	<u>29.67</u>	<u>123.33</u>	<u>258,803.67</u>
059						
4421	7,000.00	460.00	500.00	890.00	1,025.00	5,975.00
4423	100.00	0.00	0.00	0.00	0.00	100.00
4431	84,000.00	6,537.00	7,254.00	11,658.00	12,739.00	71,261.00
4533	500.00	0.00	50.00	0.00	50.00	450.00
4612	4,000.00	0.00	0.00	0.00	0.00	4,000.00
4710	900.00	79.83	81.02	159.21	161.00	739.00
	<u>96,500.00</u>	<u>7,076.83</u>	<u>7,885.02</u>	<u>12,707.21</u>	<u>13,975.00</u>	<u>82,525.00</u>
062						
4311	331,000.00	22,348.28	31,513.11	57,461.41	63,216.34	267,783.66
4312	889,000.00	77,340.67	83,363.20	151,652.06	160,010.96	728,989.04
4710	30,000.00	2,000.39	1,650.86	4,552.06	4,202.50	25,797.50
	<u>1,250,000.00</u>	<u>101,689.34</u>	<u>116,527.17</u>	<u>213,665.53</u>	<u>227,429.80</u>	<u>1,022,570.20</u>
063						
4521	9,000.00	745.62	0.00	1,389.31	1,073.00	7,927.00
4710	25.00	0.00	0.00	0.00	0.00	25.00
	<u>9,025.00</u>	<u>745.62</u>	<u>0.00</u>	<u>1,389.31</u>	<u>1,073.00</u>	<u>7,952.00</u>
064						
4434	5,500.00	1,245.30	572.12	2,712.17	1,163.28	4,336.72
4710	30.00	5.70	29.38	11.84	59.59	(29.59)
	<u>5,530.00</u>	<u>1,251.00</u>	<u>601.50</u>	<u>2,724.01</u>	<u>1,222.87</u>	<u>4,307.13</u>
065						
4430	50,000.00	5,197.00	5,829.50	7,235.50	11,171.75	38,828.25
4695	100.00	0.00	0.00	0.00	0.00	100.00
4710	165.00	12.40	79.58	25.81	154.48	10.52
	<u>50,265.00</u>	<u>5,209.40</u>	<u>5,909.08</u>	<u>7,261.31</u>	<u>11,326.23</u>	<u>38,938.77</u>
066						
4441	42,000.00	2,566.54	5,021.11	5,530.78	8,237.11	33,762.89

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	FY19/20 Budget	January 2019	January 2020	2018/2019 YTD Actual	2019/2020 YTD Actual	2019/2020 Budget Variance
4710	Interest Income					
	Total Circuit Clerk Automation Fund	450.00	135.71	72.90	275.72	174.28
067	Sheriff Drug Fines Fund	42,450.00	2,601.26	5,603.68	8,512.83	33,937.17
4433	Drug Fine fees	1,500.00	874.06	1,517.81	691.64	808.36
4710	Interest Income	2.00	1.92	3.97	8.70	(6.70)
	Total Sheriff Drug Fines Fund	1,502.00	875.98	1,521.78	700.34	801.66
069	Treasurer's Automation Fund					
4437	Treasurer's Automation fees	2,100.00	0.00	0.00	0.00	2,100.00
4438	Duplicate Tax Bill fees	400.00	5.00	10.00	0.00	400.00
4439	Real Estate Tax Services	3,000.00	0.00	0.00	0.00	3,000.00
4710	Interest Income	20.00	1.48	2.99	16.78	3.22
	Total Treasurer's Automation Fund	5,520.00	6.48	12.99	16.78	5,503.22
070	Tort Judgment & Liability Insurance Fund					
4010	Property Taxes	571,500.00	0.00	0.00	0.00	571,500.00
4710	Interest Income	800.00	112.15	252.36	279.01	520.99
	Total Tort Judgment & Liability Insurance Fund	572,300.00	112.15	252.36	279.01	572,020.99
071	Vital Records Fund					
4210	State Grants	1,200.00	0.00	0.00	0.00	1,200.00
4440	Vital Records fees	5,000.00	440.00	546.00	1,244.00	3,756.00
4710	Interest Income	25.00	2.19	4.58	21.88	3.12
	Total Vital Records Fund	6,225.00	442.19	550.58	1,265.88	4,959.12
072	Document Storage Fund					
4444	Document Storage fees	42,000.00	2,591.66	5,581.10	8,031.28	33,968.72
4710	Interest Income	300.00	27.87	58.29	260.67	39.33
	Total Document Storage Fund	42,300.00	2,619.53	5,639.39	8,291.95	34,008.05
073	Probation Services Fund					
4187	Electronic Monitoring Fees	500.00	0.00	0.00	40.00	460.00
4436	Probation service fees	45,000.00	3,191.77	5,592.19	4,454.42	40,545.58
4636	Probation Operations Fees	9,500.00	719.00	1,279.00	650.65	8,849.35
4637	Domestic Violence Surveillance Fees	500.00	0.00	0.00	175.00	325.00
4638	Probation Services Assessment Fees	100.00	0.00	0.00	0.00	100.00
4659	Court Services - drug testing	420.00	100.00	170.00	2,124.00	(1,704.00)
4663	Court Services - DUI Victim Impact Panel	65.00	0.00	0.00	0.00	65.00
4710	Interest Income	200.00	14.99	31.88	119.96	80.04
	Total Probation Services Fund	56,285.00	4,025.76	7,073.07	7,564.03	48,720.97
076	Public Safety County Retailers Occupation Tax Fund					
4313	State of Illinois - public safety ROT	1,900,000.00	169,167.54	339,344.84	332,489.33	1,567,510.67
4710	Interest Income	25,000.00	1,409.43	3,827.22	3,622.54	21,377.46
	Total Public Safety County Retailers Occupation Tax Fund	1,925,000.00	170,576.97	343,172.06	336,111.87	1,588,888.13
077	DUI Equipment Fund					
4446	DUI fines (Circuit Clerk)	7,500.00	302.00	949.80	3,356.50	4,143.50
4710	Interest Income	10.00	1.08	2.20	10.00	0.00

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	FY19/20 Budget	January 2019	January 2020	2018/2019 YTD Actual	2019/2020 YTD Actual	2019/2020 Budget Variance
078	7,510.00	303.08	2,161.48	952.00	3,366.50	4,143.50
4445	6,500.00	357.00	200.00	1,252.00	1,360.55	5,139.45
4710	10.00	0.87	0.75	1.50	1.64	8.36
080	6,510.00	357.87	200.75	1,253.50	1,362.19	5,147.81
4520	80,590.00	7,474.00	8,402.00	12,912.00	16,089.00	64,501.00
4535	250.00	0.00	0.00	0.00	0.00	250.00
4710	110.00	41.12	59.31	81.66	109.61	0.39
081	80,950.00	7,515.12	8,461.31	12,993.66	16,198.61	64,751.39
4640	500.00	0.00	0.00	0.00	0.00	500.00
4710	10.00	0.93	2.89	1.95	5.88	4.12
082	510.00	0.93	2.89	1.95	5.88	504.12
4432	2,000.00	448.00	330.00	960.00	648.00	1,352.00
4710	10.00	1.17	7.24	2.41	14.57	(4.57)
083	2,010.00	449.17	337.24	962.41	662.57	1,347.43
4110	117,874.00	0.00	0.00	0.00	58,798.41	59,075.59
4210	394,430.00	48,564.20	0.00	48,564.20	0.00	394,430.00
4710	1.00	0.00	0.80	0.00	0.80	0.20
084	512,305.00	48,564.20	0.80	48,564.20	58,799.21	453,505.79
4327	1,560,829.00	0.00	0.00	0.00	0.00	1,560,829.00
4710	0.00	1,606.65	0.00	3,156.25	0.00	0.00
4720	0.00	665.07	0.00	1,335.06	0.00	0.00
085	1,560,829.00	2,271.72	0.00	4,491.31	0.00	1,560,829.00
4640	100.00	0.00	0.00	0.00	0.00	100.00
4710	1.00	2.66	2.58	5.59	6.57	(5.57)
086	101.00	2.66	2.58	5.59	6.57	94.43
4442	7,000.00	6,387.00	0.00	10,155.01	2,144.61	4,855.39
4710	35.00	3.39	16.41	7.11	33.19	1.81
087	7,035.00	6,390.39	16.41	10,162.12	2,177.80	4,857.20
4531	100.00	0.00	0.00	0.00	0.00	100.00
4690	100.00	0.00	0.00	0.00	11,851.10	(11,751.10)
088	200.00	0.00	0.00	0.00	11,851.10	(11,651.10)
4443	3,400.00	0.00	0.00	0.00	0.00	3,400.00

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	FY19/20 Budget	January 2019	January 2020	2018/2019 YTD Actual	2019/2020 YTD Actual	2019/2020 Budget Variance
4710 Interest Income	5.00	0.51	1.72	0.70	2.38	2.62
Total Tax Interest Fund	3,405.00	0.51	1.72	0.70	2.38	3,402.62
089 Sheriff Sex Offender Fund						
4061 Sex Offender fees	2,500.00	300.00	460.00	425.00	900.00	1,600.00
4710 Interest Income	10.00	1.27	6.19	2.63	12.59	(2.59)
Total Sheriff Sex Offender Fund	2,510.00	301.27	466.19	427.63	912.59	1,597.41
090 DARE Fund						
4656 DARE program - school reimbursement	5,500.00	0.00	0.00	0.00	5,115.00	385.00
4710 Interest Income	5.00	0.16	1.62	0.62	3.03	1.97
Total DARE Fund	5,505.00	0.16	1.62	0.62	5,118.03	386.97
091 Sheriff's Vehicle and Equipment Fund						
4522 Sheriff fees	2,000.00	320.00	120.00	420.00	220.00	1,780.00
4710 Interest Income	3.00	0.39	0.02	0.81	0.02	2.98
Total Sheriff's Vehicle and Equipment Fund	2,003.00	320.39	120.02	420.81	220.02	1,782.98
092 Sheriff's Seized and Impounded Vehicle Fund						
4522 Sheriff fees	20,000.00	1,000.00	1,500.00	3,000.00	3,500.00	16,500.00
4710 Interest Income	10.00	1.56	13.25	3.13	26.21	(16.21)
Total Sheriff's Seized and Impounded Vehicle Fund	20,010.00	1,001.56	1,513.25	3,003.13	3,526.21	16,483.79
093 Child Advocacy Fund						
4521 Circuit Clerk fees	15,000.00	1,195.50	621.26	2,081.62	1,155.32	13,844.68
4710 Interest Income	30.00	2.30	7.36	4.73	14.74	15.26
Total Child Advocacy Fund	15,030.00	1,197.80	628.62	2,086.35	1,170.06	13,859.94
095 Pull Tab & Jar Games Fund						
4327 State of Illinois - other	200.00	0.00	0.00	0.00	0.00	200.00
4710 Interest Income	1.00	1.78	2.83	2.47	5.62	(4.62)
Total Pull Tab & Jar Games Fund	201.00	1.78	2.83	2.47	5.62	195.38
096 E-Citation Fund						
4532 E-Citation Fees	200.00	44.00	122.82	74.00	189.80	10.20
4710 Interest Income	2.00	0.16	1.06	0.52	2.12	(0.12)
Total E-Citation Fund	202.00	44.16	123.88	74.52	191.92	10.08
097 State's Attorney Records Automation Fund						
4523 State's Attorney fees	1,800.00	142.00	212.00	252.00	376.00	1,424.00
4710 Interest Income	5.00	0.34	2.21	0.70	4.42	0.58
Total State's Attorney Records Automation Fund	1,805.00	142.34	214.21	252.70	380.42	1,424.58
099 USMS Contract Fund						
4668 Sheriff's US Marshall Contract	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
4710 Interest Income	5.00	0.00	0.00	0.00	0.00	5.00
Total USMS Contract Fund	10,005.00	0.00	10,000.00	0.00	10,000.00	5.00
100 Public Defender Automation Fund						
4427 Public Defender Automation Fees	0.00	0.00	70.00	0.00	120.00	(120.00)
4710 Interest Income	0.00	0.00	0.06	0.00	0.10	(0.10)
Total Public Defender Automation Fund	0.00	0.00	70.06	0.00	120.10	(120.10)

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	FY19/20 Budget	January 2019	January 2020	2018/2019 YTD Actual	2019/2020 YTD Actual	2019/2020 Budget Variance
101						
	Premium and Insurance Claim Reserve Fund					
4630	Employee insurance withholdings	20,474.26	23,483.86	40,593.42	46,724.37	(46,724.37)
4631	County Insurance Match - Co General	64,540.06	75,691.56	127,946.78	149,310.64	(149,310.64)
4632	County Insurance Match - Co Highway	8,970.73	8,400.55	17,936.90	16,939.54	(16,939.54)
4633	County Insurance Match - Enhanced 911	44.64	44.64	89.28	89.28	(89.28)
4634	Reinsurance Proceeds	3,563.15	19,644.67	56,591.97	42,015.84	(42,015.84)
4690	Other Revenue	3,191.63	0.00	6,883.82	4,051.38	(4,051.38)
4710	Interest Income	166.16	212.74	347.98	386.40	(386.40)
	Total Premium and Insurance Claim Reserve Fund	100,950.63	127,478.02	250,390.15	259,517.45	(259,517.45)
102	Health Care Plan					
4690	Other Revenue	0.00	0.00	359.04	0.00	0.00
4950	Transfer from Premium & Claims Reserve Fund	95,000.00	85,000.00	170,000.00	142,000.00	(142,000.00)
	Total Health Care Plan	95,000.00	85,000.00	170,359.04	142,000.00	(142,000.00)
103	Coroner Fees Fund					
4333	State of IL - Coroner Grant	0.00	0.00	0.00	0.00	4,500.00
4411	Coroner Fees	0.00	150.00	450.00	700.00	2,300.00
4710	Interest Income	35.00	2.91	6.22	24.81	10.19
	Total Coroner Fees Fund	7,535.00	2.91	456.22	724.81	6,810.19
107	Menssen Critter Care Trust					
4498	Menssen Critter Care Proceeds	24,000.00	852.80	1,466.70	1,675.75	22,324.25
	Total Menssen Critter Care Trust	24,000.00	852.80	1,466.70	1,675.75	22,324.25
108	Conceal Carry Fund					
4522	Sheriff fees	1,500.00	0.00	2,425.00	1,395.00	105.00
4710	Interest Income	5.00	0.73	4.90	9.73	(4.73)
	Total Conceal Carry Fund	1,505.00	0.73	2,426.31	1,404.73	100.27
109	Sheriff Liquor Inspection Fund					
4331	State of IL - Sheriff Grant	2,500.00	0.00	0.00	0.00	2,500.00
4710	Interest Income	5.00	0.73	1.54	10.43	(5.43)
	Total Sheriff Liquor Inspection Fund	2,505.00	0.73	1.54	10.43	2,494.57
110	Drug Court Operation & Administration Fund					
4536	Drug Court Fees	10.00	9.50	9.50	0.00	10.00
	Total Drug Court Operation & Administration Fund	10.00	9.50	9.50	0.00	10.00
111	Emergency Telephone System Board - Surcharge Fund					
4526	911 Cellular Surcharge	0.00	57,231.78	110,042.41	55,459.23	(55,459.23)
4710	Interest Income	0.00	1,053.72	2,126.86	1,149.89	(1,149.89)
	Total Emergency Telephone System Board - Surcharge Fund	0.00	58,285.50	112,169.27	56,609.12	(56,609.12)
116	County Payroll Clearing Fund					
4710	Interest Income	0.00	1.77	3.96	18.68	(18.68)
	Total County Payroll Clearing Fund	0.00	1.77	3.96	18.68	(18.68)
117	Board Clearing Fund					
4710	Interest Income	0.00	33.85	48.19	53.02	(53.02)

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	FY19/20 Budget	January 2019	January 2020	2018/2019 YTD Actual	2019/2020 YTD Actual	2019/2020 Budget Variance
118	0.00	33.85	27.08	48.19	53.02	(53.02)
4710	0.00	0.47	2.02	0.98	4.12	(4.12)
119	0.00	0.47	2.02	0.98	4.12	(4.12)
4710	0.00	0.24	0.00	0.50	0.88	(0.88)
121	0.00	0.24	0.00	0.50	0.88	(0.88)
4450	0.00	38,724.91	57,548.82	77,724.82	59,094.82	(59,094.82)
4710	0.00	53.92	261.43	111.81	535.99	(535.99)
	0.00	38,778.83	57,810.25	77,836.63	59,630.81	(59,630.81)
	22,292,061.00	1,242,677.62	1,349,526.48	2,379,129.47	2,946,964.84	19,345,096.16
Report Totals	22,292,061.00	1,242,677.62	1,349,526.48	2,379,129.47	2,946,964.84	19,345,096.16

FINDING

Woodford County did not exercise proper oversight pursuant to 2 CFR § 200.331(a)(2). The County has the obligation to inform We Care, Inc. that it must develop a Title VI program and subsequently submit this plan to IDOT.

WHAT WE NEED TO DO

The County must develop and implement proper oversight procedures relating to its lower-tier subrecipient's Title VI program. These actions include ensuring that all Federal requirements imposed on the lower tier agency are made known and that periodic checks are performed to ensure compliance.

FINDING Woodford County did not exercise oversight of its lower-tier subrecipient to ensure that We Care, Inc. remediated audit deficiencies identified in 2018 and 2019 audits. Federal regulations (2 CFR § 200.331(d)(2)) stipulate that it is the pass-through entity's responsibility to follow-up and ensure that the subrecipient takes timely and appropriate action on all deficiencies pertaining to the Federal award provided to the subrecipient from the pass-through entity detected through audits, on-site reviews, and other means.

WHAT WE NEED TO DO

The County is not exercising proper oversight of We Care's drug and alcohol program, such as by periodically confirming that it is administering the required drug and alcohol testing and ensuring that the persons involved have current certifications.

FINDING

Woodford County must develop a process to ensure that it conducts proper oversight of We Care's drug and alcohol program, such as by periodically confirming that We Care is administering the required drug and alcohol testing and ensuring that the persons involved have current certifications.

WHAT WE NEED TO DO

Woodford County must develop and implement procedures to ensure that it conducts appropriate oversight of We Care, Inc. These procedures must include submission of the operator's corrective action plans in response to audit findings, resolution of those findings, and development of procedures to prevent their recurrence.

FINDING

FTA Circular 4702.1B, Chapter III, § 4 requires that all subrecipients of FTA funding prepare and submit a Title VI program to the primary recipient (IDOT) from whom they receive funding in order to assist the primary recipient in its compliance efforts. Woodford County has developed a Title VI policy and complaint procedures but has not developed a Title VI program pursuant to this requirement. Additionally, the notice providing information to the public about protections under Title VI are not readily available on the County's website.

WHAT WE NEED TO DO

Woodford County must prepare a Title VI program, including all the elements identified in Chapter III of FTA Circular 4702.1B and submit this plan to IDOT