

**AGENDA**  
**CONSERVATION, PLANNING, AND ZONING COMMITTEE**  
**WOODFORD COUNTY, ILLINOIS**  
**MONDAY, March 9, 2020**  
**5:30 P.M.**

1. Call to Order:
2. Roll Call:  
    (\*set time to adjourn)
3. Approval of Monthly claims:
4. Approval of February 10, 2020, minutes:  
    Approval of January 28, 2020 Special meeting minutes
5. Public Input:
6. Unfinished Business:
  - a) Minonk Wind LLC Special Use - Finalize
  - b) Inoperable Motor Vehicle ordinance – proposed verbiage
  - c) Zoning Administrator Annual Review/salary recommendation
7. New Business:
  - a) Greg McCoy ballot question
8. Planning and Zoning Issues:
9. Other:
  - a) ZBA Hearing - ZBA hearing on March 24 at 6 pm Training Meeting
  - b) Schedule special meetings (if necessary)
10. Executive Session (if necessary):
11. Any action coming out of Executive Session:
12. Adjournment

**MINUTES**  
**CONSERVATION, PLANNING, AND ZONING COMMITTEE**  
**WOODFORD COUNTY, ILLINOIS**

MONDAY, February 10, 2020

5:30 P.M.

1. Call to Order:

Chairman Parsons called the meeting to 6:03 pm.

2. Roll Call: Blake Parsons, Justin Faulk, Don Tolan and Charles Nagel were present. Jason Spence was absent.

3. Approval of Monthly claims: Motion was made by Faulk to approve the claims, seconded by Nagel. *Motion Carried.*

4. Approval of January 13, 2020, minutes:

Motion to approve minutes made by Nagel, seconded by Faulk. *Motion Carried.*

January 13, 2020 Executive session minutes approval to release or keep confidential

Motion to approve and make public the executive session minutes made by Faulk, seconded by Nagel. *Motion Carried.*

5. Review of Executive Session Minutes: November 13, 2008, February 10, 2009 Session 1, February 10, 2009 Session 2, March 10, 2009.

6. Motion to approve and Keep Confidential the executive session minutes from November 13, 2008, February 10, 2009 Session 1, February 10, 2009 Session 2, and March 10, 2009 made by Faulk, seconded by Tolan. *Motion Carried.*

7. Public Input: None

8. Unfinished Business:

- Minonk Wind LLC Special Use – No discussion
- Inoperable Motor Vehicle ordinance – proposed verbiage

Mr. Parsons discussed that this is the verbiage being presented for the rewrite of the existing ordinance. Ms. Jording noted that the States Attorney's office had reviewed it and recommended a definition of "temporarily inoperable" be added. Mr. Parsons asked if it would be ready to go next month. Ms. Jording stated that should not be a problem.

- Zoning Administrator Annual Review/salary recommendation

The committee discussed that they would like each member and Ms. Jording to look at the job description and think about some goal statements that could be used for evaluation. It was discussed that these do not have to be super specific but can be more broadly relating to the duties and job performances. It was discussed that the committee would like to discuss more specific goals next month.

9. New Business:

- Public hearings relating to text amendment changes

Mr. Parsons discussed that he had ask the States Attorney's office to look into the possibility of making minor text amendment changes with a hearing at the County Board. Ms. Jording read an excerpt from 55 ILCS 5/5-12014 (b) which states: "(b) The regulations imposed and the districts created under the authority of this Division may be amended from time to time by ordinance or resolution, after the ordinance or resolution establishing same has gone into effect, but no such amendments shall be made without a hearing before the board of appeals."

10. Planning and Zoning Issues:

11. Other:

- ZBA Hearing - ZBA hearing on February 25 at 6 pm  
This will be a hearing officer only with a single variance.  
Special Hearing February 13 at 3:30 pm  
This is for a map amendment in Montgomery township.
- Schedule special meetings (if necessary)

10. Executive Session (if necessary):None

11. Any action coming out of Executive Session:

12. Adjournment

Mr. Faulk made the motion to adjourn at 7:07 p. m., seconded by Nagel. *Motion Carried.*

\_\_\_\_\_  
Lisa Jording, Secretary

\_\_\_\_\_  
Blake Parsons, Chairman

\_\_\_\_\_  
Date

DRAFT

**MINUTES**  
**CONSERVATION, PLANNING, AND ZONING COMMITTEE**  
**WOODFORD COUNTY, ILLINOIS**  
**TUESDAY, January 28, 2020**  
**6:00 P.M.**

1. Call to Order:

Mr. Parsons called the meeting to order at 6:52 p.m.

2. Roll Call:

Member present: Blake Parsons, Don Tolan, and Chuck Nagel. Justin Faulk Excused. Also present Jerry Smith.

3. Public Input:

4. Unfinished Business:

- **2020-02-A County Wide**, by the Conservation, Planning, and Zoning to amend the Woodford County Zoning Ordinance Section 4 - General Provisions, Section 5 - Administration, Enforcement and Fees, Section 11 - Agriculture District, Section 12 - Conservation District, Section 13 - Residential Single Family District, Section 14 - Residential Multi Family District, Section 15 - Light Industrial District, Section 16 - Heavy Industrial District, Section 17 - General Commercial District, Section 25 - Variances, Section 26 - Amendments. These change amend the minimum size of accessory structures requiring a permit, Zoning Compliance Certificate filing, Duties of the County Board relating to Special Uses, permit fees, height restrictions, Home Occupation regulations, and postage cost requirements for ZBA Petitions in Woodford County.

Mr. Parsons presented each change proposed, the Board discussed the change to the minimum square footage permitting requirement after some discussion it was determined that this change should be pulled to allow further evaluation of the issue with the Assessments office. Ms. Holmes asked if the changes in section 5-1300 would drive changes to the zoning permit and information provided to individuals pulling permits. Ms. Jording noted they would make adjustments to the paperwork to address these changes. Mr. Parsons explained that the fee changes were an attempt to streamline the fee structure, these changes will reduce the fees for some permits and increase it for others. Ms. Jording noted it removes the large jumps in fees when someone hits a Sq. Ft. cutoff. Mr. Parsons noted the peak height change will also simplify the requirement, it also eliminates the ability to manipulate a structure into meeting the mean height by adjusting wall height and roof pitch. Ms. Jording explained that the Home Occupation changes were driven by a disagreement in the Residential District rules and the Home Occupation rules, this change will bring those sections into agreement. Mr. Parsons noted that the final changes are to add the petitioner paying the cost of postage for variance and map amendment petitions, he noted this was added into the Special Use section but had mistakenly not been added to the other to petition types.

The Board determined they would like to omit the section 4-1700 changes from their recommendation.

Motion to accept and approve changes to the Woodford County Zoning Ordinance omitting section 4-1700 changes and any changes which may have resulted from that recommended change presented in petition 2020-02-A made by Ms. Gauger, seconded by Mr. Clinch

Roll call vote: Karen Krug - *Yes*, Marty Clinch - *Yes*, Kim Holmes - *Yes*, Teresa Gauger - *Yes*. *Motion Carried.*

- Changes as recommended by the Zoning Board of Appeals

5. Adjournment:

Motion to adjourn at 7:30 p.m. made by Nagel, seconded by Tolan. *Motion Carried.*

\_\_\_\_\_  
Lisa Jording, Secretary

\_\_\_\_\_  
Blake Parsons, Chairman

\_\_\_\_\_  
Date

## **SECTION 10**

### **INOPERABLE MOTOR VEHICLES**

#### **§154.10.1 Purpose**

It is the purpose and intent of this section to declared that an inoperable motor vehicles to be a nuisance; and whereas Illinois compiled statutes Chapter 55, Section 5/5-1092 and Section 5/5-12002 enables the County Board by ordinance to declare inoperable motor vehicles whether on public or private property to be a nuisance, and authorizes the levying of fines for the failure of any person to obey a notice from the county which states that such person is to dispose of any inoperable motor vehicles under his or her control.

#### **§154.10.2 Definitions**

**HISTORIC VEHICLE:** A motor vehicle that is over 25 years of age, which is maintained for the purposes of display in antique auto shows. Display in exhibitions, or for exhibition or demonstration.

**INOPERABLE MOTOR VEHICLE:** Any motor vehicle from which, for a period of at least 15 days, the engine, wheels or other parts have been removed, or on which the engine, wheels or other parts have been altered, damaged or otherwise so treated that the vehicle is incapable of being driven under its own power.

**MOTOR VEHICLE:** Every vehicle which is self-propelled and every vehicle which is propelled by electric power obtained from overhead trolley wire, but not operated upon rails, except for vehicles moved solely by human power and motorized wheelchairs.

**MOTOR VEHICLE OWNER:** Any person who holds legal title of a motor vehicle.

**TEMPORARILY INCAPABLE:** Any motor vehicle which is inoperable for a period of less than 30 days.

#### **§154.10.3 Application**

This section applies to any motor vehicle within the limits of Woodford County, Illinois, whether on public or private property, which is an inoperable motor vehicle as defined by this ordinance. Such inoperable motor vehicles are declared a nuisance pursuant to authority conferred by Illinois compiled statutes Chapter 55, Section 5/5-1092 and Section 5/5-12002.

#### **§154.10.4 Enforcement**

- A. It is the duty of the Woodford County Zoning office to inspect Motor vehicles which may constitute inoperable motor vehicles as defined in this ordinance.
- B. The Zoning office shall follow the violation procedures, if the violation is not abated the motor vehicle owner shall be notified by certified mail. The owner shall dispose of any inoperable motor vehicle under his or her control or repair said vehicle to operable condition and to do so within 20 days of the date of mailing of the notice to dispose.
- C. An inoperable motor vehicle is under the control of a person if that person:
  1. Is the motor vehicle owner as defined by this ordinance, or
  2. Is in custody or possession of the inoperable motor vehicle, or

3. Is the owner of real property upon which the inoperable motor vehicle is located, or
  4. Has any possessory interest in the real property upon which the Inoperable motor vehicle is located, or
  5. Has any possessory interest in the inoperable motor vehicle.
- D. Any person receiving a notice to dispose of an inoperable motor vehicle shall, within 20 days of the date of mailing of the notice to dispose:
1. Repair all inoperable motor vehicles identified in the notice to operable condition, or
  2. Dispose of all inoperable motor vehicles identified in the notice. Said disposal to be made in accordance with all applicable statutes of the State of Illinois and all applicable ordinances of Woodford County, Illinois.

**§154.10.5 Exclusions**

This ordinance shall not apply to the following:

- A. Operable historic vehicles as defined in this ordinance.
- B. Any motor vehicle that is kept within a building when not in use.
- C. Any motor vehicle on the premises of a place of business that is licensed by the Illinois secretary of state to engage in wrecking or junking of motor vehicles.
- D. Any motor vehicle which has been rendered temporarily incapable of being driven under its own motor power in order to perform ordinary service or repair operations.

**§154.10.5 Penalty**

Penalties shall be in accordance with Section 7.