

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
MONDAY, APRIL 11, 2022
AGENDA
4:30 PM**

To Attend Meeting by Zoom:

<https://us02web.zoom.us/j/83864543578?pwd=U0hqK1lmVy96Z3A3TXEwZVFEEaTNJQT09>

The ID is: 838 6454 3578 Passcode: 703301

- 1. Call to Order**
- 2. Roll Call** –Ansel Burditt (ch), Blake Parsons, Albert Durst, Justin Faulk, Donald Tolan
- 3. Approval of Minutes**
 - a. Approval of March 7, 2022 minutes
- 4. Public Input**
- 5. Approval of Claims**
 - a. Approval of April 2022 Claims
- 6. Coroner**
- 7. Sheriff**
 - a. Domestic Hot Water Boilers for PSB Replacement Bids
 - b. Card Reader Access Project Bids
 - c. Retaining Wall Replacement Bids
 - d. 1833 Elections Project Informational
 - e. PSB Door Replacement Informational
 - f. Sheriff/ EMA Vehicle Replacement Update
 - g. Maintenance Department Vehicle Replacement
 - h. Spring Bay Patrol Contract
 - i. EMA
- 8. Animal Control**
 - a. Discussion/Action on animals held by Heather Leman in court case
 - b. Contract with Illinois Department of Agriculture
 - c. Discussion on fuel, etc. Surcharge
- 9. Health Department**
 - a. Discussion/action on CivicPlus quote to make website ADA compliant
- 10. New Business**
- 11. Unfinished Business**
- 12. Other**
- 13. Executive Session – Roll Call Vote**
- 14. Any action coming out of Executive Session**
- 15. Adjournment**

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
MONDAY, MARCH 7, 2022
MINUTES
4:30 PM**

1. Call to Order

The meeting was called to order at 4:31 PM.

2. Roll Call

Ansel Burditt, Albert Durst, Justin Faulk and Don Tolan were all present. Blake Parsons was excused.

3. Approval of Minutes

a. Approval of February 7, 2022 minutes

Motion to approve February minutes made by Faulk, seconded by Tolan. *Motion passed.*

4. Public Input

None

5. Approval of Claims

a. Approval of March 2022 Claims

Motion to approve March claims made by Durst, seconded by Faulk. *Motion passed.*

6. Coroner

7. Sheriff

a. Annex 1 -2 HVAC Project Bids

This is to replace the water heater, furnace, and air condition units. Bids were obtained and Klaus Heating was the lowest bid. Motion to accept the bid from Klaus Heating made by Faulk, seconded by Durst. The work was budgeted for, and the bid was within the budgeted amount. There is no time frame for when the work will start. *Motion passed.*

b. Stop the Bleed / AEDs for CH, PSB, Annex 1 & 4 Bids

This was budgeted for and is to replace some old AED's, and purchase AED's for Annex 1, Annex 4, the Courthouse, Public Safety building and patrol cars. Also, for purchase of Stop the Bleed kits, which was recommended by the insurance carrier. This will include 10 AED's (both adult and pediatric pads), 1 cabinet, CPR kits, and Stop the Bleed kits for all the Courthouse offices. Discussion on what is included in each kit. Motion to approve the bid by Coromed for \$19,625.85 made by Faulk, seconded by Tolan. *Motion passed.*

c. Keith Engineering HVAC Project update

We have been working with Keith Engineering and the design phase is being started. We currently have no reliable plans of the Courthouse, and often need them when doing work. We will have an automated CAD of the Courthouse plans when done. No action was required.

d. RLF Projects update

The doors have been completed and power information has been given for the elevator in the Courthouse. We have no time frame for the work on the elevator, but hope we will be given notice when that work is to take place so we can work around court and the election.

e. Heartland Fiber Annex 4, Washburn Substation

Last year a Resolution was passed to enter into an agreement for 3 fiber pairs to run from the Courthouse to Annex 4. It has been installed and activated. The monthly fee is \$1,040. Discussion on which line item to pay the invoice out of. We are also looking at the Washburn substation to put in an internet feed. We need to have reliable download feed for body cams. The Sheriff is looking into pricing for this.

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f. Corrections Jail Control System Bids

The jail system is using the same equipment from when the jail was built, 20 years ago. We have “refreshed” some of the items to make them work, but the equipment is over 20 years old, and obsolete in some aspects. It was discussed at the budget process for changing out the controls. The project was put out for bids. Our jail system is fully automated. PLC cards, door controls, intercom system will all be replaced. Software upgrades and new computers will also be installed. One bid, SAS, has options that can be chosen. Some of those options are things we already have, and want back in the system. SAS is a new company, but the Sheriff’s Department checked them out and they are a reliable company. This will be a multi-year project. Therefore, we will pay \$130,000 this year, which was budgeted for, and will budget for the rest next year. Motion to approve the full SAS bid of \$216,150.00 made by Durst, seconded by Faulk. The resolution will lock down the amounts to be paid each year. *Motion passed.*

g. Card Access System Bids

The Sheriff is still waiting on a quote, so this will be discussed next month.

h. MOU ETSB Data and System Support

The Sheriff and ETSB have an MOU for dispatch. They are looking into doing an MOU to use the system support personnel. This person has expert knowledge of the 911 system and the Sheriff’s system. We currently don’t have an expert to keep the system up and running properly, and to take care of issues. They would manage the mobile CAD, the jail/records management system, StarCom, StarCom template, LEADS, Frontier and Touchtone phone systems, etc. They are working on writing the MOU. The Sheriff’s Department would pay \$6,000 to ETSB. Not sure yet if this is a yearly payment, or a one-time payment. In either situation, it is cheaper than hiring our own tech. This is a big plus for the Sheriff’s Department.

i. EMA

Nothing to report

8. Animal Control

a. Changes to Animal Control Ordinance

Assistant States Attorney Erik Gibson has made some revisions to Animal Control. He has made changes to Section 7, 8 and 11. These changes allow for issued citations to be paid without going to court or having to pay court costs.

Section 7 will now read (changes in italics and underlined)–

(viii) *Issue citation to the Treasurer and submit written reports to the State’s Attorney for violations of the Illinois Animal Control Act, the Illinois Humane Care for Animals Act where allowed by such Acts, and also for violations of the Woodford County Animal Control Ordinance.*

(ix) *Submit written monthly status report to the Public Safety Committee to include, but not limited to, number of calls, nature of call, impounded animals, active cases and case disposition.*

Section 8 changes are -

(iii) Issue citations *and complete written reports* for violations of the Woodford County Animal Control Ordinance and other state laws as they pertain to animals.

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And Section 11 changes are –

SECTION 11. CITATIONS AND ENFORCEMENT.

Citations *shall be* issued for violations *of failure to register a dog, failure to inoculate a dog, or failure to report change of ownership or address. The defendant may* choose to plead guilty, and the defendant *shall pay* a \$50.00 fine for the first offense, \$100.00 fine for the second offense, and a \$200.00 fine for the third offense (these fines are per dog) to *the Woodford County Treasurer's Office* for each such offense within thirty days of the issuance of the citation. In all other *offenses, or offenses which aren't satisfied within thirty days, the case shall be forwarded to the Woodford County State's Attorney's office which shall have discretion to file a Complaint in the Circuit Court requiring a court appearance. If the defendant fails to appear for any said court appearance, the Court shall enter an ex parte judgment pursuant to Illinois Supreme Court Rules. Any judgments resulting from the court appearances shall be paid to the Woodford County Circuit Clerk. Additionally, the Circuit Court shall order restitution based on any damages caused by the violation of this Ordinance, which also shall be paid to the Circuit Clerk. The Court shall set a date not less than 21 days nor more than 45 days away for payment of all fines, restitution and costs, and the Circuit Clerk shall notify the defendant of the amount and date due.*

Failure of a defendant to pay a fine as directed by the Circuit Court shall subject the defendant to charges of contempt of court.

The Treasurer will have the discretion in her office to wave a fee. This discretion will be based up past compliance by the person who was issued the citation. Part of this discretion will include recommendation made in the Animal Control report. Discussion on if we need to put in criteria so all people are treated the same. Questions on how to establish that criteria. The reports need to reflect the circumstances and a recommendation.

Mr. Abney has written over 200 tickets in the past 90 days. The old citations do not have the current statutes on them. There are also several things missing from the citation. We need to redo the citation and make it user friendly for Mr. Abney to do his job. Running at large citations will not go to the Treasurer office but to the State's Attorney's Office. Animals running at large have the potential to harm a person or another animal and that would require restitution, and should go through the judicial system.

Mr. Abney visited with Heather Leman. She still have 23 dogs from a court case. That case will hopefully be finished this week. She is being paid \$10 per day, per dog to house these animals. 6 of the dogs are blind and deaf. Because so much time has passed, the dogs are virtually not worth much. Heather had the dogs, with no payment until the contract with her was established in December. We will pay Heather until the dogs are sold. Mr. Abney would like for the County to allow Heather to sell the dogs and keep the money for that sale as payment for holding the dogs before the contract was put into effect. Heather has paid for grooming of the dogs, she pays staff to care for the dogs, and

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she should recoup some of that costs. Mr. Gibson stated that it was not the County's decision on how to handle the sale of the dogs. That will be up the court to decide. Either the dogs will be sold for restitution, or the county will take control of the dogs. Mr. Gibson also pointed out that Heather is not holding the dogs for free. She has a contract with the County in which she is being paid \$10 a day for each dog. It is unfortunate that the owner of the dogs will not relinquish ownership without the court stepping in. Heather has had the dogs for a long time. Mr. Gibson did not feel that Heather should be paid for the time before the contract was initiated, as she was the animal control administrator and was paid for that job.

It was asked the Mr. Abney include in his report each month not just the calls he has received, but the number of dogs he has in his car. This would be helpful information to determine future needs of animal control. He currently has one dog. That one dog is part of a criminal case. The reports that we currently get from Mr. Abney are better than what we have received from previous Animal Control Wardens. The committee wanted it noted that they appreciate the work Mr. Abney has been doing.

Motion to approve the changes presented to the committee and the changes made at the meeting to the Animal Control Ordinance made by Durst, seconded by Faulk. *Motion passed.*

9. Health Department

Ms. Aggert gave an updated Covid report. There are 10,386 positive cases, 10,182 have recovered, 74 home isolations, 1 in hospital, and 129 deaths. The Health Department is no longer including updates on Covid on their website. They are working with the Coroner's office to make sure that the death certificates accurately reflect a death by Covid. They are continuing to monitor vaccines, and are also monitoring their internal data process so they can communicate better.

10. New Business

None

11. Unfinished Business

None

12. Other

13. Executive Session – Roll Call Vote

14. Any action coming out of Executive Session

15. Adjournment

Motion to adjourn made by Faulk, seconded by Tolan. *Motion passed.*

Meeting adjourned at 5:48 PM.

Submitted by: Deb Breyman

Ansel Burditt, Chairman
Public Safety Committee



CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-23332-1

Date:

3/14/2022 11:51 AM

Expires On:

6/12/2022

Product:

CivicEngage

Client:

Woodford County IL - CivicEngage

Bill To:

Woodford County IL - CivicEngage

| SALESPERSON | Phone | EMAIL | DELIVERY METHOD | PAYMENT METHOD |
|-----------------|--------------|-------------------------------|-----------------|----------------|
| Michele Beckett | 785-706-9095 | michele.beckett@civicplus.com | | Net 30 |

CivicEngage - Statement of Work

| QTY | Product Name | DESCRIPTION | PRODUCT TYPE |
|------|------------------|---|--------------|
| 1.00 | AudioEye Managed | AudioEye Managed: (http://woodford-county.org) | Renewable |

| | |
|------------------------------------|---------------|
| List Price - Year 1 Total | USD 50,000.00 |
| Total Investment - Year 1 | USD 3,500.00 |
| Annual Recurring Services - Year 2 | USD 3,675.00 |

Total Days of Quote:365

1. This Statement of Work ("SOW") shall be subject to the terms and conditions of the Woodford County IL - CivicEngage Statement of Work signed by and between the Parties ("the Agreement"). By signing this SOW, Client expressly agrees to the terms and conditions of the Agreement, as though set forth herein.
2. Client will be invoiced for the Total Investment - Year 1 (the sum of one-time costs and a prorated portion of the Annual Recurring Services) upon signing and submission of this SOW. The Annual Recurring Services subscription fee for the Products (as described above) included in this SOW are prorated and co-termed to align with the Client's current billing schedule and the Annual Recurring Services amount will subsequently be added to Client's Term and regularly scheduled annual invoices under the terms of the Agreement.
3. Each year this SOW is in effect, a technology investment and benefit fee, as agreed to in the Agreement, will be applied to the Annual Recurring Services subscription fee.

Signature Page to follow.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the Agreement terms and conditions

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization

URL

Street Address

Address 2

City

State

Postal Code

CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays).
Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for
ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Billing Contact

E-Mail

Phone

Ext.

Fax

Billing Address

Address 2

City

State

Postal Code

Tax ID #

Sales Tax Exempt #

Billing Terms

Account Rep

Info Required on Invoice (PO or Job #)

Are you utilizing any external funding for your project (ex. FEMA, CARES): Y [] or N []

Please list all external sources:

Contract Contact

Email

Phone

Ext.

Fax

Project Contact

Email

Phone

Ext.

Fax