

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, JUNE 16, 2020
SPECIAL MEETING AGENDA
6:15 PM**

1. Call to Order

2. Roll Call – Chuck Nagel (chairman), Richard Hill (vch.), Russ Cotton, Bryant Kempf, Josh Davis.

3. Approval of Minutes

- a. Approval of May 12, 2020 Regular Meeting

4. Public Input

5. Approval of Claims

- a. Approval of June claims.

6. New Business

7. Unfinished Business

8. Other

9. Adjournment

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, MAY 12, 2020
MINUTES
6:00 PM**

NOTE – due to Covid-19, the Finance & Economic Development Meeting was held by teleconference.

1. Call to Order

2. Roll Call –Chuck Nagel (chairman), Bryant Kempf, Josh Davis present. Richard Hill (vch.) and Emily Barker are excused.

3. Approval of Minutes

- a. Approval of April 14, 2020 Regular Meeting Minutes

Motion to approve April 14 regular minutes made by Kempf, seconded by Davis. *Motion passed.*

- b. Approval of April 17, 2020 Special Meeting Minutes

Motion to approve April 17 special meeting minutes made by Davis, seconded by Kempf. *Motion passed.*

4. Public Input

Jodi Goff stated that the taxes have been rolled out, and the correction of errors can be entered. There were a few tax bills that had to be corrected and that has been done. Because of the quadrennial year, they were behind, but are now on track. They are tracking their phone calls.

5. Approval of Claims

Motion to approve May claims made by Kempf, seconded by Davis. *Motion passed.*

6. Treasurers Report

The treasurer's report was presented. The committee had no questions.

7. Budget

- a. IT Computer Equipment Line Item

Individual departments were asked several years ago to remove their computer equipment line and put it all into one fund. It was asked how that line item is being used. We currently have put \$50,000 in that line item for purchase of computer equipment – laptops, switches, cable, computers, etc. It was discussed how we want to handle this in the future. The department heads present were asked their preference. They would like to continue with the way it is. It was felt that if each department budgeted for their own computer needs, the amount budgeted would be inflated to make sure they covered costs. We have been estimating the number for this line item to budget for. We will ask the department heads and Heart to estimate the needs for next year for next year's budget. While we cannot foresee all problems we may encounter, we hope to get a more accurate number for budgeting purposes.

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8. New Business

b. Opening and award of Grant Bids for Remodeling Projects

We had one response to the second RFP- Kenyon and Associates. Their bid is more in line with what had been projected. In order for them to do the work they have to be registered in SAM. At this point in time it does not look like they are registered, however, there is a backlog with SAM at this time. Motion to award the contract for remodeling to Kenyon and Associates for \$18,020.00 contingent on them getting registered in SAM made by Davis, seconded by Kempf. *Motion passed.* Mr. Cummings will reach out to Kenyon regarding the SAM issue and discussion on the scope of work.

c. Approval of Midwest Engineering Contract for RLF Grant Projects (sidewalks)

The State's Attorney has reviewed the contract with Midwest and has one change that he recommends needs to be made. The contract states that if payment is not received within 30 days, interest will be applied. With our billing/payment system we need to extend that to 45 days. Motion to approve Midwest Engineering Contract for the grant sidewalk projects, with a change made from 30 days to 45 days for payment made by Kempf, seconded by Davis. *Motion passed.*

9. Unfinished Business

10. Other

A committee member has been receiving phone calls from citizens asking how the county employees can be off work due to Covid-19 and still receiving pay while they are struggling. The department heads present stated that their offices were back to normal working conditions.

11. Executive Session

12. Any Action Coming Out of Executive Session

13. Adjournment

Motion to adjourn made by Davis, seconded by Kempf. *Motion passed.*

Submitted by: Deb Breyman

Chuck Nagel, Chairman
Finance Committee