

**COUNTY OFFICES COMMITTEE
COUNTY BOARDROOM
TUESDAY, SEPTEMBER 13, 2022
AGENDA
5:30 P.M.**

The public may feel free to participate via Zoom.

The ID is: 825 7992 8287

Password is: 737915

- 1. Call to Order**
- 2. Roll Call** – Autum Jones (ch), Nathan Schertz, Richard Hill, Al Durst, Chuck Nagel
- 3. Approval of Minutes**
 - a. Approval of August 9, 2022 regular meeting minutes.
- 4. Approval of Executive Session Minutes**
- 5. Public Input**
- 6. Appointments**
 - a. Reappointment of Michael Adams to the Roanoke Fire Protection District for a 3 year term expiring May 13, 2025
 - b. Reappointment of Dan Magnuson to the Roanoke Fire Protection District for a 3 year term expiring May 13, 2025.
- 7. Claims**
 - a. Approval of claims
 - b. County Board Per Diem – Roll Call Vote
- 8. Budget**
- 9. Unfinished Business**
- 10. New Business**
 - a. Approval of Resolution 09-22-001 Authorizing the execution of a Deed of Conveyance to 19x1950 Family Farm LLC on parcel #05-33-117-002
 - b. Discussion and approval of the Polling Place Accessibility Grant FY 2023 for \$30,739
- 11. Other**
- 12. Executive Session (if necessary)**
 - a. 5 ILCS 120/2 (c) (3) The selection of a person to fill a public office.
- 13. Any action coming out of Executive Session**
 - a. 5 ILCS 120/2 (c) (3)
- 14. Adjournment**

**COUNTY OFFICES/FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, AUGUST 9, 2022
AGENDA
5:00 PM**

1. Call to Order

The meeting was called to order by Vice-Chairman of the County Office Committee Richard Hill at 5:00 PM.

2. Roll Call

County Offices - Autum Jones (ch), Nathan Schertz (arrived at 5:22), Richard Hill, Chuck Nagel all present. Al Durst is excused.

Finance - John Krug (ch.) Chuck Nagel, Autum Jones, Ansel Burditt, David Meinhold all present.

3. Approval of Minutes

a. Approval of July 12, 2022 Regular Meeting (County Offices)

Motion to approve July 2022 minutes made by Nagel, seconded by Jones. *Motion passed.*

b. Approval of July 12, 2022 Regular Meeting (Finance Committee)

Motion to approve July 2022 minutes made by Burditt, seconded by Krug. *Motion passed.*

4. Public Input

Tara Wilkey, 302 Gilman, Secor addressed the committee regarding the ARPA funds. The Village of Secor has asked for project consideration within the Village. She wants to keep the Village's projects on our radar as they are needed. She was asked what other agencies the Village has reached out to – they have tried to get a grant through the EPA, but is did not receive any funds. They have not reached out to the state representatives. It was suggested that they reach out to the representatives and see what they can offer.

5. Approval of Claims

a. Approval of County Office August claims

Motion to approve August claims made by Nagel, seconded by Jones. No discussion on the claims. *Motion passed.*

County Board Per Diem – Roll Call Vote

There was one per Diem for Mr. Meinhold for \$320. Motion to approve Meinhold per Diem made by Nagel, seconded by Jones. Roll call vote – Nagel – yes; Jones- yes; Hill – yes. *Motion passed.*

b. Approval of Finance August claims

Motion to approve August claims made by Burditt, seconded by Krug. There was no discussion on the claims. *Motion passed.*

6. Treasurers Report

The Treasurer handed out the most recent sales tax report. We continue to receive more funds than previous years. She has no concerns with any of the accounts. The one remaining revolving loan continues to pay on time. It was asked when that would end and it is believed it is in 2025. She has estimated page 1 of the budget, but will have more defined figures in Sept. It was asked where the monthly payments from the one remaining revolving loan go, and they are put into the General Fund.

7. Appointments (County Offices)

a. Appointment of John Bellisario to the Caterpillar Trail Public Water District for a 5 year term expiring August 1, 2027.

b. Appointment of Erik Brewer to the Woodford County Housing Authority for a 1 year term expiring June 30, 2023

c. Reappointment of Lynn Stoller to the Panther Creek Drainage District for a 3 year term expiring the first Tuesday of September 2025.

Motion to approve A, B, and C appointments made by Nagel, seconded by Jones. *Motion passed.*

COUNTY OFFICES/FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, AUGUST 9, 2022
AGENDA
5:00 PM

8. Budget

- a. Judicial – General Fund #150 Funds #064, #082
No one was here to present the judicial budget. It was asked about the two extra ordinary expenses. The Sheriff reported that courtroom 2's does not have any impaired audio devices.
- b. Supervisor of Assessment – printing/office supplies & overtime budget
Last month the Supervisor of Assessment presented her budget. There were some concerns with a few of her line item appropriations. She was asked to reevaluate those numbers and come back this month with an updated version. She received an estimate from Devinet regarding the publication at \$25,000. She also reduced her over time values. Overall, with the exception of salaries, her budget has increased by \$350 from last year. She had requested a rather large amount in the Assessor Fund for oblique views of Woodford County. The quote for those obliques came back at \$125,000. Zoning was pushing for these obliques, but the Assessor and Zoning Administrator both felt that the cost was not worth pursuing. There was a short explanation on what a difference between aerial and oblique views are. Aerial views are looking down from the top, oblique views give you a side view of the building. There was still some concern with her overtime. Some of the staff is new, but the overtime should be cut down unless there is a staff change.
- c. County Clerk – General Fund #010, #160 Fund #065, #071
The increase in her budget is mostly for salaries. She has increased publication cost as those have gone up. The election fund maintenance fund was increased incase new equipment was purchased. There is only one election next year, so less money was budgeted for. She has two things in extraordinary and is requesting ARPA fund use for them. She will be using recorder automation funds to get older documents scanned. Currently documents are scanned back to 1986. She has digital records back to 1840. She was asked about the volume of recording – it has stayed steady with a lot more e-recording.
- d. Public Defender – General Fund #140 Funds #100
The increase is in salaries. He is asking for new computers with ARPA. He was asked about the case load. Misdemeanors have been broken out into categories, but the felonies have not. He stated that the felonies have increased this past year.
- e. County Board – General Fund #100, #290, #295, #310,
Member expenses and mileage have increased slightly. She asked for a slight increase in her salary. Since she has taken on this job, several duties have been added with no compensation. When We Care was added all she had to do was attend a meeting once on month. Those duties have now changed and she has monthly reports to the state now that she has to do. Supplies have increased in cost and the upkeep of the van was increased slightly. The utilities keep going up and the figures put into the budget are an estimate based on what we have paid so far this year. It was suggested that another \$10,000 be added to the gas and electric line just to be safe.
- f. Circuit Clerk – General Fund #020 Fund #063, #066, #072, #086
The increases are in salary, publication and the audit. She has increased the overtime – cannot judge how much will be used as this depends on the court cases. They are looking to do weekend court, which will affect the overtime. Currently weekend court is being held in McLean County. They hope that it will continue to be in McLean County, but there is some talk that Woodford may have to start having weekend court.

COUNTY OFFICES/FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, AUGUST 9, 2022
AGENDA
5:00 PM

She has asked for ARPA funds for her document storage. She has a documents storage fund. Monies in this fund come from bond money for court fines and can be used for certain things outlined in the statute. In January of 2023, bond money will no longer be collected, so she is not sure how this will affect the funds in this account. She can use some of these funds to help fund the document scanning, but doesn't want to deplete this account as she is not sure if money will continue to go into it.

The Treasurer was asked about the contingency line item. She has appropriated for all of the monies to be spent, but it may not be. It was asked if the \$150,000 was still a good number to put into contingency and she felt it was appropriate.

9. New Business

- a. Approval of Resolution 2021/22 #065 Appointing Commissioner for Panther Creek Drainage Dist.
Motion to approve Resolution 2021/22 #065 made by Nagel, seconded by Schertz. *Motion passed.*
- b. Approval of Resolution 8-22-01 Authorizing the Cancellation of Tax Sale Certificate #2018-0057 on Parcel #07-12-307-002
Motion to approve Resolution 8-22-01 made by Schertz, seconded by Jones. The Treasurer explained that this was a parcel where taxes had not been paid for several years and was picked up by the Trustee. A certificate for sale was issued and this parcel was going to be offered on our sealed bid sale. The parcel owner paid all the taxes after the redemption date and so the certificate of sale needs to be recalled, putting the parcel back to the owner.
Motion passed.
- c. Approval of Knapp Concrete Change Order
Motion to approve Knapp Change Order made by Nagel, seconded by Burditt. This is just a timing thing where it is taking longer than necessary and all it does is change the calendar of completion.
Motion passed.
- d. Approval of the Certified list of Candidates for Election Judges for Republican Party
41 new Republican election judges have signed up and 8 new Democratic election judges have signed up. There are 141 Republican and 89 Democratic election judges to be certified in court. There are no Democratic judges needed in Partridge, Linn, Metamora 2, and Clayton. Cruger 2 and Olio still need more Democratic judges also.
- e. Approval of the Certified List of Candidates for Election Judges for Democratic Party.
Motion to approve both the Republican and Democratic Election Judge list and send to the County Board made by Nagel, seconded by Jones. *Motion passed.*
- f. Approval of Permanent Polling Place for El Paso, Precinct 2
Motion to approve El Paso Precinct 2 polling place made by Schertz, seconded by Nagel. The El Paso Precinct 2 polling place had to be changed very quickly when the original polling place was sold. South Point Park is willing to let us make a permanent polling place at their facility. New cards will be sent out the voters in El Paso Precinct 2. *Motion passed.*

COUNTY OFFICES/FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, AUGUST 9, 2022
AGENDA
5:00 PM

- g. Approval of GPEDC Invoice (RLF)
Motion to approve GPEDC invoice made by Nagle, seconded by Burditt. *Motion passed.*
- h. Approval of Knapp Construction Invoice (RLF)
Motion to approve Knapp Construction invoice made by Meinhold, seconded by Burditt. *Motion passed.*

10. Unfinished Business

a. U of I Extension Budget Request

Bobby Joe Sibley and Janice McCoy, Regional Director, were present via zoom. The levy requested is the same as the past 7 years. There has been some concern with the Extension budget and several board members have attended joint meetings with McLean County regarding the Extension. There is a surplus of 2.7 million dollars in their budget. The committee feels these funds need to be spent down. The University requires them to have an 18month carryover. All academic staff have agreements where they are paid out staff salaries for one whole year and all lease agreements are for 3-5 years, thus the huge carryover. Each county is mandated by the Fed to have 4-H within the county. If the county reduces their levy for the Extension, is also cuts state matching funds. The majority of the funds are McLean Co. funds. If we cut the levy in Woodford, it would cut programs in Woodford County. It was asked how much of the 2.7 million fund balance belongs to Woodford County. Ms. Sibley cannot tell us exactly, but believes it is 3-400 thousand. It was asked if she could supply those figures. It was asked if another county would cut it funds, how does that affect the programs in Woodford County. Woodford County has three staff, a fair, and fair costs. If one county cuts, then they would have to close that county office. Discussion on their hours – they are open Monday through Wednesday from 8-4:30. Thursday and Friday the staff is there, but they are not open. They have 30 staff members. Woodford County has 3 staff members. It was asked what that staff does, and Ms. Sibley could not answer. She will find out and let us know. There is a concern that if another county cuts their budget, it would affect the programs in Woodford County. She would have to do some checking. Ms. McCoy stated that the campus administration has given federal dollars to each unit. It was to offset match money that was not coming in from the state. While there is a reserve, it is coming from multiple sources and enabled the units to stabilize. Those state dollars could stop coming in the future. The people in the county are tired of taxes and would like the County to cut expenditures. Ms. Sibley has started a 4-H foundation which has helped raise funds so she has not asked for an increase. It was mentioned that committee members have received push backs from former judges, employees, helpers, etc. who have volunteered their time and have been told that there services were no longer needed. Ms. Sibley states that there are two sides to every story and requested that we reach out to see their side of the story. The Treasurer stated that the maximum levy rate could go up to 4 cents. The Extension is at 1.67 cents currently. Ms. Sibley is to present some dates that the Committee could meet with the Extension to discuss these matters and get the figure they are requesting.

b. Election Judge Deficit

It is getting better with the new judges signing up, but the County Clerk will take anybody she can get.

COUNTY OFFICES/FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, AUGUST 9, 2022
AGENDA
5:00 PM

c. ARPA funds

A list of all projects that the County departments have requested are listed in the priority the department determined the need for. The Public Defender turned in a request late for computers that he would like to be considered for ARPA funding. The Public Defender Fund 100 – he budgeted for some of that money to be used for computers. It was suggested that we put \$4,000 in fund 025 of his budget to cover the cost of the computers. He has 7 year old computers that need to be replaced. It is believed that he needs two computers. After further discussion it was then suggested that we put \$1,000 in his fund 100 to help cover the computers. He can use his Public Defender automation to help with the costs.

We have set aside 500,000 to help with broadband and spent 3 million on the HVAC system. We will see what the county needs are, and then see what is left to help fund other projects. The list given to the committee tonight only includes county projects and not outside requests. Some of the things on the list are duplicates and it is a priority for more than one department. Courtroom 2 extraordinary expenses are being budgeted for and not asking for ARPA funds. All department heads were asked to put their ARPA requests as extraordinary. If they are paid for with ARPA funds then they will fall off of their budget.

There are 40 to 45 requests outside of the county that have been made for ARPA funds. We may need to reach out to these projects and let them know where we are right now. Ms. Wilkey invited the District 1 reps to come to Secor and see what they are looking to do – what they are lacking. District 1 reps would like the money spent in their district, and district 2 and 3 would probably also like to have the funds spent in their district. So there will have to be some division of the funds if it is going to be spent within the county.

Ms. Jones wanted to know what the entities of have done first – if they have tried any other means to receive funds and not just seeing this as free money. They should contact Congressman Darin LaHood's Peoria office and see what is available.

Because department heads were asked to put their projects into extraordinary, the amounts are showing up on two funds – extraordinary and also in the ARPA appropriation line item. Extraordinary expenses do not go into the levy. Extraordinary expenses would use money that has already been collected and sitting in an account. Mr. Moore has not put any of the building expenses into extraordinary but he is not qualified for extraordinary because of the MFT funds the highway department receives. If ARPA funds are used for a project, it will come out of the extraordinary line item.

ARPA money is fund 052 and the whole amount has been appropriated for. Extraordinary is fund 051. So right now those amounts are showing up in two places on the budget. Therefore, a decision needs to be made on what line the projects will be paid.

**COUNTY OFFICES/FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, AUGUST 9, 2022
AGENDA
5:00 PM**

c. ARPA funds

A list of all projects that the County departments have requested are listed in the priority the department determined the need for. The Public Defender turned in a request late for computers that he would like to be considered for ARPA funding. The Public Defender Fund 100 – he budgeted for some of that money to be used for computers. It was suggested that we put \$4,000 in fund 025 of his budget to cover the cost of the computers. He has 7 year old computers that need to be replaced. It is believed that he needs two computers. After further discussion it was then suggested that we put \$1,000 in his fund 100 to help cover the computers. He can use his Public Defender automation to help with the costs.

We have set aside 500,000 to help with broadband and spent 3 million on the HVAC system. We will see what the county needs are, and then see what is left to help fund other projects. The list given to the committee tonight only includes county projects and not outside requests. Some of the things on the list are duplicates and it is a priority for more than one department. Courtroom 2 extraordinary expenses are being budgeted for and not asking for ARPA funds. All department heads were asked to put their ARPA requests as extraordinary. If they are paid for with ARPA funds then they will fall off of their budget.

There are 40 to 45 requests outside of the county that have been made for ARPA funds. We may need to reach out to these projects and let them know where we are right now. Ms. Wilkey invited the District 1 reps to come to Secor and see what they are looking to do – what they are lacking. District 1 reps would like the money spent in their district, and district 2 and 3 would probably also like to have the funds spent in their district. So there will have to be some division of the funds if it is going to be spent within the county.

Ms. Jones wanted to know what the entities of have done first – if they have tried any other means to receive funds and not just seeing this as free money. They should contact Congressman Darin LaHood's Peoria office and see what is available.

Because department heads were asked to put their projects into extraordinary, the amounts are showing up on two funds – extraordinary and also in the ARPA appropriation line item. Extraordinary expenses do not go into the levy. Extraordinary expenses would use money that has already been collected and sitting in an account. Mr. Moore has not put any of the building expenses into extraordinary but he is not qualified for extraordinary because of the MFT funds the highway department receives. If ARPA funds are used for a project, it will come out of the extraordinary line item.

ARPA money is fund 052 and the whole amount has been appropriated for. Extraordinary is fund 051. So right now those amounts are showing up in two places on the budget. Therefore, a decision needs to be made on what line the projects will be paid.

**COUNTY OFFICES/FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, AUGUST 9, 2022
AGENDA
5:00 PM**

11. Other

A request was sent asking for a meeting with 4-H before Sept 15th. Ms. Sibley will get a few dates together and present for possible meeting times. It may be difficult to meet before Sept 15th for the U of I. We have to have a decision before the October meeting as the budget cannot be increased after that point, only decreased.

12. Executive Session

13. Any Action Coming Out of Executive Session

14. Adjournment

Motion to adjourn made by Nagel, seconded by Schertz. *Motion passed.*

Meeting adjourned at 6:38 PM.

Submitted by; Deb Breyman

Autum Jones, Chairman
County Office Committee

ROANOKE FIRE PROTECTION DIST.

108 WEST BROAD ST.

Roanoke, Il. 61561

phone (309) 923-8351

* fax. (309) 923-8351

RECEIVED

AUG 29 2022

WOODFORD COUNTY
CLERK AND RECORDER

I would like to submit Michael Adams and Dan Maguson to be reappointed to the Fire Dist. Board.


Michael L. Adams (board president)

Reappointment of Michael Adams to the Roanoke Fire Protection
District for a 3 year term expiring May 13, 2025.

Reappointment of Dan Magnuson to the Roanoke Fire Protection
District for a 3 year term expiring May 13, 2025.



WHEREAS, The County of Woodford, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Woodford, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

CLAYTON TOWNSHIP .

PERMANENT PARCEL NUMBER: 05-33-117-002

As described in certificates(s) : 2018-0029 sold October 2019

and it appearing to the The County Office's Committee of the County Board that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, 19x1950 Family Farm LLC, has bid \$1,911.00 for the County's interest, such bid having been presented to the The County Office's Committee of the County Board at the same time it having been determined by the The County Office's Committee of the County Board and the Agent for the County, that the County shall receive from such bid \$1,390.50 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$57.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,911.00.

WHEREAS, your The County Office's Committee of the County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF WOODFORD COUNTY, ILLINOIS, that the Chairman of the Board of Woodford County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$1,390.50 to be paid to the Treasurer of Woodford County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN



Illinois State Board of Elections
Polling Place Accessibility Federal Grant 2023
Acceptance Agreement



You are receiving this Polling Place Accessibility Grant pursuant to Section 101 of the Help America Vote Act of 2002, ("HAVA") (52 USC 20901) (CFDA 90.404). Generally stated, the purpose of this grant is to make improvements to Illinois polling places for voters with disabilities. Your election jurisdiction **Woodford County** ("Election Authority"), will receive the amount of **\$30,739.00**, for which will be distributed in a lump sum payment unless you request to receive the funds in smaller portions.

Specifically, this grant is to be used to:

- 1) Make polling places, including the path of travel, entrances, exits, and voting areas of each polling facility accessible to individuals with disabilities, including the blind and visually impaired, in a manner that provides the same opportunity for access and participation (including privacy and independence) as for other voters; and,
- 2) Provide individuals with disabilities and the other individuals described in paragraph (1) with information about the accessibility of polling places, including outreach programs to inform the individuals about the availability of accessible polling places and training election officials, poll workers, and election volunteers on how to best promote the access and participation of individuals with disabilities in elections for Federal Office.

The State Board of Elections and you, the Election Authority, have responsibilities under HAVA both as to spending the grant monies for the intended purposes of this grant, and tracking grant expenditures in accordance with applicable State and Federal laws and regulations. By accepting this grant, you agree to document all expenditures for audit purposes in accordance with generally accepted auditing standards, Federal Single Audit requirements, and any specific additional provisions contained in HAVA. Furthermore, you agree to provide all documentation (i.e., receipts, invoices, copies of checks, etc.) applicable to activity under this grant program to the State Board of Elections or other auditing entity upon request.

Under no circumstances is this grant money to be supplanted into the county's election budget by the County Board or the Board of Election Commissioners. These grant funds must be kept separate and segregated. These funds may not be used in any way in a private residence. For example, they may not be used to make permanent improvements to the building(s) or property of a private residence. These grant funds may be used only to make improvements to publicly owned buildings and/or property. Furthermore, purchases made with this grant shall become the responsibility and property of the Election Authority, or to whom the assignment of any permanent property is made by the Election Authority, not the State Board of Elections. All property control and custody responsibilities will be assumed by the Election Authority. The Election Authority must follow the federal equipment management requirements included in 41 CFR 105-71.132 and maintain adequate records of equipment purchased with HAVA funds. Likewise, the Election Authority agrees that all future costs related to maintenance, repairs, and upgrades to equipment or property purchased with these grant funds shall be the sole responsibility of the Election Authority, not the State Board of Elections.

As a condition of receipt of this grant, the Election Authority agrees to comply with the provisions of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of the Illinois Human Rights Act (775 ILCS 5/2-105). There are certain federal financial controls applicable to this grant. According to the regulations of the U.S. Treasury, recipients of Federal monies (State governments) that pass the funds on to sub-recipients in advance (Local governments) must ensure that only those monies determined necessary for immediate cash needs are advanced (34 CFR 80.20). The State Auditor General has interpreted 'immediate cash needs' as receiving advance funds 30 days or less from the expected date of paying the sub-recipient's vendors. Please submit only when you are ready to pay your vendors for qualifying expenses under this Program within the timelines given above. Therefore, the grant may be applied toward any purchase or lease meeting the above criteria made between July 1, 2022 and June 30, 2023. The Election Authority agrees to indemnify and hold the State Board of

Elections harmless against any claims brought against it by the Comptroller General or other agency of the federal government, for reimbursement of the grant funds in the event that the Election Authority is found liable for misapplication, misuse, or misappropriation of funds.

The Election Authority agrees that it will not purchase goods/services with HAVA funds with any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549. These can be found on the Excluded Parties List System located at www.gsa.gov (http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentType=GSA_BASIC&contentId=19944&noc=T)

The Election Authority will follow the Lobbying certification as required by Section 1352, Title 31 of the U.S. Code. The recipient certifies that: (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement; and (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, "Disclosure of Lobbying Activities."

THIS GRANT IS SUBJECT TO THE ILLINOIS GRANT FUNDS RECOVERY ACT (30 ILCS 705/1, et seq.). THEREFORE, ANY UNSPENT PORTION OF THE GRANT THAT REMAINS AFTER 30 DAYS MUST BE RETURNED WITH INTEREST TO THE STATE BOARD OF ELECTIONS IMMEDIATELY. ANY MISSPENT OR IMPROPERLY HELD GRANT FUNDS ARE SUBJECT TO RECOVERY BY THE STATE BOARD OF ELECTIONS.

Election authorities that fail to pay their vendors for qualifying expenses within the 30-day time period as specified by the terms of this Agreement and underlying federal rule shall become liable to the State Board of Elections for interest penalties for failing to meet the 30-day interval (unless the applicable grant amount, or any unused portion thereof, is returned to the State before the 30-day period has elapsed). An election authority failing to meet this 30-day requirement will be liable for interest at the rate applicable to the State's payments to its vendors under the terms of the State Prompt Payment Act (30ILCS 540). The interest calculation for this mandatory reimbursement is based on the historical interest rates earned by the State HAVA fund and paid by the State Treasurer during the specific time periods the money was improperly held by the local jurisdiction. The election authority assessed this interest penalty must remit the penalty amount to the State Board of Elections within 30 days of receipt of notice from SBE. Such interest payment shall be identified separately from any grant returns or other refunds.

By signing this document, you certify that you agree to use the grant funds provided for the purposes articulated above and certify that you understand and agree to the record keeping and documentation requirements set forth above. Further, you certify that you will return to the SBE any of the unspent funds remaining within thirty days after receipt of such funds as noted above. For purposes of this paragraph, the unspent funds shall be considered timely returned if it is actually received in either of the SBE offices (Chicago or Springfield) within 30 days of receipt or, if received beyond such 30-day period, the envelope containing the unspent funds is postmarked within such 30-day period. If the postmark on the envelope containing the unspent funds is missing or illegible, the return of the unspent funds will be considered timely if such envelope is received by the SBE no later than 5 business days following the end of such 30-day period.

In addition, you understand and accept that no additional HAVA related funds will be forthcoming, or in the alternative, that additional grant funds may be reduced by the amount of any outstanding funds owed to the State Board of Elections, until the terms of those agreements are satisfied and any unspent or unaccounted for funds are returned with interest as indicated above.

Any violations of this agreement may be reported to appropriate legal authorities for review and appropriate action.

The undersigned ("Election Authority" or "Authorized Agent") has the authority to enter into this agreement or has sought approval to enter into this agreement, if applicable, and agrees to the above in its entirety.

Election Authority or Authorized Agent

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Illinois State Board of Elections

Signature: Abby A. Beaty

Printed Name: Abby A. Beaty

Title: Grants Program Manager

Date: 09/09/2022

Signature: Bernadette M. Matthews

Printed Name: Bernadette M. Matthews

Title: Executive Director

Date: 09/09/2022