

**COUNTY OFFICES COMMITTEE  
COUNTY BOARDROOM  
TUESDAY, OCTOBER 12, 2021  
AGENDA  
5:30 P.M.**

**The public may feel free to participate via Zoom.**

**The ID is: 825 7992 8287**

**Password is: 737915**

**1. Call to Order**

**2. Roll Call** – Jason Spence, Nathan Schertz, Richard Hill, Al Durst, Chuck Nagel

**3. Approval of Minutes**

- a. Approval of September 13, 2021 regular meeting minutes.
- b. Release or keep confidential the -June 9, 2020 County Offices Executive Session
- c. Release or keep confidential the July 14, 2020 County Offices Executive Session, part 1
- d. Release or keep confidential the July 14, 2020 County Offices Executive Session, part 2

**4. Public Input**

**5. Appointments**

- a. Approval of reappointment of John Blakeney to the Carlock Fire Protection District for a three year term expiring April 30, 2024.
- b. Approval of reappointment of Robert Seggerman to the Secor Fire Protection District for a 3 year term expiring June 12, 2023.
- c. Approval of reappointment of Greg Slayton to the Secor Fire Protection District for a three year term expiring June 12, 2024.
- d. Reappointment of Phil Keifer to the Panther Creek Drainage District (formerly appointed from Livingston County, per Joseph B. Taylor, Atty – Woodford County is the Home County for Panther Creek holding 2 appointments) for a 3 year term expiring the first Tuesday of September, 2024.
- e. Appointment of Karen Krug to the Board of Health to complete the unexpired 3 year term of Emily Barker expiring November 30, 2023.
- f. Appointment of Chuck Nagel to the negotiation committee for Probation Officers, expiring the 1<sup>st</sup> Monday in December 2022.

**6. Approval of Claims**

- a. Approval of October claims
- b. County Board Per Diem – Roll Call Vote

**7. Unfinished Business**

**8. New Business**

- a. Discussion and approval of Board rule changes – allowing remote attendance to vote
- b. Approval of Resolution 2021/22 - #076 Authorizing Execution and Amendment of Downstate Operating Assistance Agreement (We Care)
- c. Approval of Resolution 2021/22 - #077 Appointing Drainage Commissioner
- d. Resolution 10-21-001 Authorizing the execution of a Deed of Conveyance to Scott A. Hillenburg and Melissa A. Hillenburg on parcel #06-07-101-003
- e. Resolution 10-21-002 Authorizing the execution of a Deed of Conveyance to James Moses and Sherrod Moses on parcel #13-12-201-018

**9. Budget**

**10. Other**

**11. Executive Session (if necessary)**

**12. Any action coming out of Executive Session**

**13. Adjournment**

**COUNTY OFFICES COMMITTEE  
COUNTY BOARDROOM  
TUESDAY, SEPTEMBER 14, 2021  
MINUTES  
5:30 P.M.**

**1. Call to Order**

Mr. Hill called the meeting to order at 5:36 PM.

**2. Roll Call**

Richard Hill, Nathan Schertz, Al Durst present. Jason Spence arrived at 5:45. Chuck Nagel is excused.

**3. Approval of Minutes**

a. Approval of August 10, 2021 regular meeting minutes.  
Motion to approve August 10, 2021 minutes made by Durst, seconded by Schertz.  
*Motion passed.*

b. Release or Keep Confidential –August 10, 2021 County Offices Executive Session  
Motion to approve and keep confidential the August 10, 2021 executive session minutes made by Schertz, seconded by Durst. *Motion passed.*

**4. Public Input**

There was no public input.

**5. Appointments**

a. Appointment of Dr. Michael Meier to fill a vacant dentist position on the Board of Health for a three year term expiring October 1, 2024.

Motion to appoint Dr. Michael Meier to fill a vacant dentist position on the Board of Health for a three year term expiring October 1, 2024 made by Durst, seconded by Schertz. *Motion passed.*

b. Appointment of Sean Griffin to the Human Service Transportation Plan Committee to complete the unexpired 3 year term of Mike Hutchinson expiring August 21, 2022.

Motion to appoint Sean Griffin to the Human Service Transportation Plan Committee to complete the unexpired 3 year term of Mike Hutchinson expiring August 21, 2022 made by Schertz, seconded by Durst. *Motion passed.*

**COUNTY OFFICES COMMITTEE  
COUNTY BOARDROOM  
TUESDAY, SEPTEMBER 14, 2021  
MINUTES  
5:30 P.M.**

- c. Reappointment of D'Andra Derr to the MDP Board for a 3 year term expiring June 30, 2024.

Motion to reappoint D'Andra Derr to the MDP Board for a 3 year term expiring June 30, 2024 made by Durst, seconded by Schertz. *Motion passed.*

- d. Reappointment of Douglas Bill to the Lowpoint Street Lighting District for a 3 year term expiring April 30, 2023.

Motion to reappoint Douglas Bill to the Lowpoint Street Lighting District for a 3 year term expiring April 30, 2023 made by Schertz, seconded by Durst. *Motion passed.*

- e. Reappointment of Patty Harr to the Lowpoint Street Lighting District for a 3 year term expiring April 30, 2023.

Motion to reappoint Patty Harr to the Lowpoint Street Lighting District for a 3 year term expiring April 30, 2023 made by Durst, seconded by Schertz. *Motion passed.*

**6. Approval of Claims**

- a. Approval of September claims

Motion to approve September claims made by Durst, seconded by Schertz. *Motion passed.*

- b. County Board Per Diem – Roll Call Vote

There are two per diems for this month – one for Autum Jones for \$725, and one for Dave Meinhold for \$400. Motion to approve both per diem claims made by Durst, seconded by Schertz. Roll call vote – Hill-yes; Durst-yes; Schertz-yes. *Motion passed.*

**7. Unfinished Business**

**8. New Business**

- a. Purchase of Service Agreement with We Care

This is something that is done annually. Motion to approve the service agreement with We Care made by Hill, seconded by Schertz. *Motion passed.*

- b. Approval of Ordinance of 2020-21 #016 to add the Plat Act Affidavit to each deed recorded in the County Clerk's Office

Motion to approve Ordinance 2020/21 – 016 made by Durst, seconded by Hill. This was started several years ago, and never finished. Every deed recorded will now have an affidavit that states that there have been no changes made to the property from the time of purchase to the time of sale. If there has been a change, then zoning has to sign off on the

**COUNTY OFFICES COMMITTEE  
COUNTY BOARDROOM  
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- c. Reappointment of D’Andra Derr to the MDP Board for a 3 year term expiring June 30, 2024.

Motion to reappoint D’Andra Derr to the MDP Board for a 3 year term expiring June 30, 2024 made by Durst, seconded by Schertz. *Motion passed.*

- d. Reappointment of Douglas Bill to the Lowpoint Street Lighting District for a 3 year term expiring April 30, 2023.

Motion to reappoint Douglas Bill to the Lowpoint Street Lighting District for a 3 year term expiring April 30, 2023 made by Schertz, seconded by Durst. *Motion passed.*

- e. Reappointment of Patty Harr to the Lowpoint Street Lighting District for a 3 year term expiring April 30, 2023.

Motion to reappoint Patty Harr to the Lowpoint Street Lighting District for a 3 year term expiring April 30, 2023 made by Durst, seconded by Schertz. *Motion passed.*

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deed. It was asked what kind of changes this would refer to. If an owner gave a number of acres to his son, but never recorded it, that would be a change. *Motion passed.*

**c. Approval of the ES&S Election Equipment Quote**  
Motion to approve the purchase of ES&S Election Equipment made by Hill, seconded by Schertz. The money for this was appropriated two years ago. The County Clerk met with several board members and they discussed consolidating several voting precincts. The original quote was for \$385,075. With consolidation the new quote is \$373,145. At the Public Safety meeting yesterday, it was approved to remodel 1833 to be used for early voting. With the money that is being saved here, the County Clerk would like to purchase cabinets for 1833 (see d below.) The total for the cabinets is \$3,931.00. The current election equipment is over 17 years old. The new equipment will be purchased from the same company. There will be an annual maintenance contract, but it is comparable to the maintenance contract we are currently paying. Discussion on the security of the cabinets. These are heavy duty cabinets that can hold up to 140 pounds per shelf. They will have a durable lock on them. It was asked if the voting equipment would ever be hook up to the internet. It will not. Information is taken off the machines by a thumb drive stick which is then uploaded to the internet. Once the stick has been uploaded to the internet, it cannot be put back into the voting machine. *Motion passed.*

**d. Discussion and approval of purchasing cabinets for 1833 S. Main**

See above regarding discussion.

Motion to approve the purchase of cabinets for 1833 made by Durst, seconded by Schertz. *Motion passed.*

- 9. Budget**
- 10. Other**
- 11. Executive Session (if necessary)**
- 12. Any action coming out of Executive Session**
- 13. Adjournment**

Motion to adjourn made by Schertz, seconded by Hill. *Motion passed.*

Meeting adjourned at 6:00 PM.

Submitted by: Deb Breyman

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Jason Spence, Chairman  
County Offices Committee.

**CARLOCK FIRE PROTECTION DISTRICT**

P.O. BOX 228  
CARLOCK, ILLINOIS 61725-0228

**FILED**

**SEP 10 2021**

**WOODFORD COUNTY  
CLERK AND RECORDER**

September 7, 2021

Woodford County Board  
115 N. Main, Room 202  
Eureka, IL 61530-1273

To the Woodford County Board:

This letter is to respectfully request that the Woodford County Board reappoint John Blakeney to another 3-year term on the Carlock Fire Protection District Board of Trustees. John's new term would run May 1, 2021 through April 30, 2024.

Our Board will then be as follows:

John C. Blakeney  
211 Denman Road  
Carlock, IL 61725  
Term Expires 4/30/24

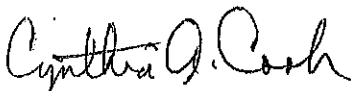
Brian Mohr  
9814 E. 2250 North Rd  
Carlock, IL 61725  
Term Expires 4/30/24

Tom Maruna, Trustee  
8279 Edgewater Drive  
Carlock, IL 61725  
Term Expires 4/30/22

Randy Miller  
12447 E. 2100 North Rd  
Hudson, IL 61748  
Term Expires 4/30/24

Greg Umland, Trustee  
2213 County Road 355 N  
Carlock, IL 61725  
Term Expires 4/30/22

Sincerely,



Cynthia Cook, Treasurer  
Carlock Fire Protection District  
309-825-4353

Reappointment of John Blakeney to the Carlock Fire Protection District for a 3 year term expiring April 30, 2024.

September 13, 2021

RECEIVED

SEP 14 2021

Woodford County Clerk and Recorder  
Dawn Kupfer  
115 N. Main St., Room 202  
Eureka, IL 61530-1273

WOODFORD COUNTY  
CLERK AND RECORDER

RE: Appointments and Reappointments

Please accept this as our request for reappointment of the following individuals to the Board of Trustees of the Secor Fire Protection District:

<u>Committee Member</u>	<u>Term</u>	<u>Expiration</u>
Robert Seggerman	3 yrs	June 12, 2020
Greg Slayton	3 yrs	June 12, 2021

Committee members whose terms are NOT expiring this year.

Les Armstrong	3 yrs	June 12, 2022
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Sincerely yours,



Robert Seggerman  
President, Trustee  
Secor Fire Protection District  
P. O. Box 17  
Secor, IL 61771

Reappointment of Robert Seggerman to the Secor Fire Protection District for a three year term expiring June 12, 2023.

Reappointment of Greg Slayton to the Secor Fire Protection District for a three year term expiring June 12, 2024.

**TAYLOR & LYNCH**  
ATTORNEYS AT LAW  
216 SOUTH CENTER STREET  
P.O. BOX 478  
CLINTON, ILLINOIS 61727  
217-935-2183 / 217-935-8818

JOSEPH B. TAYLOR  
A. J. RUDASILL (DECEASED 2005)  
BRYCE A. LYNCH  
KELLY MURRAY RAGEN

FAX 217-935-8219  
attorneys@dewittcountylaw.com

August 24, 2021

County Clerk and Recorder  
115 N. Main Street, Room 202  
Eureka, IL 61530

Re: Panther Creek Drainage District - Re-Appointment of Commissioner

Dear County Clerk:

Please consider this a request for re-appointment for Panther Creek Drainage District Commissioner, Phil Keifer, for a three-year term. This term shall expire the first Tuesday of September, 2024.

Please return the signed resolution in the self-addressed, stamped envelope I have enclosed for your convenience.

Respectfully,

TAYLOR & LYNCH

*Joseph B. Taylor* ARS

Joseph B. Taylor

JBT/sdt  
enc.

Reappointment of Phil Keifer to the Panther Creek Drainage District (formerly appointed from Livingston County, per Joseph B. Taylor, Atty – Woodford County is the Home County for Panther Creek holding 2 appointments) for a 3 year term expiring the first Tuesday of September, 2024.



## Barbara Smith

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**From:** Hillary Aggertt  
**Sent:** Wednesday, September 29, 2021 7:44 AM  
**To:** Barbara Smith  
**Subject:** BOH member

Hello Barb,

Monday night, the board of health voted for Karen Krug to fill the vacant position for Emily Barker on the board of health. Would you mind submitting this through County Offices and the full board for approval?

Thank you,

## **HILLARY AGGERTT, MS**

Administrator  
Woodford County Health Department  
1831 S Main St.  
Eureka, IL 61530  
309-467-3064 x4707  
haggertt@woodford-county.org

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Appointment of Karen Krug to the Board of Health to complete the unexpired 3 year term of Emily Barker expiring November 30, 2023.



## Office of the County Board Woodford County, Illinois

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October 4, 2021

The Honorable John Krug  
Woodford County Board Chairman  
Woodford County Courthouse  
115 N. Main Street  
Eureka, Illinois 61530

Request the County Board appoint Chuck Nagel to assist in the negotiations of a contract between the Chief Judge of the Eleventh Circuit and the Illinois Fraternal Order of Police Labor Council representing the Chief Judge's full time Probation Officers and Senior Probation Officers. With the appointment expiring the 1<sup>st</sup> Monday in December 2022.

Please let me know if you have any further questions.

Sincerely,

John Krug  
County Board Chairman

APPENDIX 2

RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF DOWNSTATE OPERATING ASSISTANCE AGREEMENT

WHEREAS, the provision of public transit service is essential to the people of Illinois; and

WHEREAS, the Downstate Public Transportation Act (30 ILCS 740/2-1 et seq.) (Act), authorizes the State of Illinois, acting by and through the Illinois Department of Transportation ("DEPARTMENT"), to make funds available to assist in the development and operation of public transportation systems; and

WHEREAS, awards for said funds will impose certain obligation upon the PARTICIPANT, including provisions by it of the local share of funds necessary to cover costs not covered by funds provided under the Downstate Public Transportation Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARDS OF County of Woodford

Section 1. That the Board Chairperson of the County of Woodford enters into a Downstate Public Transportation Operating Assistance Agreement ("Agreement") with the State of Illinois and amend such Agreement, if necessary for fiscal year 2022 in order to obtain assistance under the provisions of the Act.

Section 2. That the Board Chairperson is hereby authorized and directed to execute the Agreement or its amendment(s) on behalf of the County of Woodford for such assistance for fiscal year 2022.

Section 3. That the Board Chairperson of the County of Woodford is hereby authorized to provide such information and file such documents as may be required to perform the Agreement and to request and receive the funding for fiscal year 2022.

Section 4. That while participating in said operating assistance program the County of Woodford shall provide all required local matching funds.

PRESENTED and ADOPTED this 19<sup>th</sup> day of October, 2021.

Signature of Authorized Official	Date

Title
Board Chairperson

**RESOLUTION APPOINTING  
DRAINAGE COMMISSIONER**

**WHEREAS**, the County Board of the County of Woodford and State of Illinois (the Board) is the appointing authority for commissioners of the following drainage district:

Panther Creek Drainage District, Counties of Woodford, Livingston, and Mclean, State of Illinois

**WHEREAS**, this district has one or more commissioners whose term will expire on or before the first Tuesday of September 2021; and

**WHEREAS**, those commissioners whose terms will be so expiring have previously filed with the County Clerk of the County of Woodford and State of Illinois their oaths of office as commissioners and bonds, with surety.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF THE COUNTY OF WOODFORD AND STATE OF ILLINOIS:**

1. The following are appointed commissioners of the drainage districts shown, respectively, to serve for a term expiring on the first Tuesday of September, 2024 or until their successors are appointed and have qualified:

<b>District</b>	<b>Commissioner</b>
Panther Creek Drainage District, Counties of Woodford, Livingston, and Mclean, State of Illinois	Phil Kiefer

2. The oaths of office previously filed with the Clerk by each of the above shall remain in full force and effect.

3. The bonds, with surety, filed by each of the above in the amount previously fixed by this Board are approved and shall remain in full force and effect.

**PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
CHAIRMAN

ATTEST:

\_\_\_\_\_  
CLERK OF THE COUNTY BOARD  
County of Woodford and State of Illinois

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

PRESENT: \_\_\_\_\_

This document prepared by:

JOSEPH B. TAYLOR 02803046  
TAYLOR & LYNCH  
216 SOUTH CENTER STREET  
P.O. B OX 478  
CLINTON, IL 61727  
TEL: (217) 935-2183  
FAX: (217) 935-8219  
E-MAIL: [attorneys@dewittcountylaw.com](mailto:attorneys@dewittcountylaw.com)  
Attorney for the Commissioners

RESOLUTION



WHEREAS, The County of Woodford, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Woodford, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

MINONK TOWNSHIP

PERMANENT PARCEL NUMBER: 06-07-101-003

As described in certificate(s) : 2017-0022 sold October 2018

and it appearing to the The County Office's Committee of the County Board that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Scott A. Hillenburg, Melissa A. Hillenburg, has bid \$17,500.00 for the County's interest, such bid having been presented to the The County Office's Committee of the County Board at the same time it having been determined by the The County Office's Committee of the County Board and the Agent for the County, that the County shall receive from such bid \$13,082.25 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$57.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$17,500.00.

WHEREAS, your The County Office's Committee of the County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF WOODFORD COUNTY, ILLINOIS, that the Chairman of the Board of Woodford County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$13,082.25 to be paid to the Treasurer of Woodford County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY BOARD CHAIRMAN

RESOLUTION



WHEREAS, The County of Woodford, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Woodford, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

OLIO TOWNSHIP

PERMANENT PARCEL NUMBER: 13-12-201-018

As described in certificates(s) : 2017-0122 sold October 2018

and it appearing to the The County Office's Committee of the County Board that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, James Moses, Sherrod Moses, has bid \$1,050.00 for the County's interest, such bid having been presented to the The County Office's Committee of the County Board at the same time it having been determined by the The County Office's Committee of the County Board and the Agent for the County, that the County shall receive from such bid \$543.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$57.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,050.00.

WHEREAS, your The County Office's Committee of the County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF WOODFORD COUNTY, ILLINOIS, that the Chairman of the Board of Woodford County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$543.00 to be paid to the Treasurer of Woodford County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY BOARD CHAIRMAN