

**COUNTY OFFICES COMMITTEE
COUNTY BOARDROOM
WEDNESDAY, NOVEMBER 9, 2022
AGENDA
5:30 P.M.**

The public may feel free to participate via Zoom.

The ID is: 825 7992 8287

Password is: 737915

- 1. Call to Order**
- 2. Roll Call** – Autum Jones (ch), Nathan Schertz, Richard Hill, Al Durst, Chuck Nagel
- 3. Approval of Minutes**
 - a. Approval of October 11, 2022 regular meeting minutes.
- 4. Approval of Executive Session Minutes**
- 5. Public Input**
- 6. Appointments**
- 7. Claims**
 - a. Approval of claims
 - b. County Board Per Diem – Roll Call Vote
- 8. Budget**
- 9. Unfinished Business**
 - a. Update on Supervisor of Assessment Position/testing
- 10. New Business**
 - a. Approval of New Ballot On Demand Printer
 - b. Approval of Resolution 2021-22 #087 5311 Application (We Care)
 - c. Approval of Resolution 2021-22 #088 DOAP Application (We Care)
- 11. Other**
- 12. Executive Session (if necessary)**
- 13. Any action coming out of Executive Session**
- 14. Adjournment**

**COUNTY OFFICES COMMITTEE
COUNTY BOARDROOM
TUESDAY, OCTOBER 11, 2022
MINUTES
4:30 P.M.**

1. Call to Order

The meeting was called to order at 4:46 PM.

2. Roll Call

Autum Jones (ch), Richard Hill, Al Durst, Chuck Nagel all present. Nathan Schertz is absent.

3. Approval of Minutes

a. Approval of September 13, 2022 regular meeting minutes.

Motion to approve September 2022 minutes made by Durst, seconded by Nagle. *Motion passed.*

4. Approval of Executive Session Minutes

a. Approval of and Release or Keep Confidential the Sept 13, 2022 Executive Session Minutes

Motion to approve and keep confidential the September 13, executive session minutes made by Hill, seconded by Durst. *Motion passed.*

b. Release or Keep Confidential the June 8, 2021 Executive Session Minutes

Motion to release the June 8, 2021 executive session minutes made by Nagle, seconded by Durst. *Motion passed.*

5. Public Input

None

6. Appointments

None

7. Claims

a. Approval of claims

Motion to approve October claims made by Durst, seconded by Hill. *Motion passed.*

b. County Board Per Diem – Roll Call Vote

There are no per diem's this month.

8. Budget

9. Unfinished Business

10. New Business

a. Approval of GIS Mapping - Parcel Management, Farm Maintenance Quotes Selection Currently we are with Sidwell. Ms. Jording has received quotes from Bruce Harris and Cloudpoint. This GIS tech is in favor of Cloudpoint. We already do business with them within the county. They are local, so if we have a problem they can be on site and help. We would like to leave Sidwell because there is not a good support system with them and we do not get a timely response from them when we have an issue. The quote from Cloudpoint is

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in two parts – the first is GIS Parcel Fabric Kickstart (\$8,500) – converting the polygon to fabric, which is where GIS is headed. And the second part is Managing Profession Services, which is a 24 month contract (\$15,600 or \$7,800 a year), which manages farm land value and parcel management. The two companies are so different that you really can't compare quotes. The Bruce Harris quote is \$29,000 for the conversion to fabric and clean up. Cloudpoint doesn't include data clean up. They would like to first get the system up and running and then see what we have that needs cleaned up. Bruce Harris gave a generic bit on parcel and farm management. Support would be an additional cost over the \$29,000. Additional annual expense are about \$5,200 - consulting cost for as needed support at \$110-165 and hour, Parcel management at \$1,500 with a \$900 annual fee, and parcel management at \$700 with annual fee of \$350. Bruce Harris has added time into their quote. Cloudpoint has also build in time support. Cloudpoint would charge if we asked the do work, such as splits, etc. The cost to cover this comes out of a fund that is fee driven from recordings. Tri-County support is paid for from this account also. It was brought up that Tri-County uses Cloudpoint and they are very happy with them. Motion to approve the quote from Cloudpoint made by Hill, seconded by Nagle. *Motion passed.*

- b. Resolution 10-22-001 Authorizing the execution of a Deed of Conveyance to Brent & Emily Dean on parcel #07-12-307-003
- c. Resolution 10-22-002 Authorizing the execution of a Deed of Conveyance to Zoran Petrevski on parcel #08-32-300-041
- d. Resolution 10-22-003 Authorizing the execution of a Deed of Conveyance to Chad Hillman on parcel #15-05-314-005
The parcels were offered on the sealed bid sale and generated \$19,215. The county will get to keep \$14,200 distribution. Motion to approve Resolution 10-22-001, 10-22-002 and 10-22-003 made by Nagle, seconded by Hill. *Motion passed.*
- e. Approval of Resolution 2021/2022- 076 Authorizing Election Day as a Paid Holiday. Back in May the committee approved this, but the Resolution was never written and it was not sent to the County Board. Motion to approve Resolution 2021/2022 #076 made by Nagle, seconded by Durst. It was asked about the people in the County Clerk's office who have to be working that day. They will be paid at time and half. *Motion passed.*

- 11. Other**
- 12. Executive Session (if necessary)**
- 13. Any action coming out of Executive Session**
- 14. Adjournment**

Motion to adjourn made by Hill, seconded by Nagel. *Motion passed.*

Submitted by: Deb Breyman

Autum Jones, Chairman
County Offices Committee



Woodford-IL
Purchase Proposal Quote
Submitted by Election Systems & Software

Purchase Solution Includes:

Quantity	Item Description	Extended Price
Ballot on Demand Hardware		
1	Compact Color Printer with Firmware (For use with Pollbook, EMS Laptop, or County-Supplied System)	\$3,580.00
Election Services		
X	Ballot on Demand Equipment Installation	Included
X	3 Year Hardware and Software Warranty	Included
X	Estimated Shipping and Handling	Included
Total Purchase Solution		\$3,580.00
Payment Terms		
Amount due within thirty (30) calendar days of contract execution:		\$1,790.00
Amount due within thirty (30) calendar days of delivery of Hardware and/or Software:		\$1,790.00

Ongoing Services

Ballot On Demand Initial Election Set-Up Fee per Election Event:

Black and White Ballot Set-Up:

\$450.00 per election set-up + \$1.00 per unique PDF for first Computer,
 \$75.00 for each additional Computer Set-up

Color Ballot Set-Up:

\$550.00 per election set-up + \$1.00 per unique PDF for first Computer,
 \$75.00 for each additional Computer Set-up

Rework of set up due to customer changes after initial set up is complete:

\$175.00 per change event for first Computer Set-Up
 \$75.00 for each additional Computer Set-Up

L&A Test Deck Creation: \$350.00

On-Site Set-Up: \$1,795.00 per person, per day

Footnotes:

1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
2. Rates valid for thirty (30) days and thereafter may change.
3. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.
4. Subject to state, municipal, jurisdictional, provincial or territory laws to the contrary, the above pricing information is confidential, proprietary and trade secret information of ES&S and is intended only for the use of the individual or entity to which the document is directed to. This information may not be disclosed or reproduced either publicly or to any other individual or entity without the prior written authorization of ES&S.

Resolution 2021-22 #087

PART TWO ATTACHMENT 3

RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF FEDERAL 5311 GRANT AGREEMENT

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, 49 U.S.C. § 5311 ("Section 5311"), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the State of Illinois, acting by and through the Illinois Department of Transportation, is authorized by 30 ILCS 740/3-1 et seq. to provide the Section 5311 grant; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF Woodford County :

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 for fiscal year 2023 for the purpose of off-setting a portion of the Public Transportation Program operating deficits of Woodford County (Name of Applicant).

Section 2. That while participating in said operating assistance program the Woodford County will provide all required local matching funds.

Section 3. That the _____ (Title of Certifying Officer) is hereby authorized and directed to execute and file on behalf of Woodford County such application.

Section 4. That the _____ (Title of Certifying Officer) is authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That _____ (Title of Certifying Officer) is hereby authorized and directed to execute and file on behalf of Woodford County Section 5311 Grant Agreement ("Agreement") with the Illinois Department of Transportation, and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 for fiscal year 2023.

Section 6. That the _____ (Title of Certifying Officer) is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2023.

PRESENTED and ADOPTED this _____ day of _____, 20

(Signature of Authorized Official)

(Attest)

(Title)

(Date)

APPENDIX 2

RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF DOWNSTATE OPERATING ASSISTANCE AGREEMENT

WHEREAS, the provision of public transit service is essential to the people of Illinois; and

WHEREAS, the Downstate Public Transportation Act (30 ILCS 740/2-1 et seq.) (Act), authorizes the State of Illinois, acting by and through the Illinois Department of Transportation ("DEPARTMENT"), to make funds available to assist in the development and operation of public transportation systems; and

WHEREAS, awards for said funds will impose certain obligations upon the PARTICIPANT, including provisions by it of the local share of funds necessary to cover costs not covered by funds provided under the Downstate Public Transportation Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF Woodford County:

Section 1. That the _____ of the Woodford County enter into a Downstate Public Transportation Operating Assistance Agreement ("Agreement") with the State of Illinois and amend such Agreement, if necessary, for fiscal year 2023 in order to obtain assistance under the provisions of the Act.

Section 2. That the _____ is hereby authorized and directed to execute the Agreement or its amendment(s) on behalf of the Woodford County for such assistance for fiscal year 2023.

Section 3. That the _____ of the Woodford County is hereby authorized to provide such information and file such documents as may be required to perform the Agreement and to request and receive the funding for fiscal year 2023.

Section 4. That while participating in said operating assistance program the Woodford County shall provide all required local matching funds.

PRESENTED and ADOPTED this _____ day of _____, 20__

(Signature of Authorized Official)

(Attest)

(Title)

(Date)