

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE**  
**COUNTY BOARD ROOM**  
**WEDNESDAY, JANUARY 23, 2019**  
**SPECIAL MEETING MINUTES**  
**5:00 PM**

**1. Call to Order**

**2. Roll Call** – Chuck Nagel (ch.), Russ Cotton (v-ch), Richard Hill, Josh Davis all present. Bryant Kempf is excused. Also present are John Krug and Barry Logan.

Townships and Municipalities in attendance were - Mike Hinrichsen- Village of Metamora, Dorothy Murphy- Cazenovia Township, Kevin Burdette- Washburn, Michael Smith- Village of Roanoke, Scott Zimmer- Eureka, Bill Koos- Minonk, Jack Hickok- El Paso, J.W. Price- El Paso, Chris Mullins- Benson, Robert Knepp- Village of Roanoke, David Fever- El Paso, Joe Adams- Farnsworth Group, Roy Bockler- Village of Spring Bay, Spring Bay, Bayview Gardens, Sally Hanley – GPEDC.

**3. Public Input**

**4. New Business**

**a. Revolving Loan Grant Fund discussion**

This was an informational meeting to inform the townships and municipalities about the closing of the Revolving Loan Program and what it means to the County. It was explained to the townships and municipalities about the revolving loan program and how it was coming to an end. We currently have 6 loans that we are collecting payments on, and the county recognized those loans and is dealing with that issue separately. We will have 1.3 million dollars in grant money to use on two projects. The county is offering the townships and municipalities an opportunity to use the grant money for one of those projects under an ADA umbrella. The county is hoping to have enough projects to use up the 1.3 million. Mr. Nagel handed out a timeline that he had prepared. He went over the time line as follows:

January 2019-December 2019 – one year to get all paperwork completed – projects proposed, Board approval, RFP to engineering companies, writing of grant, etc.

January- April - - townships and municipalities to think of projects and turn in proposed projects to the county for consideration.

May – August - - Finance Committee will create scale to determine which projects will move forward.

September- October - - Public Hearing will be held regarding projects. County wants no liability, therefore there will be legal documents to be reviewed and signed releasing the County from any liability with the township/municipality projects. RFP put out for engineering work and engineering company selected for job.

November-December - - Final preparation to be completed so projects can be started in January 2020.

Short discussion on engineering company – having one company as opposed to several. It was felt that one company would offer a better price if they had all projects. Also benefit in only dealing with one company instead of several.

Sally Hanley went over the grant process. The funds we are receiving are generated by businesses repayment of the loans. The state wants out of this program and is being very flexible and willing to work with counties. We are allowed only two projects, and those projects have to meet ADA, special population, etc. There will be one application that will be from the County. That application will have a description of the proposed projects, estimate cost – which will include engineering design and construction costs. The engineer chosen will monitor the projects to make sure they are ADA complaint. We have two years to get the project started, and once started, two years to complete. The engineering cost can be financed from the grant, but we have to be careful at what point they are brought in in order to qualify for payment out of grant.

It was suggested that the townships/municipalities start working on their list of projects and potential costs so they can be submitted by April 30<sup>th</sup>. Discussion on how the money could be divided up amongst those having projects. This will have to be determined by the number of participants, and the projects proposed. The county will come up with a plan to be fair to everyone and will be transparent in the process.

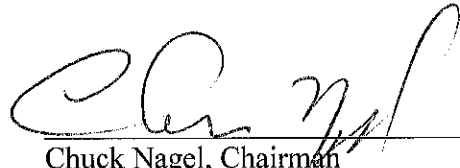
#### **5. Unfinished Business**

#### **6. Adjournment**

Motion to adjourn made by Cotton, seconded by Hill. *Motion passed.*

Meeting adjourned at 6:05 PM.

Submitted by: Deb Breyman



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Chuck Nagel, Chairman  
Finance Committee