

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Monday, February 7, 2022
MINUTES
8:00 A.M.

1. Call meeting to order

The meeting was called to order at 8:02 A.M.

2. Roll Call.

Dan Steffen, Nick Miller, Dave Meinhold and Jerry Smith were all present along with County Engineer Conrad Moore. Richard Hill and Donny Tolan were excused.

3. Review meeting minutes of regular meeting on January 10, 2022.

Motion to approve January 10th, 2022 minutes made by Smith, seconded by Miller. *Motion passed.*

4. Review and consider minutes of past Executive Sessions.

5. Public comment.

None

6. Consider claims for the February 15, 2022, Board meeting

Motion to approve February claims made by Meinhold, seconded by Miller. Question as to what classes Lee Kupfer had attended. They were aggregate technician classes, and he has a few more to attend. It was also asked when we would switch over from Yoder Oil to F&S. Bids are done in January and are good through the end of March. So the first of April we will switch over to F&S as our gas supplier. *Motion passed.*

7. Old Business:

(a) Consider appropriating Rebuild Illinois Bond Funds for Section 16-00091-02-RR.

Motion to approve appropriating Rebuild Illinois Bond Funds for section 16-00091-02-BR made by Meinhold, seconded by Smith. This is for CH 13 project, at the railroad tracks. There will be multiple fund sources used for this project – a Grant for \$312,500, Local funds of \$12,500, TARP funds for \$33,700, and RBI funds for \$329,500. The RBI funds have to be appropriated in order to use them. It was asked if the surface would be evened out to remove the rough surface of the railroad tracks. The surface will be even with the tracks. *Motion passed.*

(b) Discuss and act on IDOT Joint Funding Agreement for CH 13 Project, Section 16-00091-02-RR.

Motion to approve the IDOT joint funding agreement for CH 13 project made by Smith, seconded by Meinhold. We have a grant for \$112,500. The county has to match 10% of the grant funds (\$12,500). *Motion passed.*

We are on the April letting for that project. The paperwork has been submitted for the Railroad to get an easement and we are waiting to hear if that has been granted. Should we not have the easement by April, then we would move to May for bids

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8. New Business:

- (a) Discuss and act on spray patch oil quotes, Section 22-00000-19-GM.

Motion by Smith, seconded by Miller to approve the spray patch oil quotes. Mr. Steffen will abstain from voting. We only received one bid, and for the last several years have only received one bid. That bid is up about 12% from last year, but is within the estimated range. This is for oil that is mixed for patches. Discussion on heating the product. We anticipate using 11,000 gallons, but only pay for the quantity we use. Last year we used 9,000 gallons. *Motion passed.*

- (b) Discuss and act on quotes for stockpiling materials (materials delivered to Highway Dept.), 22-00000-20-GM.

Motion to approve the quotes for stockpiling material made by Meinhold, seconded by Miller. Groups 1, 2, and 3 will be accepted. Group 4 is outside the estimated cost. Group 1 is mixed with salt and cinders. Group 2 is CA6, and group 3 is 3/8 crushed white rock. Discussion on how to get more people to bid. There are not as many truckers as there once was to haul product. It was asked if we call companies to notify them when we are accepting bids. It is published in the Woodford County Journal and on the IDOT sight that we are accepting bids. *Motion passed.*

- (c) Discuss and act quotes for pit materials (material at the pit), 22-00000-25-GM.

Motion by Smith, seconded by Miller to accept the pit material quotes. Should we be working on a project, and run out of material, we can go the business that is most advantageous to pick up more supplies. *Motion passed.*

- (d) Discuss and act on procurement of Bulk Rock Salt for FY 2022/23.

Motion by Smith, seconded by Meinhold to approve procurement of bulk rock salt for FY 22/23. Every year the state does salt procurement. We have to let them know by March how much salt we want for the next year. We currently have 1,000 tons on hand and can receive up to 1,500 tone from this year's order. We base our estimate on previous usage. We will ask for 3,000 tons and will have to take 80% of that amount. The salt never goes bad. It can get a crust on it, but it can be broken up for use. *Motion passed.*

9. Other:

New Maintenance Building – Misc Equipment

Discussion on hoist options. There are different types of hoist that could be installed – rotary, platform, mobile, etc. We are not necessarily ready to purchase now, but need to be ready and know what type we want before the floors are done. We will have to have hydraulic lifts for the amount of weight that it will be lifting. One type of pump will require 3 phase electricity and we are not installing that in the building. Mr. Davis has a rotary option that lowers into the floor, making the floor flat. Discussion on depth of the concrete. Most of the hoist require a 6 inch concrete, and we will have 8 inches, so we are covered. Item #4 is a mobile post. It is battery powered so it can be charged. If we had to lift a loaded truck we would need two hoists. It was recommended that we do not want to lift a loaded truck. Should the need arise that a truck would

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need to be lifted and it was loaded, then we should take the end loader and unload the truck. Discussion on if this discussion is premature. We want to make sure we make a connection between the floor heating and this. The Highway Department feels it would be best to have a movable lift. We can look at the state bids for this. On the state bids – the state does all the work of getting the bids and making sure the specifications are met.

The bid openings will be this Thursday. Several different packaged have been put out for bids. Conrad will gather the bids and make a recommendation to the committee at a special meeting before the Board meeting on Tuesday, February 15th. He will put together a summary assessment of the bids and email that to the committee beforehand. If a committee member wants to review the bids himself, he is more than welcome to go to the Highway Department and look at them. We need to make sure the total of the bids do not exceed our estimate. We currently have a little over 2 million dollars saved for the building. The lowest responsible bid has to be taken.

10. Executive Session.

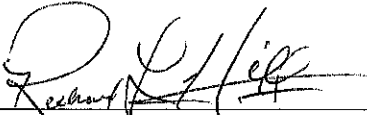
11. Action coming out of Executive Session.

12. Motion to Adjourn.

Motion to adjourn made by Meinhold, seconded by Smith. *Motion passed.*

Meeting adjourned at 8:55 A.M.

Submitted by: Deb Breyman



Richard Hill, Chairman
Road and Bridge Committee