

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Monday, February 8, 2021
MINUTES
8:00 A.M.

1. Call meeting to order

Chairman Hill called the meeting to order at 8:03 AM.

2. Roll Call.

Richard Hill, Donny Tolan, Barry Logan, David Meinhold all present. Dan Steffan is excused. Also present is the Woodford County Engineer, Conrad Moore. Board member Jerry Smith is present as well.

3. Review meeting minutes of regular meeting on January 11, 2021.

Motion to approve January 11, 2021 regular session minutes made by Tolan, seconded by Meinhold. *Motion passed.*

4. Review and consider minutes of past Executive Sessions.

5. Public comment.

No public input.

6. Consider claims for the February 16, 2021, Board meeting

Motion to approve February 16, 2021 claims made by Logan, seconded by Tolan. It was asked about the claim for uniforms – part of the cost of uniforms is paid by the county. There are four employees that take part in this benefit. There was a battery purchased for \$45. It was asked what kind of battery was purchased for that amount. Mr. Moore will check into it. The expense for the generator, which is up and running, was on this month's claim sheet. *Motion passed.*

7. Old Business:

None

8. New Business:

- (a) Discuss and act on crack sealant material, Section 21-00000-19-GM.

Motion to approve the low bid for crack seal material from Logan Contractors Supply Co. in the amount of \$6,500 and authorize the County Engineer to execute paperwork made by Tolan, seconded by Meinhold. *Motion passed.*

- (b) Discuss and act on spray patch oil quotes, Section 21-00000-19-GM.

Motion to approve Resolution 2020/21-014 authorizing the acceptance of all bids, and the Highway Department to use the one most advantageous to the County made by Logan, seconded by Tolan. *Motion passed.*

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Monday, February 8, 2021
MINUTES
8:00 A.M.

- (c) Discuss and act on quotes for stockpiling materials (materials delivered to Highway Dept.), 21-00000-20-GM.

Motion to approve Resolution 2020/21-015 approving the low bid of stoke pile materials to Reeser Trucking and authorizing the County Engineer to execute the necessary documents made by Meinhold, seconded by Logan. *Motion passed.*

- (d) Discuss and act quotes for pit materials (material at the pit), 21-00000-25-GM.

Motion to approve Resolution 2020/21-016 authorizing the purchase of the various quotes for pit material, with the Highway Department using the most advantageous location made by Tolan, seconded by Meinhold. Discussion on the amount of bids received. Sometimes there are no bids received. There was an additional bid, but the bidder did not include all the required documentation, so their bid could not be considered. Several quarries only have certain materials, and can only bid on those materials that they have. It was stated that we have to rely on the knowledge of Mr. Moore to know the value of materials and what is an appropriate bid. These bids have to be turned into the State. *Motion passed.*

- (e) Discuss and act on procurement of Bulk Rock Salt for FY 2021/22.

Motion to approve Resolution 2020/21-017 for procurement of bulk rock salt through the Illinois Department of Central Management Services made by Tolan, seconded by Logan. Discussion on the amount ordered – it alternates from year to year. One year we estimate the maximum, and then the next year we estimate less, because we don't use it all. Discussion on what has to be done to the left over to keep it from clumping. It is run through a screen to remove clumps. *Motion passed.*

9. Other:

Highway Department Shop Building

Mr. Moore presented a photo of a fourth option for the placement of the new shed, which would be south of the ESDA building. A downside to this location would be getting the trucks between the salt shed and the new building. Also, it may be a problem to hook up water and sewer. Several years ago, when the lot was looked at for the best place to place the new building, it was determined that the best place would be where the old shop sits. Discussion on this fourth option included turning the building, and installing a culvert and entering from the highway. It was felt that the best option would be to keep the old shop for storage. It was also stated that this fourth option places the new building far away from the current shop. We do not have to decide the placement of the new shop right away, so we will continue to look into option for placement. It was stated that the people who work at the Highway Department know the patterns of the trucks and they would be the best to have input where the shop should be placed.

Mr. Hill spoke with a local builder - Todd Meinhold from H&D Quality Builders about this project. They would be interested in bidding on it when the time comes. As long as prevailing wages are paid, the builder does not have to be union.

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Monday, February 8, 2021
MINUTES
8:00 A.M.

Mr. Logan asked how many committee members did not receive the email with the packets. Mr. Tolan did not receive it, as well as Mr. Logan, and Mr. Nagel. They also did not receive the claim sheets. Ms. Breyman stated that Office 365 made some changes, and at one point was getting the emails kicked back as not being able to be sent. Heart thought they had fixed that problem, but apparently there are more kinks that need to be worked out. Ms. Breyman will speak to Heart regarding this problem and see what can be done.

10. Executive Session.

11. Action coming out of Executive Session.

12. Motion to Adjourn.

Motion to adjourn made by Tolan, seconded by Meinhold. *Motion passed.*

Meeting adjourned at 8:31 AM.

Submitted by: Deb Breyman

Richard Hill, Chairman
Road & Bridge Committee