

**Road and Bridge Committee**  
**Woodford County Highway Department – Roanoke IL**  
**Monday, March 7, 2022**  
**MINUTES**  
**8:00 A.M.**

**1. Call meeting to order**

The meeting was called to order at 8:02 by Chairman Hill

**2. Roll Call.**

Donald Tolan, Nick Miller, Dave Meinhold, Richard Hill and Danny Steffen were all present. Also present was County Engineer Conrad Moore.

**3. Review meeting minutes**

(a) Meeting minutes from the February 7, 2022 regular meeting.

Motion to approve February 7 regular session minutes made by Tolan, seconded by Miller.  
*Motion passed.*

(b) Meeting minutes from the February 15, 2022 special meeting.

Motion to approve February 15 special meeting minutes made by Meinhold, seconded by Steffen.  
*Motion passed.*

**4. Review and consider minutes of past Executive Sessions.**

None

**5. Public comment.**

None

**6. Consider claims for the March 15, 2022, Board meeting**

Motion to approve March 15 claims made by Steffen, seconded by Tolan. There were two oil pans and gaskets purchased. It was asked if this was for two different trucks, and it was for the two older Kenworth trucks. It was stated that it was good we have a contract for diesel fuel. The bulk DEF is bought as needed. *Motion passed.*

**7. Old Business:**

None

**8. New Business:**

(a) Discuss and act on cold patch quotations.

Motion to approve all quotes for cold patch, and to use the most advantageous made by Tolan, seconded by Meinhold. *Motion passed.*

(b) Miscellaneous equipment and specialty items for new shop building

A review of the budget for the new shops shows that there is about \$100,000 left after all expenses are paid. The expenses includes all the different package biddings, Chris Tyra's fee, and \$70,000 contingent reserves. There will be furniture that needs to be purchased, shelving and the jib crane. We are looking for a stationary jib crane and there is a place in Eureka that makes them. A lot of the furniture in the current building will be moved over to the new building, but there will still be a need to purchase some new furniture. Metamora Woodworking used to give heavy duty shelving units away once they were refurbished. We might want to check with them

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and see if they still do that and have any available. Mr. Moore is to check into pricing for the jib crane. One thing that is not included are the lifts for the trucks.

**9. Other:**

**Personnel Update**

Steve Nalefski will be retiring at the end of the month. He is an Engineering Technician III. An ad has been placed to find a replacement.

**New Shop Building**

Chris Tyra is working on getting all the contracts ready and they hope to start at the end of March. It was asked where we would place the materials that are being stored in the location of where the new shop will be located. The NE area of the property is the likely location where the materials will be stored once the works start.

**Snow Plow Truck**

Koenig has dump bodies available that would be satisfactory for our needs. They are from last years cancelled truck orders. Those bodies were purchased at prior steel prices, so they price would be a little lower than if we purchased one now. We are looking at getting another truck next year. If we bought the dump body now, would we take possession or would we be able to keep it on their premises until the truck was purchased. If we took possession, we would have to take it back to them to install it. We have one new truck coming in which will replace truck 13. If we get another truck on order we would have all the truck's that are giving us problems replaced. It would be around \$70,000 for a new dump body. Since the truck we have purchased already is so far behind in being built, discussion on purchasing another truck now for next year. There is currently \$140,000 in the new equipment budget. With next year appropriation, we would have enough in the budget for the new truck. Discussion on buying a dump body now if it can save us money, when we are not buying a truck now. The committee asked Mr. Moore to call and see what they price would be and if we can reserve one. This will be on the agenda for next meeting so action can be taken.

**Shooting Range**

Jerry Smith has been working on a project to have a shooting range for the Woodford County Sheriff's Department. Mr. Smith has even arranged for dirt to be installed for the berm. There is a need for a culvert to be replaced. A bridge right by the property will be replaced and the road will be widened. When this is done, the culvert will be taken out, so we are looking for a used culvert to put in.

**Road North of Roanoke**

There is an issue with the road north of Roanoke. They have looked at the oil and rock ratio, and the weather conditions on the day it was installed. The rock is showing oil on the bottom of the rock, but the oil needs to be on the upper part of the rock in order for it to adhere. Discussion on what we are going to do about it, and why it happened. We have used the current rock/oil ratio before and it has worked fine. It could be that the rock was dirty, or had moisture in them. Also need to check the oil. Long ago the chips and the oil were tested. If the chips were dirty, then you could go back to who sold the chip, if the oil was bad, then you go back to oil refinery, and if it wasn't

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installed right, then you go back to the installer. Other roads that were done the same way are fine, except for an area near Secor. Mr. Moore reached out to the oil company, and was told that no other counties have said they are having issues. It is believed that oil builds roads. Have to find the happy medium of oil/rock ratio. We will do spray patching where we can. Everything was done to spec, so maybe we need to change our specs. There did not seem to be a problem until the snow blade hit it.

**10. Executive Session.**

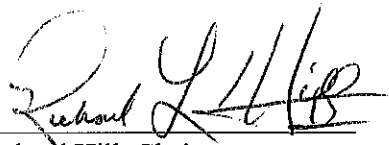
**11. Action coming out of Executive Session.**

**12. Motion to Adjourn.**

Motion to adjourn made by Tolan, seconded by Meinhold. *Motion passed.*

Meeting adjourned at 9:00.

Submitted by: Deb Breyman

  
Richard Hill, Chairman  
Road and Bridge Committee