

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Monday, March 13, 2023
MINUTES
8:00 A.M.

1. Call meeting to order

The meeting was called to order at 8:00 A.M. by Chairman Steffen

2. Roll Call.

Dan Steffen, Tim Worner, Jim Baumann, Donald Tolan all present. Dave Meinhold is excused. Also present are Board member Jerry Smith and Conrad Moore, Woodford County Engineer.

3. Review meeting minutes.

(a) Meeting minutes from the February 14, 2023 regular meeting.

Motion to approve February 14 Minutes made by Baumann, seconded by Worner. *Motion passed.*

(b) Meeting minutes from the February 21, 2023 special meeting.

Motion to approve February 21st special meeting minutes made by Baumann, seconded by Worner. *Motion passed.*

4. Review and consider minutes of past Executive Sessions.

5. Public comment.

None

6. Consider claims for the March 21, 2023, Board meeting.

Motion to approve March claims made by Smith, seconded by Steffen. A question about the payment to Midwest. This was for the new building. They are currently working on the inside of the building and are projected to be done by the end of April. The driveway to the approach of the building will be concrete. This month all the bills were only paid out of the Highway Account. *Motion passed.*

7. Old Business:

None

8. New Business:

(a) Discuss and act on Woodford County and Various Townships Seal Coat bids, Section 23-XX000-15-GM.

Motion to approve various township seal coat bids made by Baumann, seconded by Tolan. We only had one bid from Steffen 3D. The bid was 6% under estimate. The cost per mile is about \$30,000 per mile. It was asked how the bid process is advertised. It is placed on the county website, placed in the paper, and also listed on the IDOT Bulletin which is district wide. There is no one except Steffen 3D within the county that does this. There are a couple within the state, but not within the county. The committee would have liked to have had more than one bid. *Motion passed.* Mr. Steffen abstained.

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- (b) Discuss and act on Various Townships Calcium Chloride bids, Section 23-XX000-01-GM.

Calcium chloride is put on gravel roads to help control the dust. Motion to approve bids made by Baumann, seconded by Steffen. Cazenovia and Metamora Townships are the only ones using Calcium Chloride. Prices are down about 10% from last year. *Motion passed.*

- (c) Discuss and act on Greene Township Aggregate Surface bid, Section 23-05000-01-GM.

Motion to approve Greene Township aggregate surface bid made by Tolan, seconded by Baumann. This bid is for the gravel, hauling it, and placement. You have to be prequalified through the state to do this job. A lot of small companies don't go through the process of being prequalified through the state. Every year those companies that are prequalified are evaluated. If the review is good, the company will stay on the prequalified list. *Motion passed.* Mr. Steffen abstained from the vote.

- (d) Discuss and act on Panola Township Aggregate Surface bid, Section 23-13000-01-GM.

Motion to accept the Panola Township aggregate surface bid made by Smith, seconded by Tolan. The bid was under the estimated amount. *Motion passed.*

- (e) Discuss and act on Roanoke Township Aggregate Surface bid, Section 23-15000-01-GM.

Motion to accept Roanoke Township aggregate surface bid made by Tolan, seconded by Baumann. *Motion passed.*

- (f) Discuss and act on an amended MFT resolution for Section 21-00058-00-RS.

Woodford County received a grant for mill and overlay on Santa Fe Trail from Spring Bay Town Hall to Lourdes Road. A Resolution was passed in 2021 to use MFT funds. The bid came in lower than what was anticipated, which will lower the amount of MFT funds that will be used. The amended Resolution will free up those MFT funds to be used elsewhere. Motion to approve Resolution made by Baumann, seconded by Worner. *Motion passed.*

- (g) Discuss and act on cold patch quotations.

Motion to approve McLean County Asphalt and Tazewell County Asphalt bids made by Smith, seconded by Worner. The county will use whichever site is most advantageous to the site of work. *Motion passed.*

- (h) Discuss and act on a construction engineering agreement with Hutchison Engineering, Inc. for Section 16-00091-02-RR.

This project was on the state letting. Federal funds will be used to widen CH 13 at the railroad tracks. Because federal funds are being used we need a qualified engineer to over see the project. Hutchison Engineering will over see the project and complete all the required paperwork. This project is scheduled to begin in April. Motion to approve the agreement with Hutchison Engineering made by Worner, seconded by Tolan. *Motion passed.*

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- (i) Cinders for snow removal

In the past the Highway Department has used cinders to mix in with the salt. In 2016, they got the cinders for free except for hauling. Now they have gone up to \$30 a ton, and we would have to pay for hauling. The Highway Department will more than likely be moving away from the use of cinders and continue to use washed sand mixed with the salt.

9. Other:

16-00091-02-RR Update – this project is projected to start in mid-April.

18-00166-00-BR Update – CH 7 (Meridian Road) – the final specs have been sent to IDOT and could be on the June letting. We have a grant to complete this project. They have received several responses from the RFQ for construction and engineering and are in the process of finishing up the scoring. We have to go through a qualification process when we use Federal funds.

Community Project Funding Request (CH 13) – Congressman LaHood submitted a request for project funding and we will be submitting an application for 2.25 miles of CH 13. If we receive grant funds it would be an 80/20 project with the County paying 20%.

10. Executive Session.

None

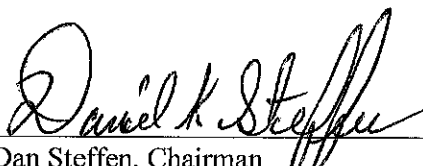
11. Action coming out of Executive Session.

12. Motion to Adjourn.

Motion to adjourn made by Smith, seconded by Baumann. *Motion passed.*

Meeting adjourned at 8:45 A.M.

Submitted by: Deb Breyman



Dan Steffen, Chairman
Road & Bridge Committee