

STATE OF ILLINOIS)
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COUNTY OF WOODFORD)

PROCEEDINGS OF THE COUNTY BOARD OF WOODFORD COUNTY, IN THE STATE OF ILLINOIS, at an adjourned meeting thereof begun and held in the Woodford County Board Room in the City of Eureka, in said County, on the third Tuesday in March, AD 2021, same being the 16th day of said month.

Tuesday March 16, 2021 6:30 P.M.

Board met and was called to order by Chairman John Krug.

Chairman Krug began the meeting by leading all present in the Pledge of Allegiance.

Roll call by the Clerk. Present: Ansel Burditt, Justin Faulk (Zoom), Autum Jones, John Krug, Barry Logan, David Meinhold, Charles Nagel, Blake Parsons, Jonathan Schertz, Jerry Smith, Jason Spence (Zoom), Dan Steffen, and Donald Tolan (late at 6:33 PM). Absent: Albert Durst, excused; and Richard Hill, excused. Also present was County Clerk Dawn Kupfer.

Board announced in session by the Chairman.

Clerk Kupfer presented and read the Certificate of Giving Notice for this meeting.

Mr. Smith moved the Certificate be approved as read, which motion was seconded by Mr. Parsons and was unanimously carried.

Clerk Kupfer submitted the minutes of the February 16, 2021 regular session County Board meeting for additions, corrections and approval.

Mr. Meinhold moved to approve the minutes of the February 16, 2021 regular Session County Board meeting, which was seconded by Mrs. Jones and unanimously carried.

Chairman Krug called for the approval of the Executive Session Minutes of January 19, 2021.

Mr. Logan moved to approve and keep confidential the Executive Session Minutes of January 19, 2021, which was seconded by Mr. Parsons.

Chairman Krug called for public input.

Mr. Nagel stated it has been at least a year, COVID interrupted at some points, but we have been working with a rather large group on a strategic plan called CEDS (Comprehensive Economic Development Strategy). He went on to say now that the document is complete he has invited Mr. Setti to come the County Board meeting to share some of the information in the CEDS document with the County Board. Mr. Nagel said it is very important to make this a living document and use it as a guide.

Mr. Chris Setti, Greater Peoria Economic Development Council, shared a power point presentation with the Members of the Board on the topic of the Comprehensive Economic Development Strategy (CEDS). He stated this was actually started about 18 months ago, and got interrupted by COVID. Mr. Setti went on to say the Comprehensive Economic Development Strategy is a tool which has been around for decades and is a requirement by the U.S. Economic Development Administration for any federally designated Economic Development District. He said it consists of the counties of Logan, Mason, Peoria, Tazewell and Woodford (Greater Peoria) regions which tend to work together, and what is good for one county may also be good for another. Mr. Setti went on to say in the spirit of the Big Table: Greater Peoria initiative, this document intends to serve as a tool for better communication and collaboration toward the work of building a more thriving,

equitable and sustainable regional economy. Over the next five years, the Greater Peoria CEDS Committee and the Greater Peoria Economic Council will monitor the progress and continue building the partnerships necessary to achieve the CEDS goals and to find those key indicators that will be used to measure future progress. Mr. Setti stated one important aspect of the CEDS is the SWOT Analysis is an aggregation of the Strengths, Weaknesses, Opportunities and Threats facing our economy that were identified through a combination of public meetings and economic development professional working groups. He went on to say the various goals have been organized into four general areas, Economy, Workforce, Quality of Life and Natural Resources. Mr. Setti stated he knew this was on the Consent Agenda for adoption, and it was put there because originally they thought counties had to adopt it. He went on to say they found it only need be adopted by the Board of Directors, but he encouraged the County Board to adopt it anyway. Mr. Setti said Woodford County was the first County to invite him to come and speak, and he was very honored to do so.

Mr. Meinhold mentioned during Mr. Setti's talk he mentioned things have changed in the last year, and they certainly have. He went on to say there are two (2) elements he wanted Mr. Setti's to comment on. First, in regards to remote jobs, and situations like Caterpillar where the business is scaling back; and other industries in the Tri-County region, such as Natural Fiber Welding, are moving forward bringing young entrepreneur type businesses on board, how will those type of situations change the CEDS document? The second thing Mr. Meinhold inquired about was the idea of how very difficult it is to get companies here and keep them here long term with the potential negative impact the State and State Taxation would have on those companies, how would the CEDS document adapt to that change?

Mr. Setti stated remote working has great opportunities and Remote Employment is becoming more and more popular, but the threat Woodford County has is the lack of Broadband, which is required to be able to work remotely. Looking forward this is a challenge to the County Board should be aware of. He went on to say in regards to our State, it is very important to continue to communicate with our State Legislatures and encourage them to take a common sense approach to passing laws for small business creation. Much discussion followed.

Mr. Nagel, as well as Chairman Krug thanked Mr. Setti for his time and dedication to the plan.

Chairman Krug called for any other public input, hearing none.

The Consent Agenda was presented and clarified for the reporting of these minutes.

Chairman Krug called for any items to be removed from the consent agenda.

Mr. Logan stated he would like to pull Item (b) from Appointments.

Chairman Krug called for anything further to be removed from the Consent Agenda, hearing none.

Chairman Krug called for approval of the remaining Items on the Consent Agenda.

Mr. Nagel moved to approve the remaining items on the Consent Agenda, which was seconded by Mr. Burditt. Motion carried.

Appointments:

- a. Approval of the Appointment of Mike Hutchinson to the Human Service Transportation Plan (HSTP) Committee to complete the unexpired 3 year term of Lee Linwood expiring on August 21, 2022.
- c. Approval of the Reappointment of Kathryn C. Webber to the Caterpillar Trail Public Water District for a 5 year term expiring May 1, 2026.
- d. Approval of the Reappointment of Timothy Ruestman to the El Paso Fire Protection District for a 3 year term expiring April 30, 2024.
- e. Approval of the Reappointment of Linda Haas to the El Paso Fire Protection District for a 3 year term expiring April 30, 2024.

- f. Approval of the Appointment of Kelly Thannum to the Germantown Hills Fire Protection District for a 3 year term expiring April 30, 2024.

Petitions, Resolutions and/or Motions:

- a. Approval of the CEDS (Comprehensive Economic Development Strategy) Report.
- b. Approval of temporarily changing the Olio 3 polling place from the Apostolic Nursing Home in Eureka to the Church of the Nazarene in Eureka.
- c. Approval of temporarily changing the Roanoke 3 polling place from the Village Hall to the Roanoke Park Building.
- d. Approval of temporarily changing the Worth 7 and Worth 8 polling places from the Mt. Alverno Novitiate (Motherhouse) to the Worth Township Building.
- e. Approval of temporarily changing the Worth 9 and Worth 10 polling places from the Parish Center at Lourdes Church to Marlene's Event Barn.
- f. Approval of Ordinance 2020/2021-003 #2021-001-Z Minonk Township granting a map amendment from Heavy Industrial District (I-2) to Agricultural District (AG) to allow construction of a dwelling, on a 8.5 acre parcel in the Heavy Industrial District (I-2), part of the NW ¼ of the NW ¼ of the NE ¼, section 30, T28N, R2E of the 3rd P.M. Woodford County, Illinois.
- g. Approval of an Intergovernmental Agreement for Animal Control Services with the City of El Paso, Illinois.
- h. Approval of Resolution 2020/2021-023 to accept quotes for culverts, Section 21-00000-04-GM.
- i. Approval of Resolution 2020/2021-024 authorizing the purchase of a pickup truck.
- j. Approval of Resolution 2020/2021-025 authorizing the County Board Chairman to execute a construction engineering agreement with Maurer-Stutz, Inc. of Peoria, Illinois for a not to exceed amount of \$20,397.00 for Township MFT Section 20-17150-77-BR.
- k. Approval of Resolution 2020/2021-026 authorizing the County Board to Increase the Bond amount for the Treasurer and the County Clerk to \$1,000,000.00 each.
- l. Approval of Resolution 2020/2021-027 authorizing the Reduction of Liquor License Fees by half rate due to COVID for the year 2021.

Chairman Krug called for Item (b) under Appointments.

Mr. Logan moved to table Item (b) the Reappointment of Sheila Durst to the Washburn Fire Protection District for a three year term expiring April 30, 2024, which was seconded by Mr. Nagel. Mr. Logan went on to explain there was some discussion among the Committee and they want to reevaluate this reappointment so he wanted to table until it could be worked out. Motion carried.

Chairman Krug moved onto New Business, Item (a) the discussion of Electronic Devices for the County Board Members.

Mr. Spence moved to approve the purchase of Electronic Devices for County Board Members, which was seconded by Mr. Schertz. Mr. Spence went on to say Deb Breyman reached out to Heart Technologies to see about either a laptop or tablet for each individual Board Member so the Members could receive electronic copies of the Board packets. He went on to say the County Offices Committee reviewed a quote from Heart Technologies for the purchase of 15 Microsoft Surface Pro 7 Tablets in the amount of \$19,505.40 to be used for County Board Members. Mr. Spence said there would be a yearly service fee of \$3,600.00 for the devices, and the total investment package for 3 years would be \$30,305.40; a five year \$33,905.40, he went on to say the upfront costs of the machines is the majority of the costs. Mr. Spence said the County Offices Committee had discussed how this would save the County Coordinator time, and money in postage and printing costs. Mr. Spence said on average Deb spends approximately \$9.00 per Board Member per month, so if all 15 Members received a Board packet in the mail you are looking at around \$135.00 just for postage. He then said if you take into consideration paper, toner and Deb's time and that would be \$186.56 a month to mail packets, and in terms of a 3 year investment in mailing would add up to \$6,716.28. Mr. Spence said when we break everything down we are looking at an additional \$26.21 per month per Member, this is just one quote from Heart and it was mentioned getting additional quotes. Mr. Spence stated these devices would be taken home and used by each

Member for receiving County Board materials, emails and documents. At the end of a Board Members term the device would be given back to the County. Mr. Spence said at this point the Committee is bringing this to the Board for the Members to discuss.

Chairman Krug asked Mr. Spence to repeat his motion.

Mr. Spence moved to approve the purchase of Electronic Devices for the Members.

Mr. Meinhold inquired why the motion was to go ahead and make the purchase of a particular type of equipment as when you talked through this there were other options.

Mr. Spence stated the reason the Committee brought this forward was because the Committee wanted the full Boards input and the pricing on this quote is subject to expire end of March. Mr. Spence said if the Board wants more time to explore options he is not opposed to that, but if they want this particular device at this price the Board would have to act on it.

Mrs. Jones inquired when the Committee talks about using these devices for sending the minutes and packet information, would that be through an I Cloud service through your email, and if so she has access to her email through her phone, what would be the difference.

Mr. Spence stated there would not be a lot of difference, but it would ensure everyone would have the same system, if you feel like you can pull it up on your phone that would be fine, you would not have to take one of these devices. Much discussion followed with the majority of the Members feeling there were cheaper options available and most feeling it would not be a good use of tax payer dollars. It was decided to take this back to the Committee for further discussion.

Mr. Spence withdrew his motion.

Mr. Nagel moved to table this and take back to the County Offices Committee for further discussion, which was seconded by Mr. Steffen. Motion carried.

Chairman Krug called for Item (b) under RLF Grant Invoice payments.

Treasurer Andrews stated she had been working with Jim Cummings at GPEDC on the RLF Grant Invoice payments with the Revolving Loan Closeout Project invoices. She said moving forward the County Board will need to approve the invoices related to the CBDG Closeout Program then the GPEDC will do a draw, the money will come in from Comptroller into the two (2) Revolving Loan Accounts which have been set up for the two (2) individual grants. Ms. Andrews said within twenty (20) days of receiving the draw the County will have to pay those invoices, as the money has to go out within ten (10) days of receiving it. She said normally invoices get submitted to the County Clerk before the first Tuesday of the month, then it goes to Committee, the Full Board and then it gets paid from the Board Clearing Account. Ms. Andrews said the invoices related to the Revolving Loan Closeout projects are going to be brought to the Board to be approved to paid in vacation, we will notify Jim Cummings, they will do the draw and we will receive those funds in the grants funds and pay those out of those two (2) grant accounts; it will not go through the normal process, the Board needs to approve to be paid in vacation.

Mr. Nagel moved to pay the Kenyon Invoice number 13174 in the amount of \$360.00 to be paid in vacation, which was seconded by Mr. Burditt. Motion carried.

Chairman Krug stated there was no Unfinished Business to discuss; nor any presentations.

Chairman Krug then called for a motion to approve the claims Paid in Vacation since the last meeting of the Board. Mr. Tolan moved to approve the Claims Paid in Vacation, which was seconded by Mr. Meinhold.

Chairman Krug asked if there were any claims to be added, hearing none.

Mr. Meinhold presented and read Resolution 2020/2021-028 approving the payment of the Claims, which was seconded by Mr. Smith.

Chairman Krug called for a roll call vote. County Board Members voting Aye: John Krug, Barry Logan, David Meinhold, Charles Nagel, Blake Parsons, Jonathan Schertz, Jerry Smith, Jason Spence, Dan Steffen, Donald Tolan, Ansel Burditt, Justin Faulk and Autum Jones. County Board Members voting Nay: None. County Board Members absent: Albert Durst, excused; and Richard Hill, excused. Motion carried.

Chairman Krug reminded all Members to complete their Ethic Training for the year and submit documentation to Deb Breyman upon completion. He also mentioned on April 1, 2021 at 3:45 P.M. State Senator Win Stoller will be present in the Woodford County Sheriff's Conference Room to meet with Elected Officials, Appointed Department Heads and County Board Members who wish to attend. Chairman Krug said March 25, 2021 is Employee Appreciation Day at 1:30 P.M. and would encourage employees and Members to attend.

The Report of the County Treasurer on receipts and disbursement of the General Fund, current fund balances and interfund transfers for the period ending February 28, 2021 was presented. Treasurer Andrews stated it is the end of the first quarter and the Comparative Revenue Report was presented as well. Ms. Andrews said the overall fund balance shows an increase of just over \$36,000.00 for the month of February, which she said she had no concerns with any of the fund balances. Ms. Andrews stated she has received the 1 cent, ¼ cent and the Public Safety Sales Tax and so far this year on average each payment has been larger than the previous three (3) years.

Mr. Steffen moved to place all of the Treasurer's reports on file, which motion was seconded by Mr. Burditt and was unanimously carried.

Mrs. Jones moved to place the Office of the County Board Report for March 2021 on file, which was seconded by Mr. Meinhold and was unanimously carried.

The following communication will be placed on file for the regular meeting of the March 16, 2021 County Board meeting:

- Minutes of the Road and Bridge Committee meeting held February 8, 2021.
- Minutes of the Public Safety Committee meeting held February 8, 2021.
- Executive Minutes of the Public Safety Committee held February 8, 2021.
- Minutes of the County Offices Committee meeting held February 9, 2021.
- Minutes of the Finance & Economic Development Committee held January 12, 2021 and February 16, 2021.
- Minutes of the Conservation, Planning, and Zoning Committee held on February 8, 2021.
- Minutes of the Zoning Board of Appeals meeting held on October 27, 2020, November 16, 2020, November 19, 2020, November 24, 2020, December 1, 2020, December 3, 2020, December 8, 2020 and December 10, 2020.
- Minutes of the Woodford County Health Care Committee held on December 9, 2020.
- Minutes of the Liquor Commission held on March 3, 2020.

Mr. Nagel moved to place all correspondence on file, which motion was seconded by Mr. Smith and was unanimously carried.

The respective Chairmen gave the reports of each Standing Committee.

Chairwomen Andrews reported for the Health Care Committee (Health Insurance Committee). Chairwoman Andrews reported the main topic of their meeting was the presentation of the Tria Health Annual Report. Chairwomen Andrews stated Tria Health is a Chronic Care Management Program that have Pharmacists to do consultations with our health care plan participants, targeting those participants that are on medications with chronic conditions. Chairwomen Andrews explained by Partnering with Tria Health has resulted in a savings to the Health Care Plan. Chairwoman Andrews stated the Health Care Plan last year was hit with some high claims last December further stating reinsurance proceeds have been received and balances are gradually coming back up.

Mr. Steffen, reported for the Road & Bridge Committee. Mr. Steffen reported they discussed culvert bids, awarding the low bid to Contech Engineered Solutions from Metamora Illinois. They had discussion on the Cold Patch stating they went with McClean County Asphalt out of Bloomington because there is no one that sells it in Woodford County. There was discussion on a new Pickup Truck how they are waiting on perhaps a lower price from a local Dealer. Mr. Steffen gave an overview on the new Building the Highway Department Plans on building pertaining to location and the logistics involved.

Mr. Parsons, Chairman of the Conservation Planning and Zoning Committee, reported the committee received an updated agreement from Patrick Engineering for the Decommissioning of the Wind Farm outlining the scope of services and coming up with a cost study for what the figure will be for the Decommissioning of Panther Grove Wind Farm. Mr. Parsons stated the States Attorney's office requested a couple minor language changes and the committee decided to accept those changes however they have not officially approved it. Mr. Parsons reported at this time it will be tabled until the time is right because the Wind Farm has not even started pulling permits. Mr. Parsons explained they are currently on the 2021 fee schedule and that could change if this gets drawn out. Mr. Parsons reported, Zoning Administrator Lisa Jording, indicated her office was getting a lot of single dwelling units inquiries, which basically is a detached dwelling structure on a property that already has a primary residency. Mr. Parsons stated they are getting a lot of requests and questions in the Zoning Office further stating the Committee will be looking into this and perhaps will be making some changes to the Zoning Ordinance pertaining to Accessory Dwelling Units upon further evaluation.

Mr. Parsons reported for the Zoning Board of Appeals. Mr. Parsons reported for this month they had a couple of variances, one for signage size in Metamora Township to increase the allowable square footage of sign size. In Spring Bay Township for a rear yard setback that will reduce the principle structure setback and in Montgomery Township in Goodfield they have an application for a map amendment Mr. Parsons explained in detail what that involves.

Chairman Krug called for a motion to place the Quarterly Report of file.

Mr. Logan moved to place the Quarterly Report on file, which was seconded by Mr. Nagel. Motion carried.

Chairman Krug called for Public Announcements.

Ms. Jording stated the Secor Sportsman's Club was having their Chicken & Fish Fry Dinner on April 3, 2021 from 3:30 P. M. until they run out.

Chairman Krug stated there was no need to go into Executive Session.

Mr. Parsons moved to adjourn until 6:30 P.M. the third Tuesday in April, A.D. 2021 same being the 20th day of said month, which motion was seconded by Mr. Steffen and was unanimously carried.

Chairman Krug announced the Board adjourned at approximately 7:47 P.M.

Attest: Dawn L. Kupfer, Woodford County Clerk & Recorder

