

**WOODFORD COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING**

DATE: March 23, 2022

START TIME: 5:30pm

END TIME: 6:44pm

LOCATION: Woodford County Board Room

TOPIC	DISCUSSION	ACTION / RESPONSIBLE PERSON / DATE
	The meeting was called to order by Bonnie Allen, President of the Board of Health.	
<u>ROLL CALL</u>	Present: Board Members: Bonnie Allen (President), Karen Krug, Laurie Schierer, Anna Laible, Gary Knepp (via Zoom), Michael Meier, Autum Jones Staff: Hillary Aggertt, Administrator; Eric Lane; Jenna Tallyn	
<u>Public Input</u>	None	
<u>Approval of Minutes</u>	Keep confidential: March 25, 2019 Part 1 Executive Session meeting minutes March 25, 2019 Part 2 Executive Session meeting minutes March 25, 2019 Part 3 Executive Session meeting minutes April 8, 2013 Executive Session meeting minutes March 23, 2009 Executive Session meeting minutes March 19, 2018 Executive Session meeting minutes March 28, 2018 Part 1 Executive Session meeting minutes March 28, 2018 Part 2 Executive Session meeting minutes	Motion by Schierer, Second by Krug, motion carried
<u>Reports</u>	Eric Lane presented the Environmental Health Report Hillary Aggertt presented the Clinical Report, which included Covid information. Woodford County is at a 2-3 case/day rolling 7-day average. Jenna Tallyn presented the Third Party Billing Report	
<u>Presentations</u>	Hillary Aggertt and Jenna Tallyn presented the Grant Accountability and Transparency Act (GATA) and COVID-19 grant funding information. Tallyn explained the single audit because funding was over the threshold to require one. Aggertt informed the Board of the 2 findings from the audit which have already been corrected.	

BOARD OF HEALTH

	Aggertt explained the timeframes for all of the Covid grants being used at this time	
<u>Financial Report</u>	Monthly Financial Bills/Bills Paid in Vacation	Motion by Krug, Second by Jones, motion carried
<u>Unfinished Business</u>	<p>Proposed: Increase to Stephanie Wurmnest hourly rate to cover FMLA Hillary Aggertt requested her increase match the increase given to Eric Lane when she was on FMLA at 27% of her current pay, which would be a \$421.63 stipend</p> <p>Proposed: Cleaning Bids Two bids were presented: one from a local company, Mad Dog, and one from a company in Georgia, Pro Clean, who's looking to expand into other states. Jenna Tallyn reviewed current client recommendations for both companies. Mad Dog currently has a contract with the County. The Board expressed concerns over being the first client in a new state that has yet to be set up.</p> <p>Discussion: Personnel Policy Manual Hillary Aggertt and Bonnie Allen are continuing to work with the HR Attorneys, Greg Minger, and Chuck Nagel regarding this</p>	<p>Motion by Meier, Second by Krug, motion carried</p> <p>Motion by Schierer to accept the Mad Dog contract, Second by Jones, motion carried</p>
<u>New Business</u>	<p>Hillary Aggertt presented the Administration Report.</p> <p>Proposed: Transitioning Contact Tracing Staff to assist with IPLAN</p> <p>Proposed: New Personnel Policy 614: Americans with Disability Act Policy #114 Equipment/Inventory Policy Policy #115 Capitalization/Depreciation Policy</p> <p>Proposed: Upgrading WCHD Lighting from fluorescent to LED through Ameren's cost savings program.</p>	<p>Motion by Laible, Second by Schierer, motion carried</p> <p>Motion by Schierer, Second by Meier, motion carried</p> <p>Motion by Jones, Second by Laible, motion carried</p> <p>Motion by Krug, Second by Laible, motion carried</p>

BOARD OF HEALTH

	Proposed: WIC MOU with Tazewell County Health Department Hillary asked to create a MOU and to pay \$10,000 to TCHD for the work they're doing with this program on behalf of the county	Motion by Schierer, Second by Meier, motion carried
<u>Executive Session</u>	None	
<u>Next Meeting</u>	Wednesday, May 25, 2022 @ 5:30pm	
<u>Adjournment</u>	Meeting adjourned at 6:44 PM.	Motion by Jones, Second by Krug, motion carried

Respectfully submitted by: _____

Secretary