

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Monday, April 10, 2023
MINUTES
8:00 A.M.

1. Call meeting to order

The meeting was called to order by Chairman Steffen at 8:02 A.M.

2. Roll Call.

Dan Steffen, James Baumann, Tim Worner, Dave Meinhold all present. Donald Tolan was absent. County Engineer Conrad Moore was also present.

3. Review meeting minutes of regular meeting on March 13, 2023.

Motion to approve March 2023 minutes made by Worner, seconded by Baumann. *Motion passed.*

4. Review and consider minutes of past Executive Sessions.

None

5. Public comment.

None

6. Consider claims for the April 18, 2023, Board meeting.

Motion to approve April claims made by Meinhold, seconded by Baumann.

- It was asked about the bulk salt. We have made the last order and will receive 1,000 tons this year.
- The new building is about 70% done. The concrete was poured last week. Next week they will be hanging dry wall and painting.

Motion passed.

7. Old Business:

Update on CH 13 - Tomorrow Highway 13 will be closed from Route 24 to the first intersection. The detour will keep the traffic off the township roads and will detour traffic around through Eureka. That section of road will be closed for approximately 2 to 3 months.

8. New Business:

- (a) Discuss and act on bids for Cazenovia Township Culvert, Section 23-01132-BA-DR.

This is for a culvert lining in Cazenovia Township. Part of the culvert is 42 inches and part of it is 48 inches. Motion to accept the bid by Hoerr Construction for \$42,200.00 made by Meinhold, seconded by Worner. *Motion passed.*

- (b) Discuss and act on bids for Cruger Township Culvert, Section 23-03121-BA-DR.

Motion to accept the bid by J. C. Dillon for \$24,776.00 made by Meinhold, seconded by Steffen. It was asked if there was any kind of tax incentive for the County if the project was awarded to a local company. There is not as the County does not pay taxes. We also have to accept the lowest responsible bid, regardless of location, unless there is flaw in the bid. *Motion passed.*

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- (c) Discuss and act on bids for Metamora Township Culvert, Section 23-08159-BA-DR.

Mr. Moore is asking for the committee to accept the bid by Hoerr Construction for \$17,125 for a culvert liner in Metamora Township. It was said the bid was approximately 50% lower than the other bids. It was thought that Hoerr Construction might have been able to combine a couple jobs cutting down on the travel costs. Motion to approve Hoerr Construction bid for \$17,125 made by Worner, seconded by Baumann. *Motion passed.*

- (d) Discuss and act on bids for Panola Township Bridge, Section 21-13120-77-BR.

Motion to accept the bid by Knapp Concrete for \$323,521.79 made by Baumann, seconded by Meinhold. Half of the project will be paid for using State Township Bridge Funds, with the other half being split between Panola Township and the County. The committee was happy to have received 4 bids. *Motion passed.*

- (e) Discuss and act on quotes for culvert materials, Section 23-00000-04-GM.

Motion to accept Contech Engineered Solution for culvert materials for \$20,479.27 made by Worner, seconded by Baumann. *Motion passed.*

- (f) Discuss and act on IDOT Joint Funding Agreement for Section 18-00166-00-BR.

This is a joint funding agreement with IDOT for the repair of two bridges on Highway 7 - Meridian Road. Funding will come from an Illinois Special Bridge Grant in the amount of \$1,506,000, \$113,200 will come from Federal Bridge Funds and the County match will be \$404,800. Over the past few years, the bridges rating have gone down to 15 tons. There is a stop light at the bridges now and repairing it will eliminate that light and remove the low rating. Motion to accept the IDOT Agreement made by Baumann, seconded by Worner. Part of the grant will be used to pay for the construction engineering inspections. *Motion passed.*

- (g) Discuss and act on construction engineering agreement with Hutchison Engineering, Inc. for Section 18-00166-00-BR.

To qualify to use federal dollars for construction engineering cost, we have to follow a procedure. Part of that procedure is to review and score all submitted proposals. Hutchison Engineering scored the highest. Their proposal amount came in at a cost lower than what was anticipated. Motion to accept Hutchison bid made by Worner, seconded by Meinhold. *Motion passed.*

- (h) Discuss and act on conference room furniture.

New furniture – table and chairs - will need to be purchased with the new building. Mr. Moore would like the committee's approval to order the furniture. Years ago, State Farm would offer their old furniture, that was still in good condition, to government entities. There is a list to receive those items, and at the current time there are no items available. Motion to approve the purchase of a new table and chairs made by Baumann, seconded by Steffen. *Motion passed.*

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9. Other:

(a) Personnel Update.

A new tech has been hired. Mr. Moore announced that everyone working at the County Highway Department lives in Woodford County. They are starting to interview for summer help.

(b) Equipment Update.

Mr. Moore hopes to come back next month with the price of a new pickup truck. The trade-in vehicle would be sold outright.

(c) Panther Grove Wind Farm Update

Two years ago, the traffic study was done. Mr. Moore is going to ask them to re-evaluate the culvert situation. The road use agreement will expire at the end of this year. Mr. Moore will meet with the attorney that drew up the agreement and see how to proceed. The wind farm will probably not start till next year. There will be around 85 turbines. The location is in Greene, Panola, Clayton and Minonk Townships. They may need to go through another public forum if they are adding some turbines and maybe upping their megawatts. They have already held a public forum where the people were able to express their opinion on the wind farm.

The Highway Departments original ARPA fund request had included the resurfacing of the parking lot at the Highway Dept. from the current building back to the new building. Mr. Moore will be getting bids for this project. The estimated cost was included in the Highway Department budget for this year. The Treasurer has been asked to look at the ARPA projects, see what was anticipated as the cost, and what is the actual cost. There has been some surplus on some of the completed projects. The Finance Committee would like to consider the use of some of the surplus money to fund some of the requests that were received from outside entities.

March 31st there was a severe hailstorm with golf ball size hail that hit Roanoke. The insurance adjuster is coming to look at the damage that was done. There is a leak in the office roof and some of the skylights in the shed were broken. The foreman's truck also took some damage.

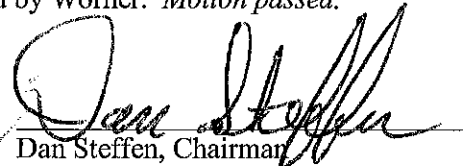
10. Executive Session.

11. Action coming out of Executive Session.

12. Motion to Adjourn.

Motion to adjourn made by Baumann, seconded by Worner. *Motion passed.*

Submitted by: Deb Breyman


Dan Steffen, Chairman
Road and Bridge Committee