

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
MONDAY MAY 8, 2023
MINUTES
4:30 PM**

1. Call to Order

The meeting was called to order by Vice-Chairman Miller.

- 2. Roll Call** – Nick Miller, Tim Worner, John Krug, Randy Barth all present. Blake Parsons is excused.

3. Approval of Minutes

- a. Approval of April 10, 2023 minutes

Motion to approve April 2023 minutes made by Barth, seconded by Worner. There were no corrections. *Motion passed.*

- b. Approval of and Release or Keep Confidential the April 10, 2023 Executive Session Minutes

Motion to approve and release the April 10, 2023 Executive Session minutes made by Krug, seconded by Worner. *Motion passed.*

4. Public Input

None

5. Approval of Claims

- a. Approval of May 2023 Claims

Motion to approve May claims made by Barth, seconded by Krug. *Motion passed.*

6. Coroner

7. Probation

- a. Probation Use Fund

Every three years the Probation office goes through an operational review process with the AOIC (Administrative Office of Illinois Court). They go through the policies and do an on-site visit. It was discovered that the Electronic Monitoring System and the Alcohol Monitoring System were being paid out of the Pre-Trial Fund. The electronic and alcohol monitoring systems are used for people who have already been convicted. The pre-trial fund is to be used for people who have not been convicted yet. Mr. Noar wanted to let the committee know that next year he will have to transfer money to the general fund to cover these costs. He also informed the committee that they are looking at making the pre-trial coordinator a full-time probation spot so that it can be reimbursed.

The committee asked what probation does with pre-trial. They run a risk assessment on all people arrested. The States Attorney and Judge get copies of the report, which aids in setting the bond. It was also asked about the public service hours that people must do. It was asked if helping with animal control would count towards those hours, and it was stated it would.

- b. MTU Contract

For three years the Probation Department has been working on arming their officers. We have an agreement with MTU with the Sheriff's Dept., this agreement would be with the Probation Dept. This is a training program for the Probation Officers to go through to carry a weapon. Training is done locally, but they can go anywhere in the state. It is

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legal for the Probation Officer to carry a weapon, and all policies have been updated and approved by the Chief Judge. Motion to approve the interdepartmental agreement made by Krug and seconded by Barth. *Motion passed.*

8. Health Department

9. Sheriff

a. ARPA Projects update

- HVAC – they are still working on the controls and the Courthouse project is still on track for fall.
- Body Scanners – they have arrived and have been installed. They are just waiting for training.
- Telephone system – they are just starting to look at the different types of phones and determine which one fits our needs.
- Fire alarm system – waiting on the equipment.
- Body worn cameras – they are waiting on the mounts for the camera.
- MCV – all equipment has arrived. Reagan is installing the dock stations and Brian Murphy is installing the software.
- Sheriff's App – hopes to be up and running by end of June.
- ADA bathroom in Courthouse -it has been installed but there is an issue with push button on the inside of the restroom that needs to be repaired.

They are trying to get all the projects completed so they have final costs.

b. Bellwether Fee Study and Ordinance - Approval of Ordinance 2022/23 #018
Bellwether did a fee study on the Sheriff's fees. Sheriff Smith handed out the adjustments that were proposed. Motions to approve Ordinance 2022/23 018 approving the Sheriff's fees made by Krug, seconded by Worner. *Motion passed.*

c. ARPA Project Retaining Wall, Sidewalks, and ADA Ramps project bid.
There are multiple levels to this project. We received 2 bids – Knapp Concrete and New Horizons Concrete. It was asked what target hardening is – there will be barriers placed on the south side of the courthouse so no one can drive into the courthouse. Close to \$300,000 was set aside from ARPA to complete these projects. Cost came in at \$240,741.00. New Horizons will do some of the projects and Knapp Concrete will do some of the projects. Motion approve New Horizons bid for \$77,165.00 and Knapp Concrete bid for \$163,567.00 made by Worner, seconded by Krug. *Motion passed.*

d. FEMA Grant Update

We are still in the running for this grant. It will probably not be awarded till next year.

e. AOIC Grant Project Update

We are waiting to go live. This grant is a reimbursement grant. We have paid for half of the project, and once the bill is submitted to the AOIC, we will receive reimbursement.

f. Jail Radios, Jail Controls, Card Access Projects Update

We have received the radios and they are being used. The controls are working fine, and the card access still has a few things to complete.

g. Sheriff Report

The Sheriff's office has been very busy as the call load and the jail population have both been up. EMA had a busy weekend with the storms.

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Sheriff's Office information for April 2023

Below is a partial list of calls for service for April

Assist other Agency	14	Noise Complaint	8
Business Checks	306	Open Door	10
Burglar Alarm	18	Paper Service	151
Criminal Damage	2	Reckless Driver	21
Check Wellbeing	25	Road Hazard	12
Dispute	18	Suspicious Activity	12
Domestic Disturbance	22	Suspicious Person	8
Flag down	8	Suspicious Vehicle	26
Follow up	42	Thefts	8
Fraud	10	Threats	5
Keys Locked in Vehicle	23	Trespass	8
Motorist Assist	56	Traffic Stop	525
Motor Vehicle Accident	30*	Unknown Problem	8
Vacation Checks	1	Extra Patrol	126

April Total Calls 2202

(March Calls Total 2819)

*All Types

**Includes OP

April total calls – 2202

March total calls - 2819

Total Calls for Service as of the end of April 2023: 10088

Total Calls for Service as of the end of April 2022: 5453

Below is information for the Corrections Facility April 2023

April 2023 Average Daily Population: 85

April 2022 Average Daily Population: 65

Bookings April 2023:

Male: 58 Female: 20 Total: 78 Year to Date Total: 375

Bookings April 2022:

Male: 53 Female: 26 Total: 79

Prisoner transports completed April 2023: 17

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IT Report

	2022		2023
January	53		49
February	49		37
March	52		26
April	41		31
May	54		
June	50		
July	28		
August	50		
September	60		
October	66		
November	50		
December	41		

Total Service Tickets 2021 -- 599

Total Service Tickets 2022 -- 582

Total Service Tickets YTD 2023 - 155

Year End	582		
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Open tickets as of May 5, 2023 - 62

10. Animal Control

a. Discussion on direction of Animal Control

Ms. Leman gave an update on Animal Control. So far it has been going well. She has had 19 calls in the past 2 weeks. She stated that she tries to get permission to take an animal as the owner must pay the costs for the vet, boarding, etc. She picked up a dog that was infested with fleas. She had to bring the dog back to her facility, which houses dogs she is boarding. This is a concern that the boarded dogs could become infested with fleas. Ms. Leman treated and dipped the dog with the fleas. She also received a picture of a cat with its head bashed in and in a paper bag. She was given the location of where the picture was taken and went to the location. However, the cat was not there when she arrived. This could have been a criminal case, but since she couldn't find the cat, there was nothing she could do. She would like to have a citation book so that she can write a citation right on the spot when one occurs. Motion to approve Animal Control Contract made by Worner, seconded by Barth. *Motion passed.*

There is a track of property next to the Highway Department in Roanoke that the committee would like to approach the farmer about purchasing. The land is in a flood zone but could be built up like the new highway building is. The Zoning Administrator, Ms. Jording, spoke to the committee about the zoning of the property. If they get the piece of land it could either be annexed into Roanoke or petition the county to rezone it from agricultural to heavy industrial. If they wish to keep the same parcel number as the

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highway dept, it will have to be annexed. If they want to use Roanoke City services, it will have to be annexed. Otherwise, we would need to drill for a well and put in a septic system. We may want to ask the farmer for a little more acreage than we currently need to build a facility in case we would need to build a retention pond or for future use. We need all animal control calls to go through dispatch so there can be no confusion about how we received a call. Mr. Worner spoke to the Menssen Trust and we are nowhere near utilizing all the funds available. They even mentioned that there was a possibility that they could help with a facility.

b. Approval of Interim Animal Control Contract with Heather Leman State's Attorney Minger modified the old contract to fit our current needs. Motion to approve contract made by Worner, seconded by Krug. *Motion passed.*

11. New Business

a. Soundproofing Boardroom

At the last executive session there were people sitting right outside the room by the door. It is felt that the closer to the door you are, the more you can hear. It was discussed holding all executive session in the Health Department, but this makes it rather difficult for the County Clerk. It was mentioned that we could have people go outside during executive sessions, but this is not advisable in the winter. It was also mentioned that the reason we completed the meeting room was to have people go in that room during executive sessions. This will continue to be monitored.

12. Unfinished Business

a. Continued discussion in IT Department FTE Position and How to Proceed
This will be moved over to the finance committee to discuss and handle.

13. Other

14. Executive Session – Roll Call Vote

15. Any action coming out of Executive Session

16. Adjournment

Motion to adjourn made by Barth, seconded by Worner. *Motion passed.*

Meeting adjourned at 5:35 PM.

Submitted by: Deb Breyman



Blake Parsons, Chairman
Public Safety Committee