

WOODFORD COUNTY HEALTH DEPARTMENT BOARD OF HEALTH MEETING

**DATE: May 24, 2021 START TIME: 7:00p.m. END TIME: 9:11 p.m. LOCATION:
Woodford County Health Department**

Present: Board Members: Bonnie Allen (President), Emily Barker (VP), Anna Laible, Autum Jones, Gary Knepp

Absent: Laurie Schierer

Staff: Hillary Aggertt, Administrator; Eric Lane, DOEH; Dustin Schultz, ERC; Greg Minger, State's Attorney; Barry Logan, Woodford County Board

TOPIC	DISCUSSION	ACTION / RESPONSIBLE PERSON / DATE
	The meeting was called to order by Bonnie Allen, President of the Board of Health.	
ROLL CALL		
Public Input	No public input	
<u>Approval of Minutes</u>	Approve of March 22, 2021 meeting minutes	Motion by Jones, Second by Liable, motion carried
<u>Reports</u>	Eric Lane provided a review and highlight of the Environmental Health Report, including the tire collection program. Hillary Aggertt presented the Clinical Reports, highlighting an increase in Covid vaccinations to a total of 10,843 as of the meeting Hillary Aggertt presented the Third Party Billing Report	
<u>Financial Reports</u>	Monthly Finances/Bills Paid in Vacation	Motion to approve by Knepp, Second by Barker, motion carried
<u>Unfinished Business</u>	Bonnie Allen updated the board on the ongoing process for filling the Dentist vacancy on the board MOU with the Woodford County Board. Anna Laible asked if Health Department employees were considered County employees. Minger confirmed. Questions by Barker were raised concerning why this agreement was being done with just WCHD. Minger and Logan stated that all other agencies in the County do this already; the agreement is just putting the responsibilities of BOH and the County Board in writing. Bonnie Allen confirmed that temp employees who receive no benefits would still be a line item adjustment in the approved budget. Allen suggests reviewing this on a yearly basis, which Minger and Logan agreed with.	Motion to approve MOU agreement with the added language to review yearly by Jones, Second by Knepp, motion carried

<p><u>New Business</u></p>	<p>Hillary Aggertt presented the Admin Report</p> <p>Mass Vaccination Clinics/Processes going forward: there has been a decrease in demand for mass vaccinations and it's been harder to fill all the spots at a clinic. Aggertt explained that they plan to do a few more clinics in June and then begin walk-in options going forward. Allen expressed how the tri-county cooperation has worked out well for Woodford County. Aggertt recognized the volunteers that have helped with all of the clinics, noting they couldn't have done them all without them, and shared her thanks. Knepp shared his thanks as well.</p> <p>No-cost extension contact tracing deliverable: allowed to continue through December; this not only helps with the contact tracers, but also good allotments for families, alternative housing, PPE to nursing homes, etc.</p> <p>WCHD Tent Repairs/Replacement: Dustin Schultz presented the cost analysis for repairs (\$192.20) versus replacement (\$2315.30).</p> <p>Tazewell County Health Department payment for WIC July 2020-January 2021 services; paid through the WIC grant</p> <p>Church of Nazarene payment up to \$13,000 for use of facility for Covid vaccine clinics</p> <p>Payment of up to \$10,000 to Woodford County Sheriff's Office for completion of 100 ITFC compliance checks</p> <p>IDPH/CDC mask wearing guidance for WCHD building</p> <p>Personnel Policies Manual: working on combining manual with County to include this</p> <p>Compensation time usage for non-exempt and exempt employees: working on fixing this for hourly employees; paying pay time and a half to cover accrued so far; salary line item will have to be increased in budget by end of year; discussion of Hillary Aggertt, Bonnie Noble and the Woodford County Public Safety committee chairman to continue discussions when this comes up.</p>	<p>Motion to approve by Jones, Second by Barker, motion carried</p> <p>Motion to approve by Jones, Second by Knepp, motion carried</p> <p>Motion to approve repairs with grant money, or reserve funds if not grant eligible, by Jones, Second by Knepp, motion carried</p> <p>Motion to approve by Barker, Second by Laible, motion carried</p> <p>Motion to approve by Jones, Second by Barker, motion carried</p> <p>Motion to approve by Liabile, Second by Jones, motion carried</p> <p>Motion to approve by Jones, Second by Barker, motion carried</p> <p>Motion to approve by Knepp, Second by Liabile, motion carried</p>
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	<p>Discussion of overtime for non-exempt employees— personnel policy doesn't include this currently</p> <p>Salary Survey discussion—working to align with the rest of the County department employees</p> <p>Budget items to include/present to BOH in July—ideas included over time for non-exempt employees, storage space (which Barry Logan offered county space between the Dept and County Board room)</p>	
Next Meeting	July 24, 2021 at 7:00 PM.	
<u>Adjournment</u>	Meeting adjourned at 9:11 PM.	Motion by Knepp, Second by Jones, motion carried

Respectfully submitted by: _____

Secretary