

**Road and Bridge Committee**  
**Woodford County Highway Department – Roanoke IL**  
**Monday, June 13, 2022**  
**MINUTES**  
**8:00 A.M.**

**1. Call meeting to order**

The meeting was called to order at 8:01 by Chairman Hill.

**2. Roll Call.**

Richard Hill, Dan Steffen, Nick Miller, Dave Meinhold all present. Donald Tolan is excused. Also present is Woodford County Highway Engineer Conrad Moore.

**3. Review meeting minutes of regular meeting on May 9, 2022.**

Motion to approve May minutes made by Meinhold, seconded by Miller. *Motion passed.*

**4. Review and consider minutes of past Executive Sessions.**

None.

**5. Public comment.**

Jerry Smith asked the committee about the road closings on County Highway 3, going past the elevator in Eureka. He states that the road is often closed for over 2 hours, and would like to know if anyone is notified of the closing in case of emergencies. This subject was discussed several years ago with the elevator and when the road is closed they are to notify the Sheriff's Department.

**6. Consider claims for the June 21, 2022, Board meeting**

Motion to approve June claims made by Miller, seconded by Steffen. Discussion on the following claims – the lift pump was for #22 the backhoe. The machine was de-rating with codes. An exhaust valve and a fuel lift pump were installed and the lift pump did not fix it. We had them remove the lift pump and a fuel injection pump was installed and that fixed it. An inquiry was made as what the Nott Company is. It is the hydraulic hose machine. There were fittings that needed to be restocked.

It was asked where we were in buying up ground. That is about 90% completed. There are a few parcels that still being worked out.

**7. Old Business:**

There were some issues in obtaining the rebar for the new building foundation. It is hoped that it will be received later this month. Discussion on how that affects the project. Are there other supply chain issues that we need to be ordering now? The jib crane can't be put in until flooring is done and will take 4-6 weeks to arrive.

**8. New Business:**

(a) Discuss and act on TCRPC annual dues.

Motion to approve TCRPC annual dues of \$12,558.00 made by Meinhold, seconded by Miller. This was formerly PPUATS. Each year TCRPC receives a Federal allotment of funds. Those funds are distributed throughout the three counties – Peoria, Tazewell and Woodford. Discussion

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on how the percentage of dues is divided between the three counties. The dues paid are prorated based upon the previous year's MFT fund allotment. Last year Woodford County received over half a million in grant funds from TCRPC. We receive back more financially than what we contribute in dues. *Motion passed.*

(b) Discuss and act on amended joint funding agreement for Section 18-00170-00-SP. Motion to approve the amended agreement made by Steffen, seconded by Miller. At the time the original agreement was made, the project costs were unknown. The project was budgeted with higher cost on construction and lower cost on construction inspection. The construction costs were lower than what was anticipated, resulting in more grant money to pay for inspection expenses. The amended agreement allow for more grant money to be put toward the inspection costs. *Motion passed.*

(c) Discuss and act on bids for new trailer. There were not enough bids received to take action on this. We currently have two trailers – a small one and a heavy duty one. These two will be traded for one 8 ton trailer that will fit all the needs of the department. This bid letting was done through Sourcewell. It was asked about Martin Equipment bidding. They may not be part of Sourcewell, so Mr. Moore will reach out to them.

**9. Other:**

The mill and overlay on the Washington Metamora blacktop road will be starting this week. County Highway 13 by the railroad tracks letting is this week through the state. The tracks have been fixed, the arms are installed all in preparation for widening the road.

There has been an issue with getting summer help. The pay has been an issue. Summer help is being offered at other jobs for \$18.00 an hour compared to our \$13.00. We hired a few, but then they were offered a higher wage elsewhere, and accepted other offers. Discussion on how we need to look at pay.

CH 13 box culvert by Gibbs Corner will start next week. The road will be closed about 6-8 weeks.

**10. Executive Session.**

None

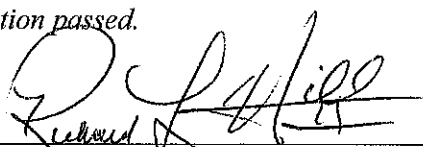
**11. Action coming out of Executive Session.**

None

**12. Motion to Adjourn.**

Motion to adjourn made by Steffen, seconded by Miller. *Motion passed.*  
Meeting adjourned at 8:24.

Submitted by: Deb Breyman

  
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Richard Hill, Chairman  
Road and Bridge Committee