

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Monday, August 7, 2023
MINUTES
8:00 A.M.

1. Call meeting to order

The meeting was called to order by Chairman Steffen at 8:00 A.M.

2. Roll Call.

Dan Steffen, Dave Meinhold, Tim Worner and Jim Baumann were all present. Also present was Woodford County Engineer Conrad Moore.

3. Review meeting minutes of regular meeting on July 10, 2023.

Motion to approve July minutes made by Baumann, seconded by Meinhold. There were no corrections. *Motion passed.*

4. Review and consider minutes of past Executive Sessions.

None

5. Public comment.

None

6. Consider claims for the August 15, 2023, Board meeting

Motion to approve August claims made by Meinhold, seconded by Baumann. There were several payments to Steffen 3D Construction. Mr. Steffen will abstain from voting to approve the 3D claims. All 3D claims were bid. The claim for Knapp Concrete was for the box culvert in Panola. It was asked when we rebid for fuel – the bid is typically done in January and the contract begins in April and is good for 12 months. It was also asked if the aggregate from Riverstone was used for spray patching. It was used for spray patching and chipping. Striping gets done every year. *Motion passed.*

7. Old Business:

None

8. New Business:

(a) Discuss and act on supplemental engineering agreement for Section 13-00091-00-EG.

Motion made by Meinhold, seconded by Steffen to approve the supplemental engineering agreement for \$18,627.72. This is for CH 13 – from Rt. 24 to Rt. 116. There was additional work that had to be completed – plat updates, an additional plat and environmental site assessments had to be updated to maintain environmental requirements. There are some environmental assessments that we can do in-house, but we could not do all of them. Can a contract be written with a clause regarding additional work? There is some additional time written into the contract. *Motion passed.*

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Monday, August 7, 2023
MINUTES
8:00 A.M.

(b) Discuss and act on amended Joint Funding Agreement for Section 18-00166-00-BR.

This agreement is for the bridge on Meridian Road. The shop drawings for the bridge beams have been approved and there is a pre-construction meeting next week. Mr. Moore is waiting to hear from IDOT. This will be on next month's agenda for discussion.

9. Other:

The Highway budget is scheduled to be presented at the Sept 13 Finance Committee meeting. It would be helpful to show the different funds that the Highway Dept. uses. It is good to let the Board know that not all funding for Highway projects are county funded. The Committee would like the budget to be presented at the September R&B meeting so they can look over and ask any questions before the Finance Committee meets. It was asked if a project ever goes over budget. Some things come up that are not foreseeable – the sink hole a few months ago is a perfect example. The Highway and Bridge fund have a contingency line to cover any unforeseeable and over budgeted plans.

Mowing of the ditches is going on. Right now they just do a one time pass. In the fall, once the crops are out of the fields, they will mow up the field line. Short discussion on citizens mowing up to the field and then bailing it. In years past the State's Attorney recommended that this not be done because of liability. That the person mowing should have an agreement with the property owner that states the mower has all liability.

Mr. Moore was asked if the Highway Department was fully staffed. Mr. Moore is looking for an engineer, but otherwise they are fully staffed. The summer help is still working.

Mr. Moore gave an update on seal coating. This is the last year for Rebuild Illinois Funds. This year they maintained approximately 22 miles of county roads and 60 miles of township roads. There are approximately 840 miles of county and township roads in the county, and some 400 miles have maintained since Rebuild Illinois funds have been provided by the state over the last several years.

They have made adjustments in chip size and oil in the last couple years.

The parking lot will be started next week. They will be taking 2 inches off and put 2 inches back on.

It was asked if oil and chip increased in price from last year. It went up a small percentage. Last year the percentage increase was in the double-digits. It was asked about the oil used – if it was old or new oil. It is new oil. The oil processing creates different grades. IDOT is constantly getting samples and testing it. Oil and chip flexes better with the temperature. Illinois has extreme heat and cold temperatures.

10. Executive Session.

11. Action coming out of Executive Session.

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Monday, August 7, 2023
MINUTES
8:00 A.M.

12. Motion to Adjourn.

Motion to adjourn made by Baumann, seconded by Worner. *Motion passed.*

Meeting adjourned at 8:28 A.M.

Submitted by: Deb Breyman

A handwritten signature in black ink, appearing to read "Dan Steffen", written over a horizontal line.

Dan Steffen, Chairman
Road and Bridge Committee