

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
MONDAY, AUGUST 9, 2022
MINUTES
4:30 PM**

1. Call to Order

The meeting was called to order at 4:30 PM.

2. Roll Call

Ansel Burditt (ch), Albert Durst, Donald Tolan all present along with alternate Jerry Smith. Blake Parsons and Justin Faulk were excused.

3. Approval of Minutes

Motion to approve July minutes made by Tolan, seconded by Durst. There were no corrections to the minutes. *Motion passed*

4. Public Input

None

5. Approval of Claims

a. Approval of August 2022 Claims

Motion to approve August claims made by Durst, seconded by Smith. There was no discussion on the claims. *Motion passed.*

6. Coroner

7. Health Department

a. MOU Discussion

The Health Department MOU is due to be renewed in November. In 2007/2008 the Health Department transferred from the Hospital to the County. Since 2019, when Annex 4 was purchased, the Health Department has been paying the County \$40,000 in rent per year. Prior to 2019, they paid the previous owner of Annex 4 \$36,456 yearly, and had a cost of \$1,900 for common area maintenance. In the past, grant funds could be used for utilities and rent, however, this is now restricted. Covid and CARES have allowed for funds to be used for rent and utilities, but those funds are not going to be around forever. The Health Department pays for their own maintenance, janitorial services, etc. In May, the janitorial services jumped from \$1,620 to \$3,200. It was questioned if the Health Departments janitorial services could be bundled with the Courthouse janitorial services and possibly save costs. In addition to the rent, the Health Department is also responsible for the interior of the building. A question arose regarding the purpose for purchasing the building. Part was in hopes of reducing the Health Departments rent and the County could use the extra space. It went back and forth between the County purchasing the building or the Health Department purchasing the building. It came down to the fact that the Health Department could not be a landlord and rent out the additional space, while the County could. The rent the Health Department is currently paying could become a problem when Covid funding is no

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longer available. The Health Department has paid \$225,000 to date to the County (\$40,000 in rent for 4 years, and gave \$65,513 in CURES funding.) Discussion on what kind of burden it would put on the Sheriff's Department to take over the Health Department. He would want to roll the Health Department into the existing vendors we already use – janitorial, garbage, fire alarm maintenance, etc. He would have to slightly increase the budget to cover some of the expenses. The repairs to the building would not be that much and the Sheriff doesn't see any big issues. The only issue he sees would be that they would need more maintenance personnel, but we are already looking for additional help. It was asked of the Treasurer if she sees any issues with finances should the Board decided not to charge the Health Department rent. She stated that sales tax revenue has been coming in at a rate greater than normal. What is being received in sales tax would cover the \$40,000. She does not see any issues with the finances should we choose not to charge them rent. It would be in the County's advantage to bring them back under the County.

The Health Department is not a unit of local government, so the County can rent to them. The Health Department is part of the general levy. The receive \$143,000 from the County, and turn around and give back \$40,000 in rent. That \$40,000 could be used on other programs to offer to the citizens of Woodford County. The committee will continue to discuss this next month.

b. Approval of Proclamation for Hunger Action Month

The Health Department has to do assessments of the County every 5 years. They are working in conjunction with the hospital, and Tri County. The past three years they have focused on three issues – Mental Health, Healthy Eating and Active Living, and Cancer. Cancer is focused on three areas – colon, breast and lung. The Food Pantry network is trying to make sure that participants have access to healthy foods. They did 12 days of giving and have created a mobile food pantry. There are 2,650 citizens in Woodford County that are food insecure. Food insecure is defined as lack of access to enough food to obtain an active and healthy life. The Health Department looks at programs that can be utilized to make sure everyone has access to healthy food. Free and reduced lunches in school is one program that helps people living in poverty. They want to make sure that people are aware that hunger is still an issues. Motion to approve the Proclamation and send to the County Board made by Durst and seconded by Tolan. Anyone can contact Hillary for further information to help. *Motion passed.*

8. Sheriff

The Sheriff is continuing to work with Lexipol every week – reviewing the policy and procedures making sure we are in compliance with law. They meet two hours with patrol and two hours with corrections. It is hoped to be completed by early next year.

The FOP ratified the contract and it will be on the Board agenda for approval this month.

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We received a check from the state for housing inmates for \$81,626. We requested more but this is what the state gave us.

A 2014 Ford Taurus squad car was totaled. We have already received a check from the insurance company. This was one of the cars that was to be replaced.

The project updates are –

- Front Parking RLF Funding.

The Front Parking Lot project is tentatively scheduled to start on August 8th or August 15th. The Maintenance Department will be working on alternative access to the north parking lot during the project.

- South Lot Retaining Wall Replacement.

The project has started -the old block wall was removed and the new wall was poured at the end of July. The parking lot repair and additional concrete work will be completed later this week. The project is planned to be fully completed by August 15th.

- South Lobby Employee Entry Door

This Project is still on target for mid-August.

- Jail System Automation Controls.

The Jail Command staff have been working with the vendor on the system design and special functions for the Correctional Facility. The vendor has indicated that the project completion is planned for January or February 2023. No additional updates on this project at this time. The vendor has indicated that parts are on order and specialty parts are being built. The software portion is also still in the design phase.

- ARPA Funding HVAC CH/PSB.

Over the past month, we have had the opportunity to meet on a few occasions with staff from Keith to discuss the project. We are looking into specific equipment types and costs for the project. The project is moving toward the preparation of the RFP to be put out for bid.

- ARPA Projects Funding

The Sheriff has requested ARPA funding for several projects and equipment purchases. As directed by the Finance Committee he has taken the list and prioritized it by division,

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department, and area served by the project. A project list for ARPA funding requests has been submitted.

- Maintenance Vehicle Replacement Project.

The vehicle is a 2016 pickup with 30,000 miles with a purchase price of \$29,700. The Sheriff has purchased this vehicle with a negotiated price of \$28,500. The vehicle has been delivered and is in service with the Maintenance Department.

- Sheriff Patrol / EMA Vehicle Replacement Project

1 of the vehicles is tentatively scheduled for delivery this week. 3 of the vehicles are scheduled to be built in mid-August. The last vehicle is built but is on a chip hold. The up fitter shop has been advised that we are tentatively planning on delivery this month of at least one vehicle.

- AED / Stop the Bleed Kits for County Buildings and Sheriff Patrol.

All have been installed in the above locations by the Maintenance Department.

- Sheriff Office (BWC) Body-Worn Cameras Project.

We are still working with the selected vendor for the BWC equipment and storage requirements. We have included this in an ARPA request as by state statute this will be required by the end of 2025. We are looking at specific equipment, download function type, data storage, and data access. We have final equipment amounts that have been submitted in an ARPA funding request

- Annex 4 1833 Polling Place

Painting has been completed as well as some cleanup of old equipment. The Maintenance Department will be working on the lighting upgrades. And the carpet is tentatively scheduled for September 21st. The plan is to have this project completed before early voting for the 2022 General Elections starts.

- PSB Domestic Hot water Boiler Replacement

We have been notified that all the parts have been received by Ruyle Mechanical and the project is still set to begin in late August.

- IT Network Protection Network Upgrades.

The Sheriff has met with Heart Tech to discuss next year's projects and funding. A majority of the discussion is about network security upgrades and the replacement of

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equipment and IT infrastructure. Many of these equipment and licensed services are expensive but needed. The County's overall IT security is of the utmost importance to all. The Sheriff has included a request for ARPA funding to address the shortcomings that have been identified in the County IT network. Below is an *information report for IT department ticket/service requests FY to date. Also included is the report from the past FY for IT department ticket/service requests.*

	2021	2022
January	54	53
February	58	49
March	61	52
April	49	41
May	42	54
June	39	50
July	44	28
August	33	4
September	62	
October	63	
November	38	
December	56	
Year End	599	331

AUGUST REPORT 2022	
Open IT Service Tickets	19
Tickets as of 8/2/22	4
YTD Tickets for IT Service	331

- Sheriff's Office and Maintenance Department Staffing.

The Maintenance Department with assistance from the County Board Office has put out additional advertising on INDEED. The Maintenance Department is down 1 Full-Time and 1 Part-Time maintenance assistant.

The Sheriff's Office is down 1 Full-Time, 4 part-time Corrections Deputies, and 4 CROs in the Corrections Division. We have two Correctional Deputies at the academy and one that will potentially be on medical leave so OT and forces are a big issue as the ADP in the jail is up significantly.

Patrol Division is down 1 Full-Time deputy and 4 Part-Time patrol deputies. The patrol division has 2 deputies out on medical. One has a planned return by mid-September and the other has no definite planned return at this date. The Corrections Division is working on finishing up promotions for 2 Corrections Sergeants. We have 1 Detective with a December 1st retirement date and another patrol deputy possibly leaving for other employment in the next 60 days.

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Sheriff's Office information for July 2022

Below is a partial list of calls for service for June

Assist other Agency	26	Noise Complaint	2
Business Checks	378	Open Door	5
Burglar Alarm	27	Paper Service	148**
Criminal Damage	8	Reckless Driver	25
Check Wellbeing	25	Road Hazard	28
Dispute	9	Suspicious Activity	14
Domestic Disturbance	32	Suspicious Person	15
Flag down	8	Suspicious Vehicle	26
Follow up	63	Thefts	9
Fraud	9	Threats	5
Keys Locked in Vehicle	17	Trespass	7
Motorist Assist	66	Traffic Stop	513
Motor Vehicle Accident	36*	Unknown Problem	4

July Total Calls 2264

(June Calls Total 1976)

*All Types

**Includes OP

Total Calls for Service as of the end of July 2022: 13,966

Total Calls for Service as of the end of July 2021: 9108

Below is information for the Corrections Facility May 2022

Jail Average Dailey Population July 2022: 78

Jail Average Dailey Population July 2021: 67

July 2022 Bookings:

Male- 651

Female- 27

Total Bookings July 2022: 92

July 2022 Inmate Transports Completed: 15

Bookings June 2022: 92

Bookings June 2021: 65

Below is information for the Corrections Facility July 2022

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9. Animal Control

The Sheriff's Department, Treasurer and Dispatch were all thanked for getting the animal control data transferred to dispatch so that it can be accessed by animal control and the deputies' 24/7.

a. Discussion/action on tranquilizer gun

Mr. Abney did more research on the gun. After doing this research, he has decided that he does not want a tranquilizer gun. There are restrictions that have to be in place and some of the medicine has to be stored frozen. He thought it was a simple process, but it is not.

b. Discussion/action on contract bids, direction

At this time, there is nothing to discuss.

Mr. Abney reported that this has been the best month so far. Making the decision not to chase loose dogs has been lifesaving, and made the job more of what he thought it would be. He does respond to lost dog calls over the phone, but does not go out to them. It was asked what "information" meant in his report. He gets calls wanting to know what happened to an animal, etc. It was asked if he can separate out the lost and at large dog call numbers, and he can. There were 2 dogs that a police department had picked up that had no identification on them. Mr. Abney told the officer to post a picture on their social media page. The owner responded to that for one dog. The other dog was let go. It was asked about writing the citations – he give the owner 2 weeks to get the dog vetted and registered. If not done in the 2 weeks, then they are prosecuted.

10. New Business

None

11. Unfinished Business

None


12. Other

13. Executive Session – Roll Call Vote

14. Any action coming out of Executive Session

15. Adjournment

Submitted by: Deb Breyman



Ansel Burditt, Chairman
Public Safety Committee