

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, SEPTEMBER 14, 2021
AGENDA
4:30 PM**

1. Call to Order

The meeting was called to order at 4:31 PM.

2. Roll Call

Autum Jones, Dan Steffen, Dave Meinhold, and Ansel Burditt were all present. Chuck Nagel was excused.

3. Approval of Minutes

a. Approval August 10, 2021 Regular Meeting

Motion to approve August 10, 2021 minutes made by Meinhold, seconded by Burditt. *Motion passed.*

4. Public Input

There was no public input.

5. Approval of Claims

There were no September claims.

6. Treasurers Report

All funds are in good standing. The second installment of taxes will be disbursed Wednesday. Chip Energy is still continuing to make its monthly revolving loan payments. The one cent, quarter cent and public safety tax are continuing to generate more revenue than before. We have already received more than what was anticipated for the full year, and we still have two months to go. In three months we will start the audit process again. The auditors will start looking over the book in mid-December, will finish in mid to late January and present to the finance committee in April. It was asked if we have ever had a bad audit. There are findings in each audit that need to be corrected. Those findings that can be corrected are. However, we have a couple findings that show up every year that we cannot correct – segregation of duties, and financial statements. We do not have enough personnel to segregate duties, and our financial statements are prepared by our auditors. Overall, our audits are good.

7. Budget

a. Tentative Budget Review

There have been a few changes to the budget since the committee looked at it last month. At the Public Safety meeting last night, it was approved to put an additional \$20,000 into the general fund for the renovation of 1833 as the early polling location. The salaries for the step increases has also been adjusted.

b. Health Dept. Budget

The Health Department reviewed all their programs and realized that they were short nurses to cover all programs. They held a special meeting, and approved to hire another nurse PRN. They have budgeted for 16 hours a week, but will only use the nurse when she is needed. They increased their part time line item to \$106,760 to cover the PRN nurse salary.

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8. New Business

- a. Award of Contract to Knapp Construction for phase 2 of the Revolving Loan Grant

Motion to award phase 2 of the Revolving Loan Project to Knapp Construction made by Steffen, seconded by Burditt. The bid for the work came in higher than the grant. Therefore, some contributions or deletions had to be made. Several of the townships have agreed to either cut projects or contribute funds in order to complete their projects. The county will need to contribute \$50,000 in order for the grant to come out even. Because of this, an additional \$55,000 was added to the budget to cover any costs. The bid was good for 60 days, and we are currently in a grace period. If the Board awards the contract to Knapp this month, Knapp will honor the bid quote. If the Board does not award the contract we will have to start the whole bid process over. Unit price contracts can go up or down depending on how much concrete has to be used. Discussion on how the overage would be handled. It would be up to the township to pay any additional costs. The county would only be liable for its own projects. Projects must be completed by next year. *Motion passed.*

- b. Resolution # 2020/21-067 supporting the creation of the statistical boundaries of the Illinois Waterway Ports and Terminals.

Motion to approve Resolution 2020/21 – 067 made by Burditt, seconded by Meinhold. *Motion passed.*

9. Unfinished Business

None

10. Other

11. Executive Session

12. Any Action Coming Out of Executive Session

13. Adjournment

Motion to adjourn made by Burditt, seconded by Steffen. *Motion passed.*

Meeting adjourned at 5 PM.

Submitted by: Deb Breyman



Chuck Nagel, Chairman
Finance Committee