1. Call to Order
   The meeting was called to order by Chairman Burditt at 4:32 PM

2. Roll Call –
   Ansel Burditt (ch), Blake Parsons, Justin Faulk present. Donald Tolan is absent, Albert Durst is excused.

   Chairman Burditt asked for a motion to suspend the rules to allow for other Board members to participate. Motion to suspend the rules made by Parsons, seconded by Faulk. *Motion passed.*

3. Approval of Minutes
   a. Approval of October 12, 2022 minutes
   Motion to approve October minutes made by Parsons, seconded by Faulk. *Motion passed.*

4. Public Input
   None

5. Approval of Claims
   a. Approval of November 2022 Claims
   Motion to approve November claims made by Parsons, seconded by Faulk. It was asked what Auto Clear LLC was. That is the security X-ray machine replacement that was approved previously and has been installed. There are new features on the machine that are very useful. *Motion passed.*

6. Coroner

7. Health Department

8. Sheriff
   The committee had received explanations from the Sheriff on how the hourly rates and salaries were calculated regarding the 2022/23 salaries that were in question. The plan in the future is for salaried employees to always stay in front of the union counterparts. There is a large increase this year to adjust for market value. There are no step increases for salaried employees. Salaried employees salaries are determined by the capped out rate of FOP persons. So, if the salaried employees are not increased at the same rate as the CBA, then non salaried employees will eventually surpass the salaried employees. They are treating the salaried employees the same as the FOP CBA. This year the FOP received a 13% market adjustment, and a 3% raise. They will receive a 3% raise for each of the next three years. The Sheriff’s Department is unique in that it doesn’t work to hours, they work on what is needed, and work 24/7. There was a difficult discussion in the past on elected officials salaries. They are now going through negotiations with ASCME. They see what is being asked, and it was asked why don’t they follow the FOP CBA? There are 2 aspects to people being satisfied – 1) am I begin adequately
compensated for the job their doing and inflation, and 2) are they being compensated at the same rate as their peers. When they look at the numbers in the budget, some FOP members are getting a 20% raise, while others are only receiving a 3% raise. There are other factors within the contract that dictate increases such as annual step increases. An example the Sheriff gave was if you are promoted to a Sargent’s position, that is an automatic 10% raise. Then on top of that they will receive the FOP contract raises. So, it would appear that they are receiving a 26% raise, but it has to do with the position they moved into. It is all part of the CBA. Sheriff Smith explained that on paper it looks bad, but the math is correct. It deals with two totally different CBA’s. Because the salary action and promotion actions are combined, the perception might look bad, but the math is correct. It was asked about adjustments being made and keeping it in alignment with the percentage of the elected officials increases. Sheriff Smith explained that the department heads, the elected officials and Board all agreed that they would keep the non-union employees at the same rate as the union employees, and now they are asking to not accept that because they don’t like the numbers. It was stated that you cannot compare a Sheriff’s salary to an elected officials salary, or a staff. What is the incentive to be in a supervisory role other than financial reasons.

b. ARPA Funding Projects Discussion
Sheriff Smith has prioritized the projects that will be using ARPA funds and has started to reach out to get bids.

c. Replacement of CCTV for Sheriff Interview Rm. Bids and Action
Sheriff Smith requested that we hold a meeting before the Board meeting next Tuesday and he will have the numbers to present to the Committee. We will hold a meeting next Tuesday at 6PM to discuss the CCTV bids.

d. CH – PSB HVAC Project Update Discussion
There are two projects – one for the Courthouse and one for the Public Safety Building that have gone out for bids. Those projects should start within the next 30-45 days. The Courthouse project will be difficult. There is a 6 month wait on the cooling tower. They will hold off until probably September to start the Courthouse, as they don’t want to replace the cooling tower in the middle of the summer as there would be no air conditioning in the Courthouse during the hot summer. The entire project will take about 4 months to compete. There will be a lot of structural work on the Courthouse - holes cut in the roof, beams and structure put in place, etc. - and they are working on plans to move the Courtroom and offices during that time. Both projects will use ARPA funds.

e. CH Elevator RLF Project Discussion
This project is moving forward and will have to be completed by January 6th because of jury trials.

f. Sheriff Claims Action
There is nothing to discuss.
g. Sheriff’s Report

It was asked what a flag down and open door mean. A flag down is when a patrol officer would be stopped, or flagged down, by someone who needs assistance. And an open door is that a door was found unlocked while they were doing business security checks.

IT: The IT service contractor is finishing up projects in FY 22. The project that is remaining is the DUO cyber security project. This project will include the multi-factor authentication portion of the overall cybersecurity upgrades.

For October 2022 (53) IT service request tickets were submitted. In November so far (10) service tickets have been submitted. YTD (501) IT service tickets have been submitted and at this time (38) IT service tickets remain open.

RLF Projects: The only remaining RLF project for the County is the Court House elevator upgrade project. This is scheduled to start on November 21st and will be completed on or before January 6th, 2023.

ARPA Projects: With the approval to move forward on the ARPA project the Sheriff’s Office and Maintenance Department have chosen a few specific projects to start reaching out for competitive bid proposals. The projects that will come before the PSC soon are as follows:

- Annex 1-2 Fire Alarm Upgrade
- Annex 4 Fire Alarm System
- EMA Fire Alarm System
- Corrections Body Scanner
- Sheriff Office Interview Recording /Documentation & Data Storage System

After moving forward on these projects they will be addressing the IT Upgrades, Telephone System Upgrades, and Body Worn Cameras (BWC).

They are still moving forward with the ARPA HVAC project for the PSC and the Courthouse. The PSC portion has had bids received and a vendor selected. The Courthouse portion is still being bid. Several contractors have shown interest in the Courthouse portion of this project.

Jail Controls Project: The vendor continues to work on the system both hardware and software development for this project. They are still looking for a mid-spring 2023 implementation of the new controls.

Staffing: Still looking for Maintenance Department staff. The Corrections Division is down 1 CO. Patrol is fully staffed with one deputy on medical.
Sheriff's Office information for October 2022

Below is a partial list of calls for service for August

<table>
<thead>
<tr>
<th>Service Call</th>
<th>Oct. Calls</th>
<th>Sept. Calls</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assist other Agency</td>
<td>21</td>
<td>18</td>
</tr>
<tr>
<td>Business Checks</td>
<td>205</td>
<td>184</td>
</tr>
<tr>
<td>Burglar Alarm</td>
<td>20</td>
<td>15</td>
</tr>
<tr>
<td>Criminal Damage</td>
<td>20</td>
<td>18</td>
</tr>
<tr>
<td>Check Wellbeing</td>
<td>30</td>
<td>26</td>
</tr>
<tr>
<td>Dispute</td>
<td>13</td>
<td>12</td>
</tr>
<tr>
<td>Domestic Disturbance</td>
<td>38</td>
<td>30</td>
</tr>
<tr>
<td>Flag down</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Follow up</td>
<td>49</td>
<td>45</td>
</tr>
<tr>
<td>Fraud</td>
<td>12</td>
<td>13</td>
</tr>
<tr>
<td>Keys Locked in Vehicle</td>
<td>16</td>
<td>16</td>
</tr>
<tr>
<td>Motorist Assist</td>
<td>51</td>
<td>49</td>
</tr>
<tr>
<td>Motor Vehicle Accident</td>
<td>46*</td>
<td>42</td>
</tr>
<tr>
<td>Noise Complaint</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>Open Door</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Paper Service</td>
<td>124**</td>
<td>124</td>
</tr>
<tr>
<td>Reckless Driver</td>
<td>20</td>
<td>19</td>
</tr>
<tr>
<td>Road Hazard</td>
<td>12</td>
<td>12</td>
</tr>
<tr>
<td>Suspicious Activity</td>
<td>11</td>
<td>11</td>
</tr>
<tr>
<td>Suspicious Person</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>Suspicious Vehicle</td>
<td>26</td>
<td>26</td>
</tr>
<tr>
<td>Thefts</td>
<td>11</td>
<td>12</td>
</tr>
<tr>
<td>Threats</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Trespass</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Traffic Stop</td>
<td>613</td>
<td>613</td>
</tr>
<tr>
<td>Unknown Problem</td>
<td>8</td>
<td>8</td>
</tr>
</tbody>
</table>

*All Types
**Includes OP

Oct. Total Calls 2104

Total Calls for Service as of the end of Oct. 2022: 2104

Total Calls for Service as of the end of Oct. 2021: 2039

Below is information for the Corrections Facility September 2022

Jail Average Daily Population Oct. 2022: 77

Jail Average Daily Population Oct. 2021: 77

Oct. 2022 Bookings:
Male- 63  Female- 29  Total Bookings Sept. 2022: 92

October 2022 Inmate Transports Completed: 17

Bookings October 2021: 79

9. Animal Control
   It is running steady. Calls seem to be weather related.

10. New Business
   a. Discussion on Contingency Plan for the Courthouse.
   It was brought up that we have no written contingency plan for the Courthouse should a disaster arise. We do have evacuation maps posted. The Sheriff is working on an active
shooter plan, and will be working on bomb and fire plans in the future. There is concern that the plan can be FOIA’d, which will give the assailant the knowledge of the safe spot. We will keep this on the agenda.

11. Unfinished Business
   
   a. Continued discussion on Direction of Animal Control Contract/bids
   The current contract expires on November 30th. There is a provision in the contract to extend it for another year. It was decided that the Committee will recommend to the Board to continue with the contract as is. Some committee members were surprised that there was no increase in the contract. If we increase the pay, we have to rebid the contract. There were three concerns brought up - 1) if we address the cat issue, the registration fee for cats will not pay for the expense of cats, 2) how is Mr. Abney collection the reclamation fee of $75 for confiscated dogs. For those dogs that the owner is identified, the fee has to be paid before the dog will be released. If we don’t find the owner of the dog, there is no way to collect the fee. In the case of criminal cases the fee will be collected from the restitution fees. It was asked if Mr. Abney was still in possession of Rosie, and Rosie has been adopted out. 3) There has been some discussion of ARPA fund being used for an animal control facility. What size would this shelter need to be? The size would be based upon if we are doing cats. If we add cats, the animal number increases, so the size of a building would have to take that into account.

   b. Continued discussion on ARPA Fund use for setting up Animal Control Facility
   This has been brought up in the past. The County has never had an animal control facility. It would be costly in that land would need to be purchased, a building would need to be erected, employment, etc. We need to decided what direct animal control is going in – continue to have it be an independent contractor, or the County take over. Mr. Burditt has reached out to other counties regarding the cost of operation, size, what kind of facility, flooring, heating, cooling, design, etc.. and he is not getting any feed back. We will keep this on the agenda for further discussion.

12. Other

13. Executive Session – Roll Call Vote

14. Any action coming out of Executive Session

15. Adjournment
   Motion to adjourn made by Parsons, seconded by Faulk. Motion passed.

Meeting adjourned at 5:27 PM.

Submitted by: Deb Breyman

Chairman
Public Safety Committee