1. **Call to Order**
   The meeting was called to order at 5:37 PM.

2. **Roll Call**
   Autumn Jones (ch), Nathan Schertz, Richard Hill, Chuck Nagel all present. Al Durst was excused.

3. **Approval of Minutes**
   a. Approval of October 11, 2022 regular meeting minutes.
      Motion to approve October minutes made by Hill, seconded by Nagel. *Motion passed.*

4. **Approval of Executive Session Minutes**
   None

5. **Public Input**
   None

6. **Appointments**
   None

7. **Claims**
   a. Approval of claims
      Motion to approve November claims made by Nagel, seconded by Hill. *Motion passed.*

      b. County Board Per Diem – Roll Call Vote
      Three Per Diem claims were presented. Chuck Nagel for $1,600, Richard Hill for $4,600 and Dave Meinhold for $625. Motion to approve Richard Hill, Chuck Nagel and Dave Meinhold Per Diem’s made by Schertz, seconded by Hill. Roll call vote – Jones – yes; Nagel- yes; Schertz- yes; Hill – yes. *Motion passed.*

8. **Budget**
   No discussion

9. **Unfinished Business**
   a. Update on Supervisor of Assessment Position/testing
      Mr. Twist has relocated but will help with the Board of Review in December. He forwarded two possible candidates for the Supervisor of Assessment position. One was not interested, and the other candidate has 20 years of experience, will retire in 8 years but can train someone in that time frame, has done zoning work so can help in that department as well and is requesting $90,000 in salary. Peoria County has had a turn over in their board so we have not approached them to see about an intergovernmental agreement with them. One of the Committee members spoke with Mrs. Gibbs and Mrs. Gibbs said that the office is learning a lot with Mr. Twist, they are being crossed trained, things are going well and the moral of the office had changed to a positive one. The Treasurer and County Clerk expressed their opinions that it is great working with Mr. Twist and having a knowledgeable person in that position.
COUNTY OFFICES COMMITTEE  
COUNTY BOARDROOM  
WEDNESDAY, NOVEMBER 9, 2022  
MINUTES  
5:30 P.M.

It was asked if we put out an RFP for the Supervisor of Assessment position the last time it was vacant, and we didn’t. We need to get it published as soon as possible. Discussion about posting to social media and having a Facebook page. Discussion on what information we would put on a social media page. We need to be careful about comments made on a Facebook page. Most Gen Z do not look at Facebook. Facebook seems to be for the older generation. We need to determine what age group we want to target. We have a free subscription to Indeed, but we need to look into what a paid subscription would cost.

The testing for the Supervisor of Assessment has been set up for January 17th, here in the Board Room. The state will administer the test. Britany and Janet will both be taking the test in January. They are also going to take the test in another county in December. This will help in preparing them for what to study. The Committee stated that both candidates would be good Supervisors. They also wanted to praise Lisa Jording for the great job she has been doing in the interim.

10. New Business
   a. Approval of New Ballot On Demand Printer
      The print on demand printer is at the voting center. When a ballot has to be printed, someone from the Courthouse has to leave and go to the Voter Center to print the ballot. The County Clerk would like to have another printer here at the Courthouse. She has money in this year’s budget and would like to purchase the printer now. Motion by Nagel to approve the purchase of another printer, seconded by Schertz. Motion passed.

   b. Approval of Resolution 2021-22 #087 5311 Application (We Care)
   c. Approval of Resolution 2021-22 #088 DOAP Application (We Care)
      Both “b” and “c” are done yearly. The 5311 application is for Federal Grant Funds, and the DOAP is for State Grant Funds. We apply yearly for these funds to run We Care. Motion to approve Resolution 087 and Resolution 088 made by Nagel, seconded by Schertz. Motion passed.

11. Other
12. Executive Session (if necessary)
13. Any action coming out of Executive Session
14. Adjournment
   Motion to adjourn made by Hill, seconded by Nagle. Motion passed.
Meeting adjourned at 5:58 PM

Submitted by: Deb Breyman

[Signature]
Autum Jones, Chairman  
County Offices Committee