



Eleventh Judicial Circuit Court
County of Woodford

Records Request

REQUESTOR INFORMATION

Date:

Requestor's Name:

Requestor's Phone:

Requestor's Mailing Address:

Requestor's Email:

CASE INFORMATION

Case Number:

Title of Requested document:

Date requested document was filed:

I would like the clerk to certify my document (additional fees apply)

How would you like to receive your document: (Check One)

By Email (at the email address listed above)

By Mail (Requestor must also pay postage fees prior to documents being mailed)

In-person (Requestor will pick up at Circuit Clerk's office)

Additional Record Information not included above:

Copy fees can be found at <https://www.woodford-county.org/640/Copy-Requests> or in the clerk's office

*Payment for copies of records must be received before records are released. A clerk will contact you when processing your request to advise you of the total cost of your request.

If you do not know your case information or document information, the clerk's office can search our records for you. The cost to have the clerk's office search court records that are not automated is \$5.00/year for each year searched or you can search the records for free in the clerk's office.